The Ordinary Meeting of the Central Desert Regional Council will be held in the Laramba Community Chambers of Central Desert Regional Council on Friday, 31 May 2019 at 9:00am.
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14 QUESTIONS FROM MEMBERS

15 QUESTIONS FROM THE PUBLIC

16 CLOSED SESSION

16.1 Confirmation of Previous Closed Session Minutes 29.03.2019
The report will be dealt with under Section 65(2) of the Local Government Act and Regulation 8 (ci) (e) of the Local Government (Administration) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information provided to the council on condition that it be kept confidential.

16.2 Matters stemming from Special Meeting 3rd May 2019
The report will be dealt with under Section 65(2) of the Local Government Act and Regulation 8 (a) (ci) of the Local Government (Administration) Regulations. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

16.3 Special Purpose Grant - Financial Acquittal
The report will be dealt with under Section 65(2) of the Local Government Act and Regulation 8 (ci) of the Local Government (Administration) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

16.4 NDRRA Tender Report Yuendumu Area
The report will be dealt with under Section 65(2) of the Local Government Act and Regulation 8 (ci) of the Local Government (Administration) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.
16.5 CDP Progress Report
The report will be dealt with under Section 65(2) of the Local Government Act and Regulation 8 (ci) of the Local Government (Administration) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

16.6 Aged & Disability Services Update
The report will be dealt with under Section 65(2) of the Local Government Act and Regulation 8 (ci) of the Local Government (Administration) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

16.7 Community Safety Program Update
The report will be dealt with under Section 65(2) of the Local Government Act and Regulation 8 (ci) of the Local Government (Administration) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

16.8 Draft 2018/19 to 2021/22 Regional Plan
The report will be dealt with under Section 65(2) of the Local Government Act and Regulation 8 (ciii) of the Local Government (Administration) Regulations. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

16.9 Appointment of an External Chair for the Audit and Risk Committee
The report will be dealt with under Section 65(2) of the Local Government Act and Regulation 8 (d) of the Local Government (Administration) Regulations. It contains information subject to an obligation of confidentiality at law, or in equity.

17 CLOSE OF MEETING
CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER  5.1
TITLE       Confirmation of Previous OCM Minutes 29.03.2019
REFERENCE   497608
AUTHOR      Imelda Adamson Agars, Governance Officer

LINKS TO STRATEGIC PLAN
Theme 1: Advocacy
Theme 2: Customer Service
Theme 3: Liveability
Theme 4: Sustainable Communities
Theme 5: Economic Growth

RECOMMENDATION:
That the Council endorsed the Minutes from the Ordinary Council Meeting held on 29 March 2019.

SUMMARY: Council had its last Ordinary Council Meeting on 29th March 2019.

BACKGROUND
This is a standard report with minutes from previous meetings that are not yet endorsed.

ISSUES, CONSEQUENCES AND OPTIONS
Council has a statutory responsibility to review minutes and accept to confirm the accuracy.

FINANCIAL IMPLICATIONS
Nil

ATTACHMENTS:
1. Minutes of OCM 29.03.2019
MINUTES OF THE ORDINARY MEETING HELD IN THE TI TREE COUNCIL CHAMBERS ON FRIDAY, 29 MARCH 2019 AT 9:00AM

The meeting opened at 09:33 AM.

1 ATTENDANCE AND APOLOGIES

Present:
Councilors
Cr Adrian Dixon (President), Cr Warren Williams (Deputy President), Cr Robert George, Cr James Glenn, Cr William Liddle, Cr April Martin, Cr David McCormack, Cr Norbert Patrick, Cr Renita Webb, Cr Freddy Williams

Apologies
Kate Hams (Director Community Services)

Absences
Cr Jacob Spencer, Cr Audrey Inkamala

Council Officers
Diane Hood (CEO), Buke Ali Tunne (Acting DCORP), Greg Buxton (DA&I), Imelda Charlotte Adamson Agars (Executive Administration Officer – CEO and Governance)

ACCEPTANCE OF APOLOGIES
Apology and absences were noted.

2 ACCEPTANCE OF AGENDA
There were no changes made to the agenda
3 DECLARATIONS OF CONFLICT OF INTEREST
Nil

4 CODE OF CONDUCT MATTERS
The President discussed meeting attendance, particularly the briefing sessions, Local Authority meetings and turning up on time to Council meetings.

5 CONFIRMATION OF PREVIOUS MINUTES

**OC001/2019 RESOLVED** (Cr April Martin/Cr James Glenn)
That Council notes and receives the minutes from the Ordinary Council meeting held on 31 January 2019 with one amendment being made as stated below.

That Cr. William Liddle’s “Absence” at the Ordinary Council Meeting of 31 January 2019 be amended to “Apologies” as he had made a verbal apology to the front desk.

It was discussed as a reminder that apologies should be made to the President and, in writing, to the Governance team or the CEO.

6 ACTIONS FROM PREVIOUS MINUTES

**OC002/2019 RESOLVED** (Cr Robert George/Cr Norbert Patrick)
That Council:
1. Notes progress reports on outstanding actions from the minutes of previous Ordinary Council meetings, and
2. Approves removal of completed action items.

Cr Norbert Patrick left the meeting, the time being 9:53 AM
Cr Freddy Williams left the meeting, the time being 09:54 AM
Cr Robert George left the meeting, the time being 09:54 AM
Cr Norbert Patrick returned to the meeting, the time being 10:02 AM
7 LOCAL AUTHORITY REPORTS

**OC003/2019 RESOLVED** (Cr Glenn/Cr Warren Williams)
That Council notes and receives the minutes from the following Local Authorities:
- Anmatjere 12 February 2019
- Engawala 20 February 2019
- Lajamanu 13 March 2019

**OC004/2019 RESOLVED** (Cr William Liddle/Cr Adrian Dixon)
That the CEO reinforces the role of Local Authority Committee Members and Chair at the next round of Local Authorities and emphasise the importance of their attendance and participation in their role.

Cr Robert George returned to the meeting, the time being 10:05 AM
Cr Freddy Williams returned to the meeting, the time being 10:07 AM

7.2 CHANGES TO LOCAL AUTHORITIES’ MEMBERSHIP

**OC005/2019 RESOLVED** (Cr James Glenn/Cr David McCormack)
That Council:

1. Accepts the resignation of Estelle Carter from the Anmatjere Local Authority, bringing the membership to seven appointed and three elected, a total of 10 members.

2. Appoints Brendon Simon and William Johnson to the Lajamanu Local Authority, bringing the membership to 10 appointed and two elected, a total of 12 members.

10:17AM Meeting suspended
10:40AM Meeting resumed

8 PRESIDENT’S REPORT

**OC006/2019 RESOLVED** (Cr James Glenn/Cr Warren Williams)
That Council receives and notes the President’s report.

9 CHIEF EXECUTIVE REPORTS

OC007/2019 RESOLVED  (Cr Norbert Patrick/Cr Adrian Dixon)
That Council receives and notes the report from the Chief Executive Officer.

9.2 CORRESPONDENCE IN

OC008/2019 RESOLVED  (Cr Norbert Patrick/Cr April Martin)
That Council notes the correspondence into Council from the last meeting.

9.3 RATIFYING THE USE OF THE COMMON SEAL

OC009/2019 RESOLVED  (Cr April Martin/Cr Adrian Dixon)
That Council ratifies the use of the Common Seal for the grants as attached.

9.4 NORTHERN TERRITORY GOVERNMENT COMPLIANCE REPORT

In November 2018, local government inspectors undertook a compliance review on the Central Desert Regional Council (CDRC). A report on the results of that review, along with table of best practice items and the compliance review checklist have been provided to CDRC. Five issues were found and discussed by Council.

A response is required within ten days of the Council Meeting if any issue is not accepted.

OC010/2019 RESOLVED  (Cr Freddy Williams/Cr Norbert Patrick)
That Council notes the Northern Territory Government Compliance report; and endorses the recommended actions to address the issues raised.
9.5 STRATEGIC RISK REVIEW
OC011/2019 RESOLVED  (Cr Warren Williams/Cr David McCormack)
That Council notes the risks to Council and its achievement of the Regional Plan.

9.6 UPDATE ON COUNCIL PLAN ACTIONS
Previously Council has had updates on the Council Plan actions more generally through each Directorate Report (header “Progress against Regional Plan”. Council reviewed and discussed a new format which linked directly to the Council Plan.

OC012/2019 RESOLVED  (Cr Robert George/Cr Warren Williams)

10 CORPORATE SERVICES REPORTS

10.1 FINANCE COMMITTEE REPORTS
OC013/2019 RESOLVED  (Cr Warren Williams/Cr James Glenn)
That Council notes and receives the minutes from the Finance Committee

10.2 FINANCE REPORT
OC014/2019 RESOLVED  (Cr.WarrenWilliams/Cr David McCormack)
That the Council notes the financial reports for the period ending 28 February 2019.

11 DIRECTORATE REPORTS

11.1 DIRECTOR CORPORATE SERVICES' REPORT
OC015/2019 RESOLVED  (Cr Robert George/Cr Norbert Patrick)
That Council notes the report from the Director Corporate Services

11.2 DIRECTOR OF COMMUNITY SERVICES REPORT

OC016/2019 RESOLVED (Cr April Martin/Cr Warren Williams)
That the Council notes the report from the Director of Community Services.

11.3 DIRECTOR INFRASTRUCTURE AND ASSETS REPORT

OC017/2019 RESOLVED (Cr James Glenn/Cr David McCormack)
That Council notes the report from the Director Infrastructure and Assets.

11.4 REMOTE COUNCIL SERVICES REPORT

OC018/2019 RESOLVED (Cr Robert George/Cr Norbert Patrick)
That Council notes the report from the Director Remote Council Services.

12 GENERAL BUSINESS

12.1 STAFF HOUSING POLICY

Council reviewed the Staff Housing Policy which has been updated to provide consistency to staff in remote communities.

OC019/2019 RESOLVED (Cr James Glenn/Cr Norbert Patrick)
That Council approve P36 Staff Housing Policy.

12.2 ANIMAL MANAGEMENT POLICY

Council investigated animal management by-laws, however after research on learning that there must be financial penalties associated with by-laws, Council realised it does not have the funding to administer such. Community maturity is also still on the educational curve, prompting a decision to revise its animal management policy to address
dog numbers and impact more specifically. The updated Policy was reviewed and agreed.

**OC020/2019 RESOLVED** (Cr James Glenn/Cr David McCormack)
**That Council approves P07 Animal Management Policy**

Cr Adrian Dixon left the meeting, the time being 11:42 AM
Cr Adrian Dixon returned to the meeting, the time being 11:47 AM

**12.3 CONSTITUTIONAL ARRANGEMENTS FOR COUNCIL ELECTORAL REPRESENTATION**

In accordance with section 23(2) of the *Local Government Act 2017* and considering the matters contained in regulation 63(2) and (3) of the *Local Government (Electoral) Regulations (2015)*, Council reviewed its constitutional arrangements for council electoral representation.

**OC021/2019 RESOLVED** (Cr April Martin/Cr Freddy Williams)
**That Council endorses no change to its electoral representation.**

Cr Robert George left the meeting, the time being 11:46 AM
Cr James Glenn left the meeting, the time being 11:53 AM

**12.4 COMMUNITY PLAN UPDATE**

Council reviewed the community plans and noted they are now embedded into the Local Authority (LA) agendas and reviewed at the level every LA meeting.

**OC022/2019 RESOLVED** (Cr Norbert Patrick/Cr James Glenn)
**That Council notes the update on community plans.**

Cr Robert George returned to the meeting, the time being 11:54 AM

**12.5 2019-2020 PLANNING**

Council reviewed its strategic plan and agreed some small updates for the draft document being prepared. The timeline, proposed organisation chart and high level budget were endorsed to provide guidance to staff for the next review at the May briefing session.

**OC023/2019 RESOLVED** (Cr Robert George/Cr Adrian Dixon)
**That Council:**
1. Endorses the planning timeline for updating of our Regional Plan;
2. Approves the recommended draft 19/20 organisation chart; and
3. Approves the draft 19/20 high level budget.

Cr James Glenn returned to the meeting, the time being 11:58 AM

12.6 NOMINATION TO LGANT EXECUTIVE - VICE PRESIDENT - SHIRES AND REGIONALS

Previously LGANT called for nominations to its Executive and Councillor George was successfully elected as Executive Board Member – Shires and Regionals.

As each Council can have one member on the LGANT Executive Council considered its options.

**RESOLVED**  (Cr Norbert Patrick/Cr Adrian Dixon)

That Council chooses not to nominate a Councillor for the role of Vice President, Shires and Regionals on the LGANT Executive.

13 PETITIONS AND DEPUTATIONS

_Nil_

14 QUESTIONS FROM MEMBERS

_NIL_

15 QUESTIONS FROM THE PUBLIC

_NIL_

Council suspended Meeting for lunch at 12:02 PM
Council re-commenced Meeting at 12:30 PM

**DECISION TO MOVE TO CLOSED SESSION**

**RESOLVED**  (Cr Norbert Patrick/Cr Freddy Williams)

Members of the press and public be excluded from the meeting of the
Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items listed come within the following provisions:-

16 DECISIONS MOVED FROM CLOSED TO OPEN

16.2 Tender Approval for the supply of road signs and accessories

**OC026/2019 RESOLVED** (Cr Warren Williams/Cr Adrian Dixon)

That Council notes and approves the appointment of Artcraft for the contract sum of $320,626.23 (ex GST) for supply of road signs and accessories.

16.3 Tender Approval to replace sewerage and water pipes to Lot 250 Lajamanu

**OC027/2019 RESOLVED** (Cr David McCormack/Cr Robert George)

That Council notes and approves the appointment of RL Building Pty Ltd, for the contract sum of $108,790.00 (ex GST), to replace sewerage and water pipes, plus floor tiling, to lot 250 Lajamanu.

16.4 Special Purpose Grant – Financial Acquittal

**OC028/2019 RESOLVED** (Cr Warren Williams/Cr Adrian Dixon)

A) That Council notes the Department of Housing and Community Development Financial Acquittals for Special Purpose Grants.
B) Moves the report and attachments 1,3, and 5 into open business.

16.5 Rates Debtors

**OC029/2019 RESOLVED** (Cr Fred Williams/Cr Robert George)

That Council notes outstanding rate debtors and approves the recommended recovery action being registration of charges.

17 CLOSE OF MEETING

The meeting terminated at 12:50 PM.
THIS PAGE AND THE PRECEEDING Nine (9) PAGES ARE THE MINUTES OF THE Ordinary Council Meeting HELD ON Friday, 29 March 2019 AND UNCONFIRMED.
ACTIONS FROM PREVIOUS MINUTES

ITEM NUMBER 6.1
TITLE Actions From Previous Minutes
REFERENCE 497591
AUTHOR Imelda Adamson Agars, Governance Officer

LINKS TO STRATEGIC PLAN
Theme 1: Advocacy
Theme 2: Customer Service
Theme 3: Liveability
Theme 4: Sustainable Communities
Theme 5: Economic Growth

RECOMMENDATION:
That Council:
1. Notes progress reports on outstanding actions from the Minutes of previous Ordinary Council Meetings, and
2. Approves the removal of completed action items.

SUMMARY: Council monitors progress on resolutions and actions that are open.

BACKGROUND
There were seven open items ahead of this meeting. It is recommended that four be closed as actions are completed.

ISSUES, CONSEQUENCES AND OPTIONS
Reviewing actions allows Council to fulfil its statutory duty.

FINANCIAL IMPLICATIONS
Nil

ATTACHMENTS:
1 May OCM Action Register.pdf
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The Draft Regional Plan 2018-2022 (Year Two) will be presented for adoption at the Draft Budget. Further detail on the budget and the recommended draft Organisation Chart and the Regional Plan 2018-2022 are provided in the draft Regional Plan 2018-2022 document.
PRESIDENT'S REPORT

ITEM NUMBER 7.1
TITLE Resignation of Councillors’ Patrick and Webb
REFERENCE 497295
AUTHOR Diane Hood, Chief Executive Officer

LINKS TO STRATEGIC PLAN
Theme 1: Advocacy
Theme 2: Customer Service
Theme 3: Liveability
Theme 4: Sustainable Communities
Theme 5: Economic Growth

RECOMMENDATION:
That Council
1. Note the resignations of Councillor Norbert Patrick and Councillor Renita Webb and write to them thanking them for their excellent service, inviting them to our Christmas event at the end of the year.

And
2. Authorises the CEO to commence the process to organise a by-election for the Northern Tanami Ward and the Akityarre Ward.

SUMMARY: Councillor Norbert Patrick has resigned his position as Councillor and as Deputy President. Councillor Renita Webb has resigned her position as Councillor.

BACKGROUND
Councillor Patrick has resigned effective Friday 17th May due to illness. His resignation letter is attached and has been accepted by the President.

Councillor Patrick has been with Central Desert Regional Council since the formation of the Shires in 2008 and, in addition to being a Councillor for the Northern Tanami Ward, has served at different times as President, Deputy President and on a variety of Committees. Councillor Patrick has been a strong worker for Council and his ward, and he will be missed by all.

Councillor Webb has resigned effective Friday 24th May and did not provide a reason. Councillor Webb has been with Council for this term, and also served on the Audit and Risk Committee.
ISSUES, CONSEQUENCES AND OPTIONS
Council will need to internally vote on a new Deputy President and Committee memberships.

Council will also need to hold a by-election for the Northern Tanami Ward and the Akityarre Ward in order to elect a new Councillor for each ward.

FINANCIAL IMPLICATIONS
There will be costs to Council for a by-election, the estimated cost is up to $20,000. Costs would go into the CEO & Corporate Services budget, which has money available.

ATTACHMENTS:
1. Cllr Patrick resignation.pdf
2. Resignation of Cllr Webb.pdf
Dear Adrian,

Please accept my resignation from Central Desert Regional Council, Northern Tanami ward, as a Councillor.

My last day as a Councillor will be Friday 17th May 2019.

This is because of my illness and renal dialysis. I have enjoyed being a ward Councillor and Deputy President for over 10 years.

Nora Croft
9/5/19

Accepted by President: verbally 9/5:
14/5/19
20th May 2019

President Adrian Dixon
Central Desert Regional Council
Alice Springs NT 0870

Dear President Dixon

I, Cr. Renita Webb am writing to advise that I am resigning as Councillor from the Central Desert Ordinary Council, also as a member for the Audit and Risk Committee.

My resignation will take effect as of Friday 24th May 2019.

Kindest regards

.........................................
Cr. Renita Webb
PRESIDENT’S REPORT

ITEM NUMBER 7.2
TITLE Election of Deputy President
REFERENCE 497294
AUTHOR Diane Hood, Chief Executive Officer

LINKS TO STRATEGIC PLAN
Theme 1: Advocacy
Theme 2: Customer Service
Theme 3: Liveability
Theme 4: Sustainable Communities
Theme 5: Economic Growth

RECOMMENDATION:
That Council:
1. Undertake a secret ballot for election of the Deputy President under Section 61 (8) of the Local Government Act.
2. Elect ___________________ as Deputy Council President for a period of one year.

SUMMARY: The Council is being asked to elect the deputy principal member.

BACKGROUND
Section 45 of the Local Government Act outlines the process by which the President and Deputy President are elected.

It is recommended (but not necessary) for this process to be undertaken by secret ballot. Section 61(8) of the Act requires the Council to decide unanimously (that is all Councillors must be in favour) to take the vote by secret ballot otherwise a vote by show of hands will be utilised.

In accordance with the Local Government Act, the role of the Deputy President is to carry out these functions of the President if he or she:
- Delegates the functions;
- Is absent from official duties, or
- Is on leave.

The Deputy President is automatically included as a member of the CEO Performance Review Committee.

The Council has previously elected the Deputy President for a term of one year. It is recommended this practise continues.
ISSUES, CONSEQUENCES AND OPTIONS
The Council may determine to elect the Deputy President by show of hands rather than by secret ballot.

The Council may choose to alter the term of the Deputy President.

FINANCIAL IMPLICATIONS
All allowances are already included within the existing budget.

The Deputy President receives an allowance as determined by Council and up to the maximum outlined in the Maximum Council Member Allowance as published by the Northern Territory Government.

- Deputy Principal Member maximum allowance: $31,852.48

This amount was established as part of the Regional Council planning process and cannot be altered until the new financial year.

ATTACHMENTS:
Nil
PRESIDENT’S REPORT

ITEM NUMBER 7.3

TITLE Election of Council member to Finance and Audit and Risk Committees.

REFERENCE 497300

AUTHOR Diane Hood, Chief Executive Officer

LINKS TO STRATEGIC PLAN

Theme 1: Advocacy
Theme 2: Customer Service
Theme 3: Liveability
Theme 4: Sustainable Communities
Theme 5: Economic Growth

RECOMMENDATION:

That Council:
1. Appoint __________________ to the Finance Committee.
2. Appoint __________________ and ___________________ to the Audit and Risk Committee.

SUMMARY: Council committees are an important part of Council and assist Council to undertake specific roles and functions. Councillor Patrick, who has recently resigned, was a member of both the Finance Committee and the Audit and Risk Committee.

Councillor Web who has also resigned was a member of the Audit and Risk Committee.

BACKGROUND Council needs to appoint another elected member to the Finance Committee and two elected members to the Audit and Risk Committee.

Finance Committee

The Finance Committee assists the Council to oversee the allocation of the local government's finances and resources. It operates as an executive committee under S55 of LGA. Specifically it undertakes the financial management roles of Council in the months that the Council does not meet. The Finance Committee meets once every second month (in between Council meetings). The Finance Committee:

- Ensures the annual budget aligns with the Business Plan.
- Monitors and reports on financial performance against the annual budget and the Business Plan.
• Formulates strategies to improve the Council's financial position.
• Makes executive financial decisions on behalf of Council when the matter cannot be held over until the next ordinary Council meeting.
• Monitors compliance with appropriate legislative and accounting standards.

The Terms of Reference is attached for Council’s review.

The Finance Committee comprises of the President or Deputy President and at least two other Councillors.

Audit and Risk Committee

The Audit and Risk Committee (the Committee) is established as an advisory committee to the Council under S55 LGA. The Committee provides independent assurance and assistance to the Council and the Chief Executive Officer on:

• The Council’s risk, control and compliance frameworks;
• The Council’s external accountability responsibilities as prescribed in the Local Government Act and Accounting Regulations.

The Audit and Risk Committee comprises the President, and up to two other Councillors. The Committee also has an independent chairperson.

The Terms of Reference is attached for Council’s review.

DISCUSSION
Councillors need to nominate and vote (if required) for elected members to join both the Finance committee and Audit and Risk Committee.

If the same number of Councillors are nominated as there are vacancies on each committee, Council can endorse those nominees and they will be duly elected. If there are more nominations than available positions, it is recommended Council vote by a show of hands.

ISSUES, CONSEQUENCES AND OPTIONS
Under Section 54 of the Local Government Act, a Council may form committees to undertake takes delegated to it. Committees may be advisory or executive in nature.
If there is more than one nominee to the Committee, Council can choose to vote by secret ballot. This would need an additional resolution to conduct the vote this way.

FINANCIAL IMPLICATIONS
Nil

ATTACHMENTS:
1. Finance Committee Terms of Reference
2. Audit and Risk Committee Terms of Reference
Finance Committee Terms of Reference

Organisational Unit: Finance
Responsible Position: Finance Manager
Relevant Delegations: As delegated from Regional Council
Date Adopted: 17 May, 2012 (Ordinary Council)
Review Date: Every two years

Introduction
The Central Desert Regional Council (hereinafter called the “Council”) hereby establishes a committee under the powers given in Section 54 of the Local Government Act and Section 11 of the Local Government (Accounting) Regulations, such committee to be known as the Finance Committee (hereinafter called the “Committee”). The Committee is established for the purpose of assisting the Council to undertake its financial functions in the months that the Council does not hold an ordinary meeting.

The Committee shall act for and on behalf of Council in accordance with the provisions of the Local Government Act, local laws and policies of the Central Desert Regional Council and this Instrument.

Objectives of Finance Committee
The Finance Committee will assist the Council to oversee the allocation of the local government’s finances and resources. Under the control and direction of the Council, the Finance Committee will:

1. Ensure the annual budget is aligned with the Regional Council Plan.
3. Formulate strategies to improve the Council’s financial position.
4. Make executive financial decisions on behalf of Council when the matter cannot be held over until the next ordinary Council meeting.
5. Monitor compliance with appropriate legislative and accounting standards.

Responsibilities
1. Review the monthly income and expenditure reports, monitor progress against the budget and provide advice to Council on implications of these.
2. Approve adjustments to budget and re-allocation of resources after consultation with affected areas.
3. Review and accept or reject Program Funding Agreements or any other offers of funding.
4. Consider and make appropriate recommendations to Council on any matters having a significant financial impact on the Council.
5. Advise Council on the short, medium and long term financial implications of the Council’s Regional Council Plan and any sub-plans.
6. At least annually, advise Council about the adequacy of the Council’s insurance coverage.
7. On a regular basis, review the financial investments of the Council.
8. At least annually, review the Council’s borrowing program.
9. Review financial delegations and policies at least annually.
10. To advise Council on the level of allowances to be paid to Councillors.
11. Review and determine action for any other financial documents that need to be dealt with prior to the next ordinary Council meeting.
12. Work with CEO to develop the annual budget, ensure it aligns with the Regional Council Plan and present it to Council for adoption.
13. Approve the awarding of any tenders or major contracts.
14. Determine fees and charges to be made by the Council.
15. Decide which applications for financial aid made to the Council will be supported.
16. Contribute to the preparation of the annual financial statements.
17. Review the annual audited financial statement and auditor’s report and
    recommend any necessary follow-up.
18. Ensure there is an adequate internal control system, including a fraud protection
    plan, to minimise financial risk.
19. Exercise any general authority delegated by Council.
20. Deal with any tasks that have been delegated from a previous Council meeting.
21. Consider any matters referred by the CEO or the Council.

Membership
Members of this Committee include the President or the Deputy President and a minimum of one other
Councillor/s appointed by Council.

Quorum
A quorum for the Finance Committee is calculated as more than half the total membership and must
include the President or the Deputy President.

Chair
The President or Deputy President will chair the Finance Committee.

Proxies
In order to ensure continuity and a useful level of knowledge and experience, Finance Committee members
are not permitted to send proxies to the meeting. The exceptions are the President and Deputy President,
who may act as proxies for each other on the Finance Committee.

Term of office
The term of office is for the Local Government electoral term. A newly elected Council will appoint a new
Finance Committee. Should a Councillor be re-elected, he/she may serve multiple terms on the Finance
Committee if appointed by Council.

Self-review
At least once a year, the Finance Committee will devote part of the meeting to reviewing its own processes
and outcomes of the preceding year.

Timing
The Finance Committee will meet in the months between ordinary Council meetings.

Minutes
Minutes must be kept of the decisions and actions of the Finance Committee. Minutes will be taken by the
Finance Manager or other delegated staff member.

Reporting
The minutes of the Finance Committee will be tabled at the next Council Meeting.
Audit and Risk Committee – Terms of Reference

1. Establishment

The Audit and Risk Committee (the Committee) is established as an advisory committee to the Council in accordance with the Local Government Act Part 5.2, and section 10(2) (b) of the Local Government (Accounting) Regulations.

2. Objective

The Committee is to provide independent assurance and assistance to the Central Desert Regional Council (the Council) and the Chief Executive Officer (CEO) on:

- The Council’s risk, control and compliance frameworks
- The agency’s external accountability responsibilities as prescribed in the Local Government Act and Accounting Regulations

3. Authority

With consideration of legal and confidentiality implications the committee is authorised, within the capacity of its role and responsibilities, to:

- Obtain any information it requires from any employee and/or external party.
- Discuss any matters with the external auditor, or other external parties.
- Request the attendance of any employee at committee meetings.
- Obtain external legal or other professional advice, as considered necessary to meet its responsibilities.

4. Members and Tenure

The Committee consists of:

- A minimum of two Councillors, one of whom will be the President or Deputy President.
- One Community Member, with preference for one of whom should be either a CPA or a CA.
- The Chairman of the Committee shall be a Community member.
- The Council shall appoint Councillors to this Committee for the term of the Council.
- The Community Member shall be appointed for a term of two years.

The Chief Executive Officer and other relevant staff may attend committee meetings.

5. Key Responsibilities

The Committee will undertake the following functions:

- Monitor strategic and operational risk management and the adequacy of the internal control policies, practices and procedures established to manage identified risk.
- Oversee the internal audit function including development of audit programs with reference to the Council’s risk assessment, the conduct of internal audits by appropriately qualified personnel, the monitoring of audit outcomes and the implementation of recommendations.
- Review quality of annual financial statements and other public accountability documents (such as annual reports) prior to their adoption by the Council.
- Review management’s responses to external audit recommendations and monitor implementation of the agreed recommendations.
• Meet with the external and relevant internal auditors at least once each year to receive direct feedback about any key risk and compliance issues, and to provide feedback about the auditor’s performance.
• Advise the Council about the appointment of external auditors.
• Assess the adequacy of audit scope and coverage.

6. Reporting
The Committee will regularly report on its operation and activities, including:
• A summary of the key issues arising from each meeting of the committee.
• Annually, an overall assessment of the Council's risk, control and compliance framework, together with a summary of the work the committee performed in conducting its responsibilities during the preceding year.
• The committee will make recommendations and report directly to Council.

7. Meetings
The Committee will meet at least three times per year and a special meeting may be held to review the Council’s Annual Report including financial statements.

A forward meeting plan, including meeting dates and agenda items, will be agreed to by the Committee each year and will address all of the Committee’s responsibilities as detailed.

8. Quorum
A quorum will consist of a majority of Committee Members and must include the Chair.

9. Secretariat
Secretariat support will be provided by the Central Desert Regional Council.

Responsibilities
The Secretariat will be responsible for ensuring that the agenda for each meeting and supporting documentation are circulated, after approval from the chair, at least one week prior to the meeting. The Secretariat will prepare and maintain the minutes ensuring they are signed by the chair and distributed to each member.

10. Conflict of Interest
In accordance with Section 74(1) of the Local Government Act, committee members must declare any conflicts of interest at the start of each meeting or before discussion of the relevant agenda item or topic. All details of any conflict of interests are to be minuted.

If members or observers at a Committee meeting are deemed to have a real or perceived conflict of interest, they are to be excused from Committee discussions on the issue where the conflict of interest exists.

11. Confidential and Improper Use of Information
Committee Members will from time to time deal with confidential reports. Section 75 of the Local Government Act outlines the penalties applicable to people who disclose confidential information acquired as a member of a Council committee. Section 76 of the Local Government Act states that a person who makes improper use of information acquired as a member of a Council committee is guilty of an offence.
12. **Due Diligence and Induction**

All proposed and new members of the Committee will be entitled to receive relevant information and briefings prior to, and shortly after, their appointment.

13. **Assessment of Committee**

The chair of the committee and the CEO will initiate a review of the performance of the committee at least once every two years. The review will be on an internal assessment basis with appropriate input from the Council, CEO and senior managers, internal and external auditors, and any other relevant stakeholders.

14. **Review**

These Terms of Reference will be reviewed on an annual basis by the Committee. Any substantive changes will be recommended by the Committee and formally approved by the Council.

15. **Approval and Review History**

<table>
<thead>
<tr>
<th>Date</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>7 Feb 2014</td>
<td>Adopted by Council</td>
</tr>
<tr>
<td>3 Sep 2015</td>
<td>Reviewed by Audit and Risk Committee – recommended change to section 4 Members and Tenure to reduce membership from four to three. New heading “Quorum”.</td>
</tr>
<tr>
<td>9 Oct 2015</td>
<td>Approved by Council (OC165/2015)</td>
</tr>
<tr>
<td>25 Feb 2017</td>
<td>Reviewed by Audit and Risk Committee – recommend modification to term of Councillors to bring into line with other Council Committees.</td>
</tr>
</tbody>
</table>
PRESIDENT'S REPORT

ITEM NUMBER 7.4
TITLE President's Report
REFERENCE 496518
AUTHOR Diane Hood, Chief Executive Officer

LINKS TO STRATEGIC PLAN
Theme 1: Advocacy
Theme 2: Customer Service
Theme 3: Liveability
Theme 4: Sustainable Communities
Theme 5: Economic Growth

RECOMMENDATION:
That Council receives and notes the President’s report.

SUMMARY: The President reports to Council on his activity and any items of importance that have arisen since the last ordinary Council Meeting.

BACKGROUND As President I want to comment on Councillor Norbert Patrick’s resignation. I wish him all the best with his health and say he will be missed at Council. We are both the longest serving Councillors and I have enjoyed working with Councillor Patrick even when sometimes we have been competitors for the same roles. Councillor Patrick has worked really hard for the Central Desert community and he will be difficult to replace.

Councillor Webb has also resigned, she was a Councillor for this term of Council, about one year, and I wish her all the best in her future work.

Since my last report, I have taken part in several community meetings, particularly at Laramba.

Other meetings have included:

- Finance committee
- Risk and Audit committee
- Ongoing meetings and discussions with the CEO
- LGANT Mayors and President Forum, Regional Forum and General Meeting in Katherine
- Tourism Master Plan launch where I gave a speech letting everyone know about Council’s work on the plan and our region.
ISSUES, CONSEQUENCES AND OPTIONS
Nil

FINANCIAL IMPLICATIONS
Nil

ATTACHMENTS:
Nil
CHIEF EXECUTIVE REPORTS

ITEM NUMBER  8.1
TITLE        CEO Report
REFERENCE    496512
AUTHOR       Diane Hood, Chief Executive Officer

LINKS TO STRATEGIC PLAN
Theme 1: Advocacy
Theme 2: Customer Service
Theme 3: Liveability
Theme 4: Sustainable Communities
Theme 5: Economic Growth

RECOMMENDATION:
That Council receives and notes the report from the Chief Executive Officer.

SUMMARY: The CEO reports on activity over the past two months.

BACKGROUND
I was very sad to hear about the resignation of Councillor Norbert Patrick. He has been working for Council for over ten years and from the CEO perspective has been a great Councillor to work with. He always represents his community, Lajamanu, well and contributes significantly in Council meetings.

It was also sad to receive Councillor Webb’s resignation. She has been a good Councillor for the short time she has been with Council, approximately 1 year and 10 months). Councillor Webb represented Atitjere strongly.

The CEO has attended the following meetings in the last two months:

- Regular catch ups with NTG and Local Government officers
- Finance committee
- Audit and Risk committee
- Ongoing meetings and discussions with the President
- Interviews – Director of Corporate Services
- DBuild (contractor)
- Local Authorities – Atitjere, Laramba, Yuelamu
- CSM Forum
▪ All Staff meeting
▪ Managers Forum
▪ Enterprise Agreement (EA) meetings
▪ LGANT CEO Forum, Regional Forum and General Meeting in Katherine
▪ Cliff Weeks, Department of Chief Minister
▪ NTCAT hearing
▪ CouncilBiz strategy workshop
▪ Tourism Master Plan launch
▪ New Electoral Commission officer, John Bateup
▪ Remote ITCG meeting (Police)

ISSUES, CONSEQUENCES AND OPTIONS
Nil

FINANCIAL IMPLICATIONS
Nil

ATTACHMENTS:
Nil
CHIEF EXECUTIVE REPORTS

ITEM NUMBER 8.2
TITLE Correspondence In
REFERENCE 496106
AUTHOR Buke Ali Tunne, Finance Manager

LINKS TO STRATEGIC PLAN
Theme 1: Advocacy
Theme 2: Customer Service

RECOMMENDATION:
That Council notes the correspondence into Council from the last meeting.

SUMMARY: Mail is often received addressed to Council or Councillors. Urgent or where a response is needed between Council meeting, mail is sent to Councillors via email. When correspondence needs a response from Council this is typically addressed through a report specifically regarding the issues or questions raised.

BACKGROUND
No mail received since the last Council meeting.

Mail received as at 31 March 2019.

<table>
<thead>
<tr>
<th>Councillor's Incoming Mail Register</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
</tr>
<tr>
<td>Fracking Consultation- central desert.pdf</td>
</tr>
<tr>
<td>Description: No go zones for fracking consultation- Central Desert.</td>
</tr>
<tr>
<td>Description: CDRC-Compliance Review Report.</td>
</tr>
<tr>
<td>2019-02-27 Seeking endorsement for APO NT letters to PM Leader of the Opposition re CDP.msg</td>
</tr>
<tr>
<td>Description: Seeking endorsement for APO NT letters to PM &amp; Leader of the</td>
</tr>
</tbody>
</table>

If Councillors would like a hard copy of any mail items, please request from Governance.

ISSUES, CONSEQUENCES AND OPTIONS
Nil

FINANCIAL IMPLICATIONS
Nil

ATTACHMENTS:
Nil
ITEM NUMBER 8.3
TITLE Ratifying the use of the Common Seal
REFERENCE 496110
AUTHOR Buke Ali Tunne, Finance Manager

RECOMMENDATION:
That Council ratifies the use of the Common Seal for the grants as attached.

SUMMARY: The Common Seal Register lists all agreements that have had the Common Seal applied since the last Council Meeting for the Council's approval.

BACKGROUND
The Common Seal of the Central Desert Regional Council must be stamped on contracts signed on behalf of the Council. The Common Seal is not required on all agreements, only those with a written note such as 'signed, sealed and delivered for and on behalf of Central Desert Regional Council'.

Since the last meeting one agreement has been signed by the Council and an agency that funds a Council service.

The Council must ratify each instance when the Common Seal is used and keep a register of the use of Common Seal under Regulation 12 of the Local Government Administrative Regulations.

ISSUES, CONSEQUENCES AND OPTIONS
Nil

FINANCIAL IMPLICATIONS
Nil

ATTACHMENTS:
1. Grant Common Seal
Common Seal Register as at 30/04/2019
For grant funding agreements

<table>
<thead>
<tr>
<th>FSL</th>
<th>Program</th>
<th>Grant Funder</th>
<th>Date Common Seal Applied</th>
<th>Signed By</th>
<th>To be Presented to Council</th>
</tr>
</thead>
<tbody>
<tr>
<td>593 01 79</td>
<td>Construction of Willowra Westside playground</td>
<td>GMAAJC</td>
<td>10/03/2019</td>
<td>President : Adrian Dixon &amp; CEO Diana Hood</td>
<td>31/05/2019</td>
</tr>
</tbody>
</table>
LOCAL AUTHORITY REPORTS

ITEM NUMBER 9.1
TITLE Local Authority Meeting Minutes Round 2 - April & May 2019
REFERENCE 497647
AUTHOR Imelda Adamson Agars, Governance Officer

LINKS TO STRATEGIC PLAN
Theme 1: Advocacy
Theme 3: Liveability
Theme 4: Sustainable Communities

RECOMMENDATION:
That the Council notes and receives the Minutes from the following Local Authorities
- Willowra 10/4/19 Minutes
- Atitjere 16/4/19 Minutes
- Laramba 30/4/19 Minutes
- Yuelamu 1/5/19 Minutes
- Yuendumu 9/5/19 Minutes

SUMMARY: This report tables the minutes of local authority meetings since the last ordinary Council meeting and highlights any decisions required by Council. Action items that arise from these minutes are raised at the following ordinary Council meeting.

BACKGROUND
Central Desert Regional Council has nine Local Authorities (LAs) in its area.

The Council’s local authorities operate in accordance with sections 53a-53f of the NT Local Government Act (Act). Guideline 8, made by the Minister of Local Government, Housing and Community Development under the Act, provides more specific requirements.

Since the last Council meeting, the following Local Authority meetings were scheduled, with two having a quorum and the meeting going ahead.

<table>
<thead>
<tr>
<th>Community</th>
<th>Date</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community</td>
<td>Date</td>
<td>Status</td>
</tr>
<tr>
<td>-------------</td>
<td>-------------</td>
<td>-------------</td>
</tr>
<tr>
<td>Anmatjere</td>
<td>9/4/2019</td>
<td>Failed</td>
</tr>
<tr>
<td>Willowra</td>
<td>10/4/2019</td>
<td>Informal</td>
</tr>
<tr>
<td>Atitjere</td>
<td>16/4/2019</td>
<td>Quorum</td>
</tr>
<tr>
<td>Engawala</td>
<td>17/4/2019</td>
<td>Cancelled</td>
</tr>
<tr>
<td>Laramba</td>
<td>30/4/2019</td>
<td>Quorum</td>
</tr>
<tr>
<td>Yuelamu</td>
<td>1/05/2019</td>
<td>Quorum</td>
</tr>
<tr>
<td>Yuendumu</td>
<td>9/5/2019</td>
<td>Provisional</td>
</tr>
<tr>
<td>Nyirripi</td>
<td>8/5/2019</td>
<td>Failed</td>
</tr>
<tr>
<td>Lajamanu</td>
<td>15/5/2018</td>
<td>Cancelled</td>
</tr>
</tbody>
</table>

Council should note that there were two failed and two cancelled meetings in this round. The reason for this has been given as community members having to travel away from community to attend Meetings and Consultation facilitated by the Central Land Council. The possible explanation given for the failure of the Nyirripi Meeting, which was scheduled for 9th May 2019, may be due to the date switching at short notice to allow the Australian Electoral Commission to conduct mobile polling for the Federal Election. The Nyirripi Meeting was conducted on 8th May 2019.

All other meetings were successful.

**ISSUES, CONSEQUENCES AND OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Local Authorities that are not taking place have a risk that project money could be lost if not spent within a two year timeframe.

**ATTACHMENTS:**

1. Minutes LAC Willowra 10/4/2019
2. Minutes LAC Atitjere 16/4/2019
3. Minutes LAC Laramba 30.04.2019
4. Minutes LAC Yuendumu 09.05.2019
MINUTES OF THE WILLOWRA LOCAL AUTHORITY MEETING HELD IN THE WILLOWRA COUNCIL OFFICE ON WEDNESDAY, 10 APRIL 2019 AT 10:00AM

MEETING DETAILS

Meeting Status: Informal

Meeting Open: 10:25 AM

1 ADMINISTRATION

1.1 ATTENDANCE AND APOLOGIES

Present:
Local Authority Members: Kathy Walker (Deputy Chairperson), Jeannie Presley, Lillian Long, Owen William,

Staff: Matthew Wharton (Regional Services Manager), Shane Vels (Council Services Manager), Imelda Adamson Agars (Executive Administration Officer – CEO & Governance)

Apologies: Adrian Dixon (President)

Absent: Harold Ross (Chairperson), Justin Forrest, Ashley Martin, Cr. Freddy Williams, Cr. Warren Williams, Cr. April Martin, Cr. Jacob Spencer
Guests: Arthur Dougherty (Adviser, NTG Dept. Prime Minister & Cabinet), Tiernigh Parnell (NTG Dept. Chief Minister, Regional Development Officer), David Kerrin (NTG Dept. Chief Minister, Regional Development Officer)

1.2 CODE OF CONDUCT

The Local Authority reviewed the Code of Conduct and committed to follow the Code of Conduct.

1.3 ACCEPTANCE OF AGENDA

No changes were made to the agenda.

1.4 PREVIOUS LOCAL AUTHORITY MINUTES

RECOMMENDATION:

The Local Authority noted the Minutes of the last Local Authority Meeting held on 17 October 2018 with the following amendments:

- The following amendment was made to Item 2.2 of the Minutes of 17/10/2018 – Willowra Local Authority Projects. The word “football” needs to be removed from the name of the Oval. Willowra has a softball oval only.

  - The question relating to Item 3.1.3 of the Minutes – Council Services Report was raised in relation to the Aged Care Facility. “Has the aged care hot water service been completed?”

  - For cultural reasons the Local Authority asked that Item 4.2 NTG Reports – Housing Reference Group status be changed to “closed” and removed from all future reference due to the item containing the name of a deceased community member.

  - Item 4.2 relating to WYN Health be marked as “closed” and
removed because the matter has been resolved. Patient transport is now provided by the Bush Bus.

2 COMMUNITY BUSINESS

2.1 WILLOWRA COMMUNITY PLAN

The Local Authority noted progress against the community plan.

Place Names Consultation

Council is requesting feedback from LA Committee members about whether there are place names in the Willowra area which require changing; need inclusion; updating; or removal.

- 14300 Lake Bennett is “Larroura Wantapawi”
- 14325 Lake Surprise is “Yanapaka”
- 15276 Mount Allan is “Yulemu”
- 15600 Mount Leichhardt is Ngarnka”
- 15925 Mud Hut Well is “Warlpini Bore”
- 13597 Hooker Creek is “Lajamanu”
- 14342 Lander River is “Willowra”
- 14543 Little Sandy Creek is “Ngarnalkunu”
- 11068 Boomerang Waterhole is near Willowra
- 12109 Curlew Waterhole is near Willowra
- 12371 Dingo Waterhole is near Willowra
- 14311 Lake Lewis is “Muluwurru”

RECOMMENDATION:
That Council:

1. Respond to the NT Government Place Names Committee with the above live of names in language.

2. That Council refers any discussion regarding place names consultation beyond CDRC community borders to the Central Land Council for discussion with Traditional Owners.

**Water Points**

Do Local Authority members have any feedback to offer the NT Government Representative present on the water situation in Willowra?

- Are extra water points needed in the community? Where?
  - Women and Men’s side (bush camp)
  - Softball oval (Middle Ground)
  - At new Parks – east side and west side

**Housing Design**

What are the things that are important in designing houses for this community?

- What is important about designing houses?
- What kind of things do you want in the design of community housing?
  - Brick and plasterboard
  - More bedrooms
  - Disability friendly
  - Air-conditioning
  - Indoor and outdoor kitchen/cooking area as standard
  - Concrete floor with a fire pit
- Big verandas
- Indoor and outdoor bathroom

**Community Meeting Area**

**Does Willowra need a Community Meeting area?**

- Bough shed meeting area
  - 4 bough sheds for the different clan groups, with a talking space in the middle
  - Men and women need separate meeting space

*Cr Kathy Walker left the meeting, the time being 11:30 AM*

*Cr Kathy Walker returned to the meeting, the time being 11:35 AM*

**2.2 WILLOWRA LOCAL AUTHORITY (LA) PROJECTS**

The Local Authority noted the progress of the LA projects.

- **Solar lights** are being installed now
  - 3 street lights
  - 3 public lights

- **New park sign** for traditional name places are being finalised and will be installed in their locations:
  - “Stumpy Martin Park”
  - Wirliyajarrayi at entrance grid to Willowra

- **New Project Ideas** for consideration:
  - Tree planting be proposed as a new project.
  - Water trailer purchase for mobile cultural business – suitable for use by both men and women out bush.
  - Boost the bough shed meeting place idea (mentioned in Item 2.1 above) to approved status.
2.3 COMMUNITY SAFETY PATROL

The Local Authority provides feedback regarding the Community Safety Patrol service:

- Longer hours are required via rotational rostering – midnight to dawn. 10pm to dawn (when current rosters all stand down) is a troublesome time in the community. A roaming patrol might be beneficial.
- STKIC are running the community safety patrol now and community members need to be proactive in speaking up about any concerns they have, directly with STKIC
- Speeding is a community concern

2.4 COMMUNITY DEVELOPMENT PROGRAM

The Local Authority is being asked about the Community Development Program to provide feedback to the Regional Council.

- No issues of concern were raised about the CDP
- CDP Operations continue to improve with an assessment of performance and compliance occurring in late March. The Director of Community Services focus has been on contract review and completion.

2.5 WILLOWRA LOCAL AUTHORITY ACTION REGISTER

The Local Authority note progress against the Action Register. There are no open actions for this Meeting.

3 COUNCIL BUSINESS

3.1 ATTACHED REPORTS

3.2 PREVIOUS COUNCIL RESOLUTIONS
The Local Authority noted resolutions from the previous Council meetings held on 31/1/2019 and 29/3/2019.

### 3.3 FINANCE REPORT

The Local Authority noted the YTD finance report.

### 3.4 COUNCIL SERVICES REPORT

The Local Authority noted the Council Services Report.

- **Aged Care**: has developed and implemented an activities planner for rolling out across the program.

- **Child Care Subsidy**: has been implemented in all child care centres.

- **Youth Sport & Recreation**: positive feedback was noted from volunteers with the school holiday program. Volunteers enjoyed themselves and got to better understand bush culture. The youth involved also enjoyed exposure to new ideas and people.

- **Tourism Master Plan**: for the Plenty Highway will be launched by the President, Adrian Dixon and Councillors on April 15 in Alice Springs. A VIP breakfast is being coordinated by the CEO.

- **Local Issues highlighted by the Council Services Manager, included**:
  - Council Services running well
  - Municipal services are focusing on rubbish collection and helping residents with big clean-ups in the yards and neighbourhoods

### 3.5 GENERAL BUSINESS

### 4 OTHER BUSINESS
- **Mobile Phone Coverage:** Can mobile phone coverage/infrastructure be explored as a future need for the community?

- **Oval Fence:** The wire fence which was GMAAC funded project and put up by an external contractor, needs to be made level. Is this a potential CDP project for the future?

### 4.1 PETITIONS AND DEPUTATIONS

There were no deputations from agencies at this meeting.

### 4.2 NORTHERN TERRITORY GOVERNMENT (NTG) REPORT

The Local Authority noted that in the absence of the NT Government Representative; there were no open actions to receive feedback.

**New Actions**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Issue</th>
</tr>
</thead>
</table>
| Feral Donkeys | Can advice be given to the LAC about planned feral donkey management in the area?  
                | With the extended hot, dry conditions, donkeys are challenging the fence infrastructure to get to water in yards. |
| Dogs          | Can advice be given to the LAC about planned dog management in the community? |

**Outstanding Actions:** None noted

### CLOSE OF MEETING
Meeting concluded 12:40PM

This page and the preceding nine (9) pages are the Minutes of the Willowra Local Authority on Wednesday, 10 April 2019 and unconfirmed.

******* End Document *******
MINUTES OF THE ATITJERE LOCAL AUTHORITY COMMITTEE
MEETING HELD IN THE ATITJERE CENTRAL DESERT COUNCIL
OFFICE (CHAMBERS)
ON TUESDAY 16 APRIL, 2019

MEETING DETAILS
Meeting Status: Quorum
Meeting Open: 10:25am

1 ADMINISTRATION
1.1 ATTENDANCE AND APOLOGIES

Present:
Local Authority Members: Anthony Petrick (Chairperson), Kylie Edwards (Deputy Chairperson), Barbara Petrick, Robin Bloomfield.

Councillors: Renita Webb, William Liddle

Apologies: Irene Reiff, Adrian Dixon (President), Warren Kenney (Council Services Coordinator)

Absent: Kevin Bloomfield
CDRC Staff: Diane Hood (CEO), Ray Hocking (Acting Communications Officer), Imelda Adamson Agars (Executive Administration Officer – CEO and Governance)

Guests: Renee Ragonesi (NT Health CDC Trachoma Team), Alyson Wright (Australian National University), Vanessa Davis (Tangentyere Research Team)

1.2 CONFLICT OF INTEREST AND CODE OF CONDUCT

The following Local Authority members are employees of Central Desert Regional Council and therefore declare a conflict of interest:

   No conflicts of interest were noted.

1.3 ACCEPTANCE OF AGENDA

   No changes were made to the agenda.

1.4 PREVIOUS MINUTES

1.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MINUTES 21 AUGUST 2018

Atit001/2019 RESOLVED (Barbara Petrick/Kylie Edwards)
That the Local Authority approve and confirm the Local Authority Minutes from 21 August 2018

2 COMMUNITY BUSINESS
2.1 COMMUNITY PLAN

The Local Authority noted progress against the community plan.

- **2.1.1 Place Names Consultation:** Council is requesting feedback from Local Authority Committee members about whether there are place names in Atitjere which require changing; need inclusion; updating; or removal.

**BACKGROUND:** The CEO, Diane Hood explained that Council had received a Letter from the Place Names Committee for the Northern Territory, regarding identification of opportunities for dual naming of geographic features and places, and official naming of places with ‘recorded’ names considered to be discriminatory or derogatory.

**RECOMMENDATION:**

The Local Authority recommends that Place Names Consultation matter be referred to the Central Land Council. The Central Land Council is better placed to facilitate Meetings with Traditional Owners. The CEO accepted the recommendation and will advise Council of the LAC recommendation.

- **2.1.2 Do Local Authority members have any feedback to offer the NT Government representative present about the water situation in Atitjere?**
  - Are extra water points needed in the community? Where?

  There were no particular locations for extra water points noted.

- **2.1.3 What are the things that are important in designing houses for this community?**
What is important in designing houses?

What kind of things do you want in the design of community housing?

Local Authority members stated they felt it was important to let local people (tenants) design their own homes by being encouraged to have input into proposed designs before new homes are built.

2.1.4 Does Atitjere need a Community Meeting area?

Yes.

Possible sites include enclosing sports/recreation building.

Park Basketball court area

Between Oval and Horse Yards

2.2 LOCAL AUTHORITY (LA) PROJECTS

The Local Authority noted the progress of the LA projects.

RECOMMENDATION: The Local Authority recommended the “proposed” Local Authority Project for a Coin Operated BBQ be moved to “approved” projects. The Community Services Coordinator will facilitate further appraisal of the project and inform updates at future Local Authority meetings.

RECOMMENDATION: The Local Authority Committee add the connection of septic infrastructure to the toilet located at the oval to the “proposed” projects list.

2.3 COMMUNITY SAFETY PATROL
The Local Authority provided the following feedback regarding the Community Safety Patrol service:

- Identified need for community education on bullying – particularly for youth.
- Identified that there is an element of fear associated with working in safety patrol, due to intercultural kinship conflicts. Issues of significance may not be reported because of fear of payback/retribution.
- The LAC and community generally want more feedback after incidents of significance. Want more NT Police input towards cross-cultural information sharing.
- Identified a need for more driver education and licensing in the community. CEO informed LAC that CentreROC has recently advocated on behalf of Central Desert/Barkly/MacDonnell regional areas regarding this matter, with correspondence to the Chief Minister and Police Minister.

**RECOMMENDATION:** Local Authority members encourage Expressions of Interest (EOI) from female applicants for future positions to increase the balance of culturally appropriate response in community safety.

### 2.4 ATITJERE LOCAL AUTHORITY ACTION REGISTER

The Local Authority note progress against the Action Register.

**SPEED BUMPS and SIGNS:** Local Authority identified that there is an increased need for speed bumps and signs. CEO informed LAC that Road Furniture contracts have been awarded and that Atitjere will be in receipt of speed bumps and signs, identified at earlier Meetings and Minuted, by the end of June 2019.

### 3 COUNCIL BUSINESS

#### 3.1 ATTACHED REPORTS

#### 3.1.1 PREVIOUS COUNCIL RESOLUTIONS
The Local Authority noted resolutions from the previous Council meeting.

3.1.2 FINANCE REPORT

The Local Authority noted the finance report.

The Local Authority identified a need for more training in governance and budgeting around understanding finance reports and controlling spending in Council Services.

3.1.3 COUNCIL SERVICES REPORT

The Local Authority noted the Council Services Report.

- Won capital funding to renovate the Aged Care buildings in Atitjere. Atitjere Aged Care Facility. A grant funding application has been approved by the Commonwealth Government Department of Health. The works include a new commercial kitchen, refurbishment of the existing toilet and shower block, provision of external paved area’s including dining and upgrade of the existing shed to an outdoor shade area.

3.2 GENERAL BUSINESS

3.2.1 Question: What are the leasing arrangements on the Sporting Grounds and who is responsible?

Answer: CDRC has the Lease on Lot 107, the basketball court and playground. As such, CDRC is responsible for maintenance on these. Other facilities may be leased by other Parties. Central Land Council could advise about these leases upon request form community members.

4 OTHER BUSINESS

4.1 PETITIONS AND DEPUTATIONS

The Local Authority noted the deputation/s from the following agencies
7.1 NT HEALTH TRACHOMA PROGRAM

**SUMMARY:** The purpose of this deputation is to inform the Committee about the proposed Trachoma Program to be conducted in Atitjere in mid year. Trachoma screening and treatment will be offered free of charge to communitys.

12th - 16th August
Most facilitation will be done in collaboration with the local school.
Target group is 5yrs to 12 years.

8.2 OUR CULTURES COUNT HEALTH AND WELLBEING STUDY

**SUMMARY:** The purpose of this deputation is to inform the Committee about the Our Cultures Count, Health and Wellbeing Study being conducted by Alyson Wright and her team from the Australian National University.

The research is looking to learn more about how strong identity and culture can protect or improve health and wellbeing. The importance and value of identity and culture. The survey aims to understand links between culture, health and wellbeing.

4.2 NORTHERN TERRITORY GOVERNMENT (NTG) REPORT

The Local Authority noted the NT Government report.

New Actions
<table>
<thead>
<tr>
<th>Subject</th>
<th>Issue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water – Service Valves</td>
<td>Rather than cutting water supply to whole of community when repairing infrastructure; increase number of service valves</td>
</tr>
<tr>
<td>Fire Truck &amp; Water Trailer</td>
<td>Fire truck for community; water trailer for outstation firefighting</td>
</tr>
<tr>
<td>PAWA</td>
<td>Servicing standards and schedule for Racecourse Bore pipelines; spotted tiger pipeline</td>
</tr>
<tr>
<td>Firebreaks at Outstations</td>
<td>Who is responsible for and what funding is available for firebreak maintenance on outstations that are not contracted for servicing by CDRC core services?</td>
</tr>
<tr>
<td></td>
<td>How often are firebreaks scheduled for maintenance?</td>
</tr>
<tr>
<td></td>
<td>Is CLC responsible for firebreak maintenance on outstations – can advocacy for more frequent maintenance be facilitated?</td>
</tr>
<tr>
<td>Water Tank Flushing</td>
<td>Who is responsible for flushing out water tanks?</td>
</tr>
<tr>
<td></td>
<td>Can regular service requests be followed up?</td>
</tr>
</tbody>
</table>

### Outstanding Actions

<table>
<thead>
<tr>
<th>Subject</th>
<th>Issue</th>
<th>Update</th>
</tr>
</thead>
<tbody>
<tr>
<td>Re-</td>
<td>The LA raised the action of</td>
<td>(2018 c/fwd)</td>
</tr>
<tr>
<td>Establishment of School Council Committee (18/4/18)</td>
<td>re-establishing a school council committee.</td>
<td>The School Principal expressed the benefits of a school committee and how it would work in Atitjere. The Principal sought endorsement and advice from the LA as to who and what would be involved. The LA agreed to help when possible in relation to assisting a parental advisory group.</td>
</tr>
</tbody>
</table>

| Remote Housing Program (1/3/17) | The LA requested an update on the Remote Housing program | (2018 c/fwd) No update provided |

| Clinic Services (20/6/18) | The LA expressed concern regarding the level of service the clinic staff are providing. Examples given included denying ambulance for snake bite patient; incorrect medication being given. There is also concern around patients being unable to get to town for required appointments and the Patient Assisted Travel Service (PATS) not being compatible with community member needs. LAC extends an invitation to a senior officer to attend the next Meeting to discuss these concerns directly with the Local Authority. | (2018 c/fwd) No update available. |
CLOSE OF MEETING
Meeting concluded  12:25pm

This page and the preceding nine (9) pages are the Minutes of the Atitjere Local Authority Meeting held on 16 April 2019 and unconfirmed.
MINUTES OF THE LARAMBA LOCAL AUTHORITY MEETING HELD IN THE LARAMBA COUNCIL OFFICE ON TUESDAY, 30 APRIL 2019 AT 2:00PM

MEETING DETAILS

Meeting Status: Quorum
Meeting Open: 1:10pm

1 ADMINISTRATION

1.1 ATTENDANCE AND APOLOGIES

Present:
Local Authority Members - Irene Floyd (Chairperson), Ron Hagan, Billy Briscoe, Janice McMillan

Councillors - Cr Adrian Dixon (President), Cr. David McCormack

Staff - Diane Hood (CEO), Ray Hocking (Acting Communications Officer), Veronica Russo (Council Services Coordinator)

Apologies - Peter Stafford
Absent - Stephen Briscoe, Cr. James Glenn, Cr. Audrey Inkamala
Guests - Nicole Kempster (NT Health Trachoma Team), Lesley Martin (NT Health Trachoma Team), Angie Ross (NT Health Trachoma Team), Merrin O'Brien (Laramba Health Centre), John AhChee (Community Resident), Maria Viegas (NTG Dept. Local Government Community Development Officer), Marissa Wilson (NTG Dept. Local Government Interpreter)

1.2 CODE OF CONDUCT

The Local Authority reviewed the Code of Conduct and committed to follow the Code of Conduct.

1.3 ACCEPTANCE OF AGENDA

The Local Authority made the following changes to the agenda.

- Welcome new Local Authority Member
- Receive and consider nomination of new Local Authority Member

1.4 WELCOME NEW LOCAL AUTHORITY MEMBER

The Local Authority welcomed Janice McMillan to the Committee.

1.5 NOMINATION LOCAL AUTHORITY MEMBER

Michael Ryan, who is employed locally as the School Principal, has nominated to be an Local Authority Committee member.

RECOMMENDATION: (Billy Briscoe/Janice McMillan)

Local Authority accept and forward to Council for endorsement the nomination of Michael Ryan to the Laramba Local Authority Committee.
1.6 PREVIOUS MINUTES

1.7 CONFIRMATION OF PREVIOUS MINUTES 30.10.2018

RECOMMENDATION:
That the Local Authority note the Minutes from the last Local Authority Meeting conducted on 30th October 2018

Noted from Item 3.1.3 of the Laramba LAC Minutes (30/10/2018) that the Australia Post contract is moving ahead and Central Desert Regional Council has been asked to continue, and is continuing to provide community postal services in Laramba.

2 COMMUNITY BUSINESS

2.1 LARAMBA COMMUNITY PLAN

The Local Authority noted progress against the community plan.

2.2 Water Points:

- Where do we need additional water points in the community?
  - Men’s business area
  - Women’s business area
  - Oval/Sports Ground #1

2.3 Housing:

- What things are important in designing houses for this community? What is important about designing houses?
  - Ask community people what they want prior to building and consultation
    - Let people know what funds are available
- Women’s working group – community housing reference group

- What kind of things do you want in the design of community housing?
  - Bigger verandas

### 2.4 Community Meeting Area:

- Do we need a Community Meeting area? If so, describe what is needed in terms of such an area.
  - Shaded area
  - Location to be confirmed
    - Lot near white fence (exact location with Lot # to be confirmed)
    - Centre Park (maybe)
  - Seating

### 2.5 LARAMBA LOCAL AUTHORITY (LA) PROJECTS

The Local Authority noted the progress of the LA projects.

The Local Authority noted the progress of the LA projects.

**Income Available:** $90,582.81

<table>
<thead>
<tr>
<th>APPROVED PROJECTS</th>
<th>BUDGET</th>
<th>SPENT YTD</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Upgrades to Recreation Hall</td>
<td>$12000</td>
<td>$4104</td>
<td>OPEN:</td>
</tr>
<tr>
<td>- Ramp for recreation hall side door</td>
<td></td>
<td></td>
<td>Scope of work for dance floor completed and sent out</td>
</tr>
<tr>
<td>- External lighting</td>
<td></td>
<td></td>
<td>Waiting for quotes</td>
</tr>
<tr>
<td>- Concrete slab on</td>
<td></td>
<td></td>
<td>Only one quote received so far for the external lighting. (6x100W LED lights &amp; isolation switch ~</td>
</tr>
<tr>
<td></td>
<td>dance floor</td>
<td>$4500)</td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>-------------</td>
<td>--------</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Shade for childcare bus</td>
<td>$10,000</td>
<td>Open:</td>
</tr>
<tr>
<td>3</td>
<td>Fencing around main park, with trees planted in park.</td>
<td>$25,000</td>
<td>Open:</td>
</tr>
<tr>
<td></td>
<td>- Picnic table and seats (x 3)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Shade over three tables</td>
<td></td>
<td>Two quotes received - $15,000 for fence materials only</td>
</tr>
</tbody>
</table>

**Approved projects:** $47,000

**Spent YTD:** $4104

**Projects to be determined:** $43,583

**To be spent:** $42,896

**To be spent by June 30, 2019:**

**Proposed Projects:** Estimated – to be determined

### 2.6 COMMUNITY SAFETY PATROL REFERENCE GROUP

The Local Authority Committee made no comments regarding the Community Safety Patrol.

### 2.7 LARAMBA LOCAL AUTHORITY ACTION REGISTER

The Local Authority noted there were no open items against the Action Register.
3 COUNCIL BUSINESS

3.1 ATTACHED REPORTS

3.2 PREVIOUS COUNCIL RESOLUTIONS

The Local Authority noted Item 13.1 of Ordinary Council Minutes regarding the NT Government Draft Burial and Cremation Legislation from the previous Council meeting.

3.3 FINANCE REPORT

The Local Authority noted the finance report.

3.4 COUNCIL SERVICES REPORT

The Local Authority noted the Council Services Report.

- Laramba is getting on track with all its Projects and Core services.
- LAC welcomes new Member and has a second nomination awaiting Council approval.
- Dump maintenance within the boundaries are all good.
- Aged Care veranda is being replaced and a Contract Coordinator is in place to assist the workers.

3.5 QUESTIONS WITH NOTICE

No new questions raised

4 OTHER BUSINESS
4.1 PETITIONS AND DEPUTATIONS

The Local Authority noted the deputation/s from the following agencies
NT Health Trachoma Program – Nicole Kempster

NOTED:
The NT Health Trachoma Program is planning to facilitate and offer trachoma screening and treatment to the community between 29/7/2019 and 3/8/2019. Screening will be focused on all 5 to 9 year old children.

PROPOSED PROJECTS:
1. Drinking/Face/Washing trough facilities at the Youth Hall
2. Healthy Community Project
3. Health Promotion day

NOTED:
The Trachoma goal is to eliminate the spread of Trachoma by delivering key health, hygiene and lifestyle messages and assist with the improvement of public amenities and health facilities.

4.2 NOMINATION FOR MEMBERSHIP LOCAL AUTHORITY COMMITTEE

RECOMMENDATION:
The Local Authority accepts the nomination of Michael Ryan to join the Laramba Local Authority Committee and recommends that the nomination go to the next Council Meeting for acceptance and endorsement.

Lar002/2019 RESOLVED (Billy Briscoe/Janice McMillan)
That the nomination of Michael Ryan as a member of the Local Authority Committee be endorsed by the next sitting of Central Desert Regional Council on 31 May 2019
4.3 Q: CAN THE COUNCIL INVESTIGATE GYM EQUIPMENT FOR THE COMMUNITY?

**ANSWER:**
This may be something the Community can look at in the future for spending of its LA Projects money, or could seek another source of funds.

The issues that need to be decided are:
- Who will manage and maintain the equipment, including insurances?
- Where could the equipment go?

**NOTED:** If the Local Authority Committee decided to recommend an LA Project, this would go to Council to decide if Council wished to add to its costs in terms of the maintenance and insurance. With the NT Government funding declining this might be difficult.

The item was resolved to be put ON HOLD.

---

4.3 NORTHERN TERRITORY GOVERNMENT (NTG) REPORT

The Local Authority noted the NT Government report.

### New Actions

<table>
<thead>
<tr>
<th>ISSUE:</th>
<th>RESPONSE:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Unfenced Houses</strong></td>
<td>Closed</td>
</tr>
<tr>
<td></td>
<td>NT Housing advised they have done all fences they have funding to complete. Housing department will try to do additional fences should any funding become available.</td>
</tr>
<tr>
<td></td>
<td>7th May at 12pm – planned Meeting to discuss future housing.</td>
</tr>
<tr>
<td><strong>Water Supply</strong></td>
<td>Open</td>
</tr>
<tr>
<td></td>
<td>Awaiting a report from PAWA. Project proposed to improve water pressure in the community.</td>
</tr>
</tbody>
</table>
bore will be installed week commencing 7th May 2019.

Local Authority Committee requests a formal report from Power and Water Authority asap.

<table>
<thead>
<tr>
<th>MoU with NT Police</th>
<th>Open</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local Authority Committee would like to have a specific service level agreement in relation to the Police presence in Laramba.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Alcohol Management Plan</th>
<th>Open</th>
</tr>
</thead>
<tbody>
<tr>
<td>New NT Department of Health harm Minimisation Office was introduced to the Local Authority. LAC agreed community meeting is a better solution to discuss matters with the Harm Minimisation Officer. The LAC requested a community meeting be organised.</td>
<td></td>
</tr>
</tbody>
</table>

## Outstanding Actions

No outstanding issues were raised.

## New Issues

<table>
<thead>
<tr>
<th>ISSUE</th>
<th>RESPONSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pilate Road + Access Road – who owns the road?</td>
<td>NT Government to follow up answer. Moved to General Business for response at next Meeting on 25/7/19</td>
</tr>
<tr>
<td>Tyre Changing Business – who is the owner of</td>
<td>Moved to General Business for response at next Meeting on 25/7/19</td>
</tr>
</tbody>
</table>
this enterprise?

CLOSE OF MEETING

Meeting concluded 3:43 PM

This page and the preceding nine (9) pages are the Minutes of the Laramba Local Authority on Tuesday, 30 April 2019 and unconfirmed.
MINUTES OF THE YUENDUMU LOCAL AUTHORITY MEETING HELD IN THE CENTRAL DESERT COUNCIL OFFICE ON THURSDAY, 9 MAY 2019 AT 10:00 AM

MEETING DETAILS

Meeting Status: Provisional
Meeting Open: 10:25am

1 ADMINISTRATION

1.1 ATTENDANCE AND APOLOGIES

Present:
Local Authority Members: Robert Robertson (Chairperson), Paul Briscoe (Deputy Chairperson), Elizabeth (Trish) Lechleitner, Cr. Freddy Williams

Staff: Matthew Wharton (Regional Services Manager East/Acting West), Deb Wearne (Council Services Manager), Imelda Adamson Agars (Executive Administration Officer – CEO & Governance)

Guests: Enock Menge (NTG Dept. Local Government, Housing & Community Development), Nick Thorpe (Remote Programs & Projects, NTG Dept. Local Government, Housing & Community Development), Nicole Kempster (Clinical Nurse Specialist, Trachoma Program – NTG Dept. Health Centre for Disease Control)

Apologies: Cecilia Alfonso, Georgina Wilson, Jennifer Baarda, Francis Penhall
Absent: Cr. Jacob Spencer, Cr. April Martin, Cr. Warren Williams

1.2 CODE OF CONDUCT

The Local Authority members reviewed the Code of Conduct and committed to following the Code of Conduct.

1.3 ACCEPTANCE OF AGENDA

The Local Authority made the following changes to the Agenda. Two items were added:

- Discussion regarding a Welcome Area for Tourists with Information signage (see Item 2.1)
- Street Names (see Item 2.1)

1.4 PREVIOUS MINUTES

RECOMMENDATION:

The Local Authority noted the Minutes of the last Local Authority Meeting, held on 8th May 2018 and on 4th July 2018.

2 COMMUNITY BUSINESS

2.1 YUENDUMU COMMUNITY PLAN

The Local Authority noted progress against the community plan.

Welcome Area for Tourists with Information Signage:

- Proposed new project for the next Financial Year 2019/2020
- Signage at both entrances to the Community – within the CDRC boundary lines – on the Tanami Road

- Location – needs to be advised and may require surveying to ensure the location is within CDRC boundary.

- Design
  - drive in only, or will it have a small shelter and/or picnic table
  - staggered signs along the track – which means they will be located outside community boundary – but might provide another means of encouraging people to stop-in rather than drive past

- Noticeboard
  - Design
  - Sponsored advertising or free

- Rubbish bins

**NTG Place Names Consultation:**

Council is requesting feedback from Local Authority Committee members about whether there are place names in Yuendumu which require changing; need inclusion; updating or removal.

- No significant landmark names were noted in the Yuendumu geographical area as requiring changing, inclusion, updating, or removal.

- Traditional Owners are usually consulted through the Central Land Council about matters of significance outside of the gazetted Central desert regional Council area

**Street Names in Yuendumu**
Local Authority members stated that they have previously discussed changing the numbered street names (i.e. first street, eighth street, etcetera) into names reflecting the names associated with families and elders who hold respected memory in the community.

The community through the Local Authority have compiled a list, which is understood to be on file in the Community Office.

**Recommendation:**

1. Local Authority members asked the Council Services Manager to locate the list of recommended names for the community streets; and

2. The list be tabled at the next Meeting of the Local Authority Committee in July 2019

**Water Points:**

Do we need additional water points in the community? If so, what locations are recommended?

- Infrastructure issues are a low priority, because the more important issue noted relates to resource issues – quality, life of the source; pressure available.

- Local Authority members suggested that the NTG representative present advocate for a PAWA expert to attend a future Meeting to inform the Committee about the Yuendumu water resource.
Housing Design:

What are the things that are important in designing houses for this community? What is important about designing houses? What kinds of things do you want to see in the design of community housing?

- Disability access
  - Ramps
  - Wider door access
  - Shower/toilet access
    - Roll in, roll out
    - Rails
- Four or five bedrooms as standard
- Indoor and outdoor kitchen and bathroom as standard
  - Indoor kitchen to be western style
  - Outdoor kitchen to reflect Indigenous cooking style
- Heat reflecting insulation
  - Whirly birds
  - Air-conditioning
- Consultation with community residents’ and collaborative project management with a housing reference group
- House design patent – as outlined above – through consultation with the community.
  - Create a design project where CDP participants learn CAD drawing or design elements of basic project management and design their preferred community house plan

Community Meeting Area:
Do we need a Community Meeting Area? If so, describe what is needed in terms of such an area.

- The current Meeting area utilised is at Peace Park, but it is not a dedicated space.
- The basketball court provides too much echo.
- A big open area/bough shed would be recommended. The location would need to be advised after a lot more discussion.
- An area 12m x 6m covered was canvassed.
  - With seating
  - Whiteboard
  - Trees for shade

2.2 YUENDUMU LOCAL AUTHORITY (LA) PROJECTS

The Local Authority noted the progress of the Local Authority projects.

Proposed new Local Authority projects included:

- Meeting area – as outlined in item 2.1 above
- Bus shelter including shade and landscaping on corner of Warlpiri Street (upgrade current shelter)
- Improved parking areas in the community

2.3 YUENDUMU LOCAL AUTHORITY ACTION REGISTER

The Local Authority notes progress against the Action Register.

- Bus Shelter – requirements to be added to the Local Authority Projects register under “proposed new project”.
- Pest Control – added to NT Government report as an action to be followed up by Department Housing
- Nyirripi Road – this item to be noted as closed. All critical road repairs have been completed. Tender for remaining works and other sections to be improved, closed on 29th April 2019. Tender
evaluation is taking place. It is anticipated the Contract will be awarded in mid-May, with work to commence in early June.

3 COUNCIL BUSINESS

3.1 ATTACHED REPORTS

3.1.1 PREVIOUS COUNCIL RESOLUTIONS

The Local Authority noted resolutions from the previous Council meeting.

3.1.2 FINANCE REPORT

The Local Authority noted the finance report.

3.1.3 COUNCIL SERVICES REPORT

The Local Authority noted the Council Services Report.

3.2 QUESTIONS WITH NOTICE

- The Local Authority noted the responses received to the Questions With Notice.
- No new questions were raised

4 OTHER BUSINESS

4.1 PETITIONS AND DEPUTATIONS

The Local Authority noted the deputation/s from the following agencies

Nicole Kempster - NT Health Trachoma Program
The Trachoma team shared information with the Local Authority members about their plan to facilitate and offer trachoma screening and treatment to children aged 5 years to 9 years of age.

Screening will occur in the last two weeks of August.

Antibiotics will be given to children found to have the sickness.

Rotary funding will be secured for a wash trough, face washers, etcetera to be placed strategically in places where children and parents can access them.

### 4.2 NORTHERN TERRITORY GOVERNMENT (NTG) REPORT

The Local Authority noted the NT Government report.

#### Current/Outstanding Actions

<table>
<thead>
<tr>
<th>Subject</th>
<th>Issue</th>
<th>Update</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clinic not treating some patients</td>
<td>Yuendumu Clinic have been refusing to treat non-Indigenous patients.</td>
<td><strong>Closed</strong>: The issue related to non-indigenous patients wanting to receive specialist medical treatment, via remote subsidised specialist clinics – i.e. dentist, ophthalmologist, etc. The Department of Health have confirmed that Specialist Medical Referrals cannot be given without referral via a GP and in the case of non-indigenous patients that referral would be to mainstream based specialist clinics. This item will be removed from the NT Government Report.</td>
</tr>
<tr>
<td>Ambulance response</td>
<td>Closed – this matter was resolved in 2018.</td>
<td><strong>Closed</strong>: The item will be removed from the NT</td>
</tr>
</tbody>
</table>
times | Government report.
---|---
Pest Control | Can NT Housing conduct pest control in houses?

**Closed:** The Department Housing advised that all pest control funding for this financial year has been expended.

The item will be removed from the NT Government report.

---

### New Actions

There were no new issues raised.

### CLOSE OF MEETING

Meeting concluded 12:25pm

---

This page and the preceding nine (9) pages are the Minutes of the Yuendumu Local Authority on Thursday, 9 May 2019 and Unconfirmed.
LOCAL AUTHORITY REPORTS

ITEM NUMBER  9.2
TITLE        Local Authority Policy P20
REFERENCE    491779
AUTHOR       Suzanne Lollback, Governance Manager

LINKS TO STRATEGIC PLAN
Theme 1: Advocacy
Theme 2: Customer Service
Theme 3: Liveability
Theme 4: Sustainable Communities
Theme 5: Economic Growth

RECOMMENDATION:
That the Council adopts the review of Policy 20: Local Authority Policy.

SUMMARY: The review of the Council’s Policy 20: Local Authority Policy has been undertaken to ensure that the Policy complies with the requirements of the latest version, issued in January 2019, of Guideline 8: Regional Council and Local Authorities, which is made under the NT Local Government Act.

BACKGROUND
The Council’s Policy 20: Local Authority Policy was first adopted by Council in February 2014. It was updated in February 2016, May 2017 and November 2017.

In January 2019, the Minister for Housing and Community Development issued a revision of Guideline 8: Regional Councils and Local Authorities. Guideline 8 is made under Parts 5.1A and 19.10 of the NT Local Government Act. The revised Guideline identifies what Council is required to include in a policy for local authorities.

ISSUES, CONSEQUENCES AND OPTIONS
Guideline 8 sets out what local governments are required to put in place for the establishment and management of local authorities. The Guideline relates to policies, meeting procedures, membership, sitting fees, input into the Regional Plan and annual reporting.

Under Guideline 8, the Council is required to identify the area for each local authority, any delegations it makes to its local authorities and the number of appointed members each local authority has. It also has to have a policy that describes how members will be nominated and
appointed, how membership may be revoked and the process for resignations.

The revised Policy 20: Local Authority Policy documents all of the above requirements.

**FINANCIAL IMPLICATIONS**
NIL

**ATTACHMENTS:**
1. P20 Local Authority Policy
Local Authority Policy
Reference Number: P20
Organisational Unit: All
Responsible Position: Chief Executive Officer
Relevant Delegations: Chief Executive Officer and Directors
First Adopted: 2010
Review Date: Every two years

Introduction

This policy responds to the NT Local Government Act 2008 and associated Guideline 8.

Local Authorities are established under the NT Local Government Act 2008 to assist Central Desert Regional Council (CDRC) to achieve effective integration and involvement of local communities in the system of local government.

Local Authorities must comply with any guidelines made under the NT Local Government Act 2008; and, they are subject to control and direction by the Council of CDRC.

This policy applies to all Local Authorities in the CDRC region.

Legislation and related documents

This document should be read in conjunction with the following documents:

<table>
<thead>
<tr>
<th>Document</th>
<th>Description</th>
</tr>
</thead>
</table>
| NT Local Government Act 2008 (including Regulations) | Part 5.1A Local Authorities
 | Part 19.10 Guidelines
 | Describes the functions and parameters of local authorities |
| NT Local Government Act Guideline 8 – Regional Councils and Local Authorities (Version: 7 January 2019) | Describes where and how Local Authorities are established and conducted. |
| NT Local Government Act Guideline 2 – Allowances for Council Members | Describes all allowances payable to elected Council members |
| CDRC Regional Plan | Identifies future directions and projects for CDRC and includes Community Plans which identify priority projects for areas with a Local Authority |
| Policy 1 – Code of Conduct- Elected and Appointed Members | Describes behaviours and values to be adhered to by elected and appointed members |
| Policy 23 – Elected and Appointed Member Facilities, Benefits and Allowances Policy | Identifies what benefits and allowances elected and appointed members are entitled to receive |
| Policy 66 – Conflict of Interest | Details the issue of conflict of interest and how it is to be managed |
| Policy 68 – Council, Local Authority and Committee Member Travel | Provides guidelines and identifies allowances payable to members when travelling on Council |
Definitions

Council – the elected members as a whole of CDRC
CDRC – Central Desert Regional Council as a whole
CEO – Chief Executive Officer of CDRC
Local Authority – as established under the NT Local Government Act 2008
Elected member – a member elected to the Council of CDRC
Appointed member – a member nominated from the community and appointed by the Council to represent the community of the Local Authority area
Chair – elected by the Local Authority and responsible for running the meeting and ensuring that members are following the conventions of the meeting.

Scope

This Policy includes areas, delegations, functions, membership and roles and responsibilities of Local Authorities, Council and CDRC.

Policy

Local Authorities will assist CDRC to achieve effective integration and involvement of local communities in the system of local government as it relates to CDRC’s region.

Local Authority Areas
CDRC’s nine Local Authority areas are Anmatjere, Atitjere, Engawala, Lajamanu, Laramba, Nyirripi, Willowra, Yuelamu and Yuendumu.

Delegations
The Council has delegated to Local Authorities the approval of the allocation and expenditure of funds from the Northern Territory Government’s ‘Local Authority Project Funding’ program.

Conflict of Interest
When a decision is being made, or a matter is being considered, each member must consider whether they have a conflict of interest and, if so, they must leave the meeting while the matter is considered.

Members who are staff must ensure a conflict is declared if the discussion includes issues and/or projects that directly impact their area of work.

Functions of Local Authorities
Local Authorities:
- involve local communities in local government
- advocate and provide a voice for their community
- provide input into Council policies, plans and budgets
- make recommendations on community issues and needs.
Membership

Number of members
In order to encourage all community members wishing to be involved, the number of members on each Local Authority can change at any time. There must be a minimum of six appointed members and a maximum of 14 members, which includes elected members for the relevant ward.

Members
In accordance with legislation, Councillors are automatically considered members of all Local Authorities within their ward.

The Council President is a member of all Local Authorities in his/her ward, and is an ex-officio member of all other Local Authorities.

An appointed member should be a member of the community and be 16 years of age or older.

Employees of CDRC are permitted to be members, however, must declare a conflict of interest.

The most senior employee of CDRC on community is not eligible for appointment.

Ideal membership makeup
A local authority should:
- include members who are committed to attending and participating in meetings
- be representative of key groups within the area including men and women and younger and older members.

Nominations
Nominations can be received for a Local Authority at any time.

When membership drops, or is likely to drop, below the minimum number of appointed members, or where nominations are received above the maximum level, Council will call for additional nominations and will allow 21 days for nominations to be received.

The appointment of nominees is subject to the approval of Council.

Term
The term of a Local Authority member is ongoing unless membership is revoked.

Revocation of membership
Membership is revoked when a member:
- resigns in writing
- passes away.

Council may revoke an appointed member if the member:
- breaches the Code of Conduct – Elected and Appointed Members
- is convicted of an offence
- misses 50 percent of the scheduled meetings per financial year.
Meetings

Chair and Deputy Chair
The term of the Chair and Deputy Chair shall be ongoing unless the Local Authority membership determines otherwise by resolution.

The election of the Chair and Deputy Chair will be conducted in the following way:
- nominations shall be called for from all members (elected and appointed) of the Local Authority for the positions of Chair and Deputy Chair
- the calling for nominations shall be conducted at the Local Authority meeting
- nominations must have a nominator and seconder of the nomination
- the Local Authority shall elect the Chair and Deputy Chair by show of hands.

Number of meetings
Council will plan to hold five meetings each financial year, noting that a minimum of four meetings the target to be held in each financial year.

Postponing or cancelling a meeting
With nine Local Authorities and a scheduled calendar of events to cover five scheduled Local Authorities a year, and six ordinary Council meetings there is not a lot of available time to re-schedule a meeting.

In the event that a quorum cannot be achieved, the Chair of a local authority may reconvene a meeting by providing notice to the CEO or delegate at least three days prior to the scheduled meeting date. The meeting date must not coincide with other Council scheduled meetings as the secretariat would not be available. A Chair may decide to re-schedule and organise its own secretariat with minutes provided back to the Head Office and Council.

Provisional meeting
At the time and place set for a Local Authority meeting when a quorum has not been established, should a majority (over 50 percent) of appointed members be present, a provisional meeting may be held.

While not an official meeting, Council also allows informal meetings to proceed where there are topics of discussion agreed by those present that need to take place.

Roles and Responsibilities

Local Authority:
- elects a Chair and Deputy Chair
- considers and promotes the views of all community members
- provides leadership to the community in relation to local matters
- makes recommendations to the Council and the CEO on local matters
- reports back to the community regarding recommendations raised with Council
- decides what the minutes should say within the governance framework.

Council:
- provides secretariat support to ensure compliance with relevant legislation
- provides training and guidance to all members of the Local Authority
- advertises meetings in a timely fashion
- provides sufficient notice to members of meetings dates and times, including changes
• where possible, ensures the Chair has input into, and is familiar with, the agenda before the meeting.

Council Officers Attending Local Authority Meetings
The following officers should attend Local Authority meetings whenever possible:
• CEO
• Community Services Manager / Coordinator of the Local Authority area
• Directors, at their discretion
• Governance Officer (secretariat)

Attendance fees
Members who attend Local Authority meetings will receive the following:
• Elected members – an extra meeting allowance as prescribed in the Elected and Appointed Member Facilities, Benefits and Allowances Policy
• Appointed members – a sitting fee as prescribed by NT Government’s Department of Treasury and Finance
• CDRC staff who are Local Authority members – under the CEO’s delegation, may receive an attendance fee, comparable to the sitting fee, should they attend the meeting outside of their regular working hours.

All members must fill in and sign the Extra Meeting Allowance form prior to receiving payment.

Deputations
Anyone who contacts the Council wishing to make a deputation or presentation to a Local Authority must seek permission from the Local Authority Chair by returning a Deputation Request Form to the CEO. The form should be received at least two weeks prior to the meeting date and the Chair has the right to decline a deputation.

Approval and Review History

<table>
<thead>
<tr>
<th>Date</th>
<th>Resolution #</th>
<th>Comment</th>
</tr>
</thead>
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<tr>
<td>31 May 2019</td>
<td>OC xxx.2019</td>
<td>Updated to reflect changes and requirements of Guideline 8 under the NT Local Government Act 2008</td>
</tr>
<tr>
<td>15 November 2017</td>
<td>OC145/2017</td>
<td>Updated to reflect changes to local authority procedure and agenda</td>
</tr>
<tr>
<td>25 May 2017</td>
<td>OC083/2017</td>
<td>Anmatjere vacancies changed from 10 to 9</td>
</tr>
<tr>
<td>5 February, 2016</td>
<td>OC083/2017</td>
<td>Reviewed and updated to new template.</td>
</tr>
<tr>
<td>7 February, 2014</td>
<td>OC083/2017</td>
<td>Adopted by Council – replaces Local Board Policy</td>
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</table>
LOCAL AUTHORITY REPORTS

ITEM NUMBER  9.3
TITLE        Changes to Local Authority Membership
REFERENCE    497351
AUTHOR       Imelda Adamson Agars, Governance Officer
DUE DATE     20 May 2019

LINKS TO STRATEGIC PLAN
Theme 4: Sustainable Communities

RECOMMENDATION:
That Council:

1. Accepts the resignation of Anthony Johnson from the Lajamanu Local Authority, bringing the membership to nine (9) appointed and one (1) elected, a total of 10 members.

2. Appoints Michael Ryan to the Laramba Local Authority, bringing the membership to six (6) appointed and four (4) elected, a total of ten (10) members.

SUMMARY:
The Council is being asked to accept the resignation of Anthony Johnson from the Lajamanu Local Authority. With Norbert Patrick’s resignation from Council and his relocation outside the Ward, the number of elected members on the Local Authority Committee is one.

The Council is being asked to accept the nomination of Michael Ryan to the Laramba Local Authority.

The Council is being asked to accept the resignation of Renita Webb from the Atitjere Local Authority Committee.

BACKGROUND
Under Guideline 8 of the Local Government Act, there must be a minimum of six appointed members and a maximum of 14 members including elected members from the ward of the local authority.

ISSUES, CONSEQUENCES AND OPTIONS
Nil

FINANCIAL IMPLICATIONS
The changes to the number of appointed members through resignation and appointment of new members may have a small effect on the budget.

**ATTACHMENTS:**
Nil
LOCAL AUTHORITY REPORTS

ITEM NUMBER 9.4
TITLE Regional Plan Action Updates
REFERENCE 496433
AUTHOR Diane Hood, Chief Executive Officer

LINKS TO STRATEGIC PLAN
Theme 1: Advocacy
Theme 3: Liveability
Theme 4: Sustainable Communities

RECOMMENDATION:
That Council
1. endorse the comments from Local Authorities;
2. Direct the CEO to put in place a plan (and report back to Council) with a roll out of additional water access points across our communities;
3. Direct the CEO to write to the Northern Territory Government with input in relation to housing design in Central Desert communities;
4. Direct the CEO to put in place a plan (and report back to Council) to create an outdoor meeting space in those communities who indicated a need; and
5. Endorse the service story posters and direct the CEO to distribute and promote in communities to assist with people understanding the role of local government.

SUMMARY: On Council’s Regional Plan there were several actions linked to communities, where consultation with the Local Authorities was required as part of the year one action plan.

BACKGROUND
At the Local Authority (LA) meetings, staff have been listening to input from the LA to understand community requirements. Not all LAs have discussed all actions, however there is a clear consistency of message about each action area.

Water availability points
Goal: Liveability
Objective 5: Water is available in community areas; such as ceremony areas, sorry camps and playgrounds by 30 June 2021
Year one action: Agree and document requested water availability points in each community.
Summary of feedback:
- Most communities are concerned with issues of overall water security and quality. These issues continue to be advocated to Power and Water.
- There is consistent feedback that communities would like to see drinking fountains in parks and at sporting facilities / ovals.
- Other water access points that are consistently mentioned are cemeteries, bush and sorry camps and cultural areas.

Parks, Sporting Facilities and Cemeteries are Council controlled facilities. It is recommended that a plan be put in place by community, by space to deliver water access points to these places – the plan will be dependent on Power and Water approval and would be planned to roll out over 7 years to manage budget and water security issues. Each community should have a minimum of two new water points by the end of this Regional Plan.

**Housing**

*Goal: Advocacy*

*Objective 5: Demonstrated and acknowledged (by community) change in approach to housing design by 30 June 2021.*

*Year one actions:*
- Identify and document, through discussions with Local Authorities, key elements of housing design important to community residents.
- Identify and document, through discussions with Local Authorities, how communities wish to interact with NTG relating to housing design.

Summary of feedback:
- There was consistent feedback that residents wanted:
  - Big verandahs
  - Outside fireplace / indoor and outdoor cooking capability
  - Air conditioning / heat reflecting insulation
  - Disability friendly houses – ramps, wide doors, rails
  - 4 -5 Bedrooms as standard
  - Stainless steel benches to prevent vandalism
- Other input included:
  - Indoor and outdoor toilets and bathrooms
  - Carports

In terms of how community residents wanted to interact with the Northern Territory Government, two key points were repeated by most communities:
1. Need to have active and regular Housing Reference Groups
2. Let local people (tenants) design their own house by having a step in the process to get tenant input into the design before a new house is built.

Meeting Areas
Goal: 3: Liveability
Objective 3: There is a fit for purpose, designated community meeting area (hall or outdoor area with shade) for each community by June 2021.

Summary of feedback:
Engawala was the only community that felt it had adequate meeting areas. Anmatjere indicated the requirement was for Six Mile and Station.

The feedback was consistently around an outdoor area with shade (like a bough shed).

It is recommended that a plan be put in place by community, to deliver an outdoor meeting area to Atitjere, Six Mile, Station, Laramba, Willowra, Yuendumu, Yuelamu, Nyirripi and Lajamanu over the next three – four years.

Service story
Goal 2: Customer Service
Objective 1: Services and clearly defined and communicated to the communities, by 30 June 2019.
Year one actions:
- Service story – Local Government and other services, designed (format decided) and documented.
- Story developed and published – posters for each community.

Attached are two proposed service story posters – one for “Council Business” which shows Council’s core services and one for “Other Business” which shows the services that Council may deliver for other levels of Government who have the program decision making role.

ISSUES, CONSEQUENCES AND OPTIONS
Council can choose not to endorse the feedback or have different actions than those recommended. Council can also choose to request additional information if wanted.

FINANCIAL IMPLICATIONS
All Regional Plan actions impact budget and will need to be programmed.
ATTACHMENTS:
1. Service Story Posters
CORPORATE SERVICES REPORTS

ITEM NUMBER 10.1
TITLE Finance Report
REFERENCE 496093
AUTHOR Buke Ali Tunne, Finance Manager

LINKS TO STRATEGIC PLAN
Theme 1: Advocacy
Theme 2: Customer Service
Theme 3: Liveability
Theme 4: Sustainable Communities
Theme 5: Economic Growth

RECOMMENDATION:
That the Council notes the financial reports for the period ending 30 April 2019.

SUMMARY: The financial reports provide Council with information on its financial position for the period ending 30 April 2019.

BACKGROUND
The Council is tracking with an adjusted overall satisfactory result of approximately $12M (90% relating to unexpended grant and 10% being underspend for Core services).

The finance report attached provides further detail in relation to income expenditure and capital works.

ISSUES, CONSEQUENCES AND OPTIONS
Nil

FINANCIAL IMPLICATIONS
See attached reports

ADVICE FROM EXECUTIVE MANAGEMENT TEAM
Nil

CONSULTATION
Nil

ATTACHMENTS:
1. Finance Report 30 April 2019
2. Balance Sheet 30 April 2019
3. Summary of Aged debtors
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1  *Income and Expenditure Report.*
Central Desert Regional Council

2018/19 April YTD
Actual vs Budgeted Income

<table>
<thead>
<tr>
<th>Service Type</th>
<th>Full Year</th>
<th>YTD Actual</th>
<th>YTD Budget</th>
<th>Variance in Income</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Income</td>
<td>Income</td>
<td>Income</td>
<td>Income</td>
</tr>
<tr>
<td>Core Services</td>
<td>$7,306,339</td>
<td>$6,808,980</td>
<td>$6,649,683</td>
<td>$158,347 (+3%)</td>
</tr>
<tr>
<td>CEO &amp; Corporate Services</td>
<td>$571,283</td>
<td>$468,956</td>
<td>$390,631</td>
<td>$13,893 (+4%)</td>
</tr>
<tr>
<td>Municipal Works</td>
<td>$1,000,000</td>
<td>$989,753</td>
<td>$933,333</td>
<td>$55,753 (+4%)</td>
</tr>
<tr>
<td>Visitors Accommodation</td>
<td>$1,146,705</td>
<td>$1,130,604</td>
<td>$1,142,466</td>
<td>$18,802 (-2%)</td>
</tr>
<tr>
<td>Waste Management</td>
<td>$12,116,006</td>
<td>$8,572,306</td>
<td>$10,887,222</td>
<td>($2,314,916) (-21%)</td>
</tr>
<tr>
<td>Roads</td>
<td>$333,048</td>
<td>$918,187</td>
<td>$753,907</td>
<td>$164,280 (+22%)</td>
</tr>
<tr>
<td>Other Infrastructure &amp; Assets</td>
<td>$928,900</td>
<td>$7,019,268</td>
<td>$8,070,188</td>
<td>($850,920) (-11%)</td>
</tr>
<tr>
<td></td>
<td>$23,876,308</td>
<td>$14,179,226</td>
<td>$20,079,188</td>
<td>($5,899,962) (-28%)</td>
</tr>
</tbody>
</table>

Contract Services

<table>
<thead>
<tr>
<th>Service Type</th>
<th>Full Year</th>
<th>YTD Actual</th>
<th>YTD Budget</th>
<th>Variance in Income</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Income</td>
<td>Income</td>
<td>Income</td>
<td>Income</td>
</tr>
<tr>
<td>Community Development Program (CDP)</td>
<td>$6,037,009</td>
<td>$4,233,037</td>
<td>$4,331,413</td>
<td>($98,376) (-7%)</td>
</tr>
<tr>
<td>Other Contract Services</td>
<td>$3,186,253</td>
<td>$2,978,829</td>
<td>$2,770,342</td>
<td>$208,487 (+7%)</td>
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<tr>
<td></td>
<td>$9,223,262</td>
<td>$7,211,866</td>
<td>$7,101,755</td>
<td>($110,111) (-2%)</td>
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</tbody>
</table>

Agency Services

<table>
<thead>
<tr>
<th>Service Type</th>
<th>Full Year</th>
<th>YTD Actual</th>
<th>YTD Budget</th>
<th>Variance in Income</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Income</td>
<td>Income</td>
<td>Income</td>
<td>Income</td>
</tr>
<tr>
<td>Aged Care &amp; Disability</td>
<td>$7,233,938</td>
<td>$6,743,382</td>
<td>$6,028,281</td>
<td>$715,097 (+12%)</td>
</tr>
<tr>
<td>Children’s Services</td>
<td>$2,941,881</td>
<td>$2,048,388</td>
<td>$2,550,164</td>
<td>($501,776) (-20%)</td>
</tr>
<tr>
<td>Community Safety</td>
<td>$3,853,663</td>
<td>$3,153,046</td>
<td>$3,213,486</td>
<td>($60,340) (-2%)</td>
</tr>
<tr>
<td>Youth, Sport and Recreation</td>
<td>$1,821,399</td>
<td>$1,658,637</td>
<td>$1,571,459</td>
<td>$87,178 (+6%)</td>
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<tr>
<td></td>
<td>$15,811,963</td>
<td>$13,645,433</td>
<td>$13,333,390</td>
<td>$312,043 (+2%)</td>
</tr>
</tbody>
</table>

Surplus / (Deficit) $46,910,742 $39,003,035 $40,715,535 ($1,712,508) (-4%)

50% of 2018-19 NDIPA Roads funding outstanding ($2.6M).

15% funding for Children services/Community Safety 4th qtr payment outstanding

Children’s services contribution from parents $174k lower than expected.

CDF April J0319 outstanding.
## Central Desert Regional Council

### 2018/19 April YTD
#### Actual vs Budgeted Expenditure

<table>
<thead>
<tr>
<th>Core Services</th>
<th>Full Year Budget Expenditure</th>
<th>YTD Actual Expenditure</th>
<th>YTD Budget Expenditure</th>
<th>Variance in Expenditure</th>
<th>Variance % ($1M)</th>
</tr>
</thead>
<tbody>
<tr>
<td>CEO &amp; Corporate Services</td>
<td>($2,755,343)</td>
<td>($2,212,698)</td>
<td>($2,386,614)</td>
<td>$1,173,916</td>
<td>49%</td>
</tr>
<tr>
<td>Municipal Works</td>
<td>($1,637,575)</td>
<td>($1,599,504)</td>
<td>($1,934,619)</td>
<td>$335,115</td>
<td>18%</td>
</tr>
<tr>
<td>Visitors Accommodation</td>
<td>($1,168,507)</td>
<td>($822,968)</td>
<td>($695,814)</td>
<td>$127,154</td>
<td>17%</td>
</tr>
<tr>
<td>Waste Management</td>
<td>($992,394)</td>
<td>($519,818)</td>
<td>($808,361)</td>
<td>$288,143</td>
<td>36%</td>
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<tr>
<td>Roads</td>
<td>($2,339,923)</td>
<td>($51,204,831)</td>
<td>($51,927,104)</td>
<td>$222,273</td>
<td>12%</td>
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<td>Other Infrastructure &amp; Assets</td>
<td>($2,006,672)</td>
<td>($1,641,148)</td>
<td>($1,640,211)</td>
<td>($1,437)</td>
<td>-1%</td>
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<tr>
<td><strong>Total</strong></td>
<td>($12,836,418)</td>
<td>($7,873,453)</td>
<td>($9,815,773)</td>
<td>$1,942,320</td>
<td>20%</td>
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<table>
<thead>
<tr>
<th>Contract Services</th>
<th>Full Year Budget Expenditure</th>
<th>YTD Actual Expenditure</th>
<th>YTD Budget Expenditure</th>
<th>Variance in Expenditure</th>
<th>Variance % ($1M)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Development Program  (CDP)</td>
<td>($6,020,089)</td>
<td>($5,463,513)</td>
<td>($5,927,719)</td>
<td>$464,225</td>
<td>9%</td>
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<tr>
<td>Other Contract Services</td>
<td>($2,940,515)</td>
<td>($3,177,721)</td>
<td>($3,187,010)</td>
<td>($109,289)</td>
<td>-3%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>($8,960,604)</td>
<td>($8,641,234)</td>
<td>($9,114,729)</td>
<td>$479,495</td>
<td>9%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Agency Services</th>
<th>Full Year Budget Expenditure</th>
<th>YTD Actual Expenditure</th>
<th>YTD Budget Expenditure</th>
<th>Variance in Expenditure</th>
<th>Variance % ($1M)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aged Care &amp; Disability</td>
<td>($7,090,329)</td>
<td>($5,759,842)</td>
<td>($5,946,987)</td>
<td>$1,957,046</td>
<td>33%</td>
</tr>
<tr>
<td>Children's Services</td>
<td>($2,941,881)</td>
<td>($2,345,111)</td>
<td>($2,438,850)</td>
<td>$933,739</td>
<td>12%</td>
</tr>
<tr>
<td>Community Safety</td>
<td>($1,932,643)</td>
<td>($5,176,664)</td>
<td>($5,141,216)</td>
<td>$36,448</td>
<td>1%</td>
</tr>
<tr>
<td>Youth, Sport and Recreation</td>
<td>($1,823,399)</td>
<td>($1,326,967)</td>
<td>($1,540,187)</td>
<td>$213,220</td>
<td>14%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>($15,685,883)</td>
<td>($9,628,486)</td>
<td>($12,278,248)</td>
<td>$2,650,752</td>
<td>21%</td>
</tr>
</tbody>
</table>

### Surplus / Deficit

<table>
<thead>
<tr>
<th>Surplus / Deficit</th>
<th>Full Year Budget Expenditure</th>
<th>YTD Actual Expenditure</th>
<th>YTD Budget Expenditure</th>
<th>Variance in Expenditure</th>
<th>Variance % ($1M)</th>
</tr>
</thead>
<tbody>
<tr>
<td>($3,866,163)</td>
<td>($22,740,183)</td>
<td>($29,679,869)</td>
<td>$6,939,686</td>
<td>-$3,866,163</td>
<td>-22%</td>
</tr>
</tbody>
</table>

$3.8M of the above variance relates to employee cost. The top four variances relates to the following services:
CDP - 21%, Aged and Disability - 19%, Community Safety 16% and Local roads maintenance 13%.

$1.9M relates to Materials and Contracts; the main variance are from:
Aged and Disability Care - 50%, Local Authority Projects 34% & Outstation 28%.
## Central Desert Regional Council

### 2018/19 April YTD

**Actual vs Budgeted Capital**

<table>
<thead>
<tr>
<th>Service Type</th>
<th>YTD Actual Capital</th>
<th>Full Year Budget Capital</th>
<th>Variance in Capital</th>
</tr>
</thead>
<tbody>
<tr>
<td>Core Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CEO &amp; Corporate Services</td>
<td>($29,212)</td>
<td>$0</td>
<td>($29,212)</td>
</tr>
<tr>
<td>Municipal Works</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Visitors Accommodation</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Waste Management</td>
<td>$0</td>
<td>($185,000)</td>
<td>$185,000</td>
</tr>
<tr>
<td>Roads</td>
<td>($1,998,887)</td>
<td>($9,776,082)</td>
<td>$7,767,196</td>
</tr>
<tr>
<td>Other Infrastructure &amp; Assets</td>
<td>($392,053)</td>
<td>($3,091,908)</td>
<td>$6,469,220</td>
</tr>
<tr>
<td><strong>Total Core</strong></td>
<td>($2,333,790)</td>
<td>($5,823,050)</td>
<td>$4,489,260</td>
</tr>
</tbody>
</table>

| Contract Services                   |                    |                          |                     |
| Community Development Program (CDP) | ($43,140)          | $0                       | ($43,140)           |
| Other Contract Services             | $0                 | $0                       | $0                  |
| **Total Contract**                  | ($43,140)          | $0                       | ($43,140)           |

| Agency Services                     |                    |                          |                     |
| Aged Care & Disability              | ($135,223)         | ($143,600)               | ($8,377)            | (6%)               |
| Children’s Services                 | $0                 | $0                       | $0                  |
| Community Safety                    | ($2,166)           | $0                       | ($2,166)            |
| Youth, Sport and Recreation        | $0                 | $0                       | $0                  |
| **Total Agency**                    | ($137,389)         | ($143,600)               | ($6,211)            | (4%)               |

**Surplus / (Deficit)**

|                     | ($2,532,319)       | ($10,964,660)            | $8,432,340          | 77%                |

- Capital expenditure has outstanding commitments of $3.1M not included in the YTD actual.
- CIRC have not tendered for $2.6M for 2018-19 NDRRA, awaiting for the department to release the payment.
## Central Desert Regional Council

### 2018/19 April YTD

#### Actual vs Budgeted Net

<table>
<thead>
<tr>
<th>Source Services</th>
<th>Full Year Budget</th>
<th>YTD Actual</th>
<th>YTD Budget</th>
<th>Net Variance</th>
<th>% Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Core Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CEO &amp; Corporate Services</td>
<td>$4,250,999</td>
<td>$5,581,472</td>
<td>$4,603,031</td>
<td>$1,311,469</td>
<td>33%</td>
</tr>
<tr>
<td>Municipal Works</td>
<td>($3,106,259)</td>
<td>($2,305,389)</td>
<td>($2,564,332)</td>
<td>$589,943</td>
<td>10%</td>
</tr>
<tr>
<td>Visitor Accommodation</td>
<td>$2,354,576</td>
<td>$2,607,369</td>
<td>$1,976,470</td>
<td>$630,899</td>
<td>32%</td>
</tr>
<tr>
<td>Waste Management</td>
<td>($303,590)</td>
<td>$650,786</td>
<td>$515,161</td>
<td>$135,625</td>
<td>33%</td>
</tr>
<tr>
<td>Roads</td>
<td>50</td>
<td>$4,958,588</td>
<td>$732,253</td>
<td>$4,246,335</td>
<td>596%</td>
</tr>
<tr>
<td>Other Infrastructure &amp; Assets</td>
<td>($2,880,677)</td>
<td>($3,130,648)</td>
<td>($1,640,113)</td>
<td>$590,535</td>
<td>32%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>($133,159)</td>
<td>$7,972,361</td>
<td>$5,099,844</td>
<td>$6,872,517</td>
<td>62%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Contract Services</th>
<th>Full Year Budget</th>
<th>YTD Actual</th>
<th>YTD Budget</th>
<th>Net Variance</th>
<th>% Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Development Program (CDP)</td>
<td>$16,869</td>
<td>($273,617)</td>
<td>($396,324)</td>
<td>$122,707</td>
<td>33%</td>
</tr>
<tr>
<td>Other Contract Services</td>
<td>$941,240</td>
<td>$1,727,139</td>
<td>$812,602</td>
<td>$914,537</td>
<td>113%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$958,109</td>
<td>$2,055,326</td>
<td>$494,306</td>
<td>$1,561,020</td>
<td>62%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Agency Services</th>
<th>Full Year Budget</th>
<th>YTD Actual</th>
<th>YTD Budget</th>
<th>Net Variance</th>
<th>% Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aged Care &amp; Disability</td>
<td>50</td>
<td>$3,054,217</td>
<td>$91,700</td>
<td>$2,962,517</td>
<td>478%</td>
</tr>
<tr>
<td>Children's Services</td>
<td>50</td>
<td>($91,741)</td>
<td>$111,314</td>
<td>($203,056)</td>
<td>(184%)</td>
</tr>
<tr>
<td>Community Safety</td>
<td>50</td>
<td>$774,314</td>
<td>$70,268</td>
<td>$704,046</td>
<td>1002%</td>
</tr>
<tr>
<td>Youth, Sports and Recreation</td>
<td>50</td>
<td>$57,166</td>
<td>$21,764</td>
<td>$35,402</td>
<td>255%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>50</td>
<td>$4,266,450</td>
<td>$265,047</td>
<td>$4,001,403</td>
<td>1510%</td>
</tr>
</tbody>
</table>

**Surplus / (Deficit)** | $76,979 | $13,742,192 | $1,780,820 | $11,961,322 | 672%       |

### Other Matters

<table>
<thead>
<tr>
<th>Last Year to Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance Sheet</td>
</tr>
<tr>
<td>Net Cash Position</td>
</tr>
<tr>
<td>Current Ratio</td>
</tr>
<tr>
<td>Current Ratio excluding Rate</td>
</tr>
</tbody>
</table>
1.1 Income Summaries

Cumulative Income by Period

YTD Income by Type

- Grants Income: 50%
- Contract Income: 10%
- Rates and Charges: 14%
- Statutory and User Charges: 2%
- Contribution, Sponsorship, and Reimbursements: 1%
- Sale of Assets: 2%
- Interest Income: 1%
1.2 Expenditure Summaries

Cumulative Expenditure by Period

YTD Expenditure by Type
2 Income an Expenditure by Location.
## 2018/19 April YTD Actual vs Budgeted by Location

<table>
<thead>
<tr>
<th></th>
<th>Head Office</th>
<th>Head Office</th>
<th>Head Office</th>
<th>Anomatjew</th>
<th>Anomatjew</th>
<th>Attjew</th>
<th>Attjew</th>
<th>Attjew</th>
<th>Ingwolwa</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>YTD Net Actual</td>
<td>YTD Net Budget</td>
<td>YTD Variance</td>
<td>YTD Net Actual</td>
<td>YTD Net Budget</td>
<td>YTD Variance</td>
<td>YTD Net Actual</td>
<td>YTD Net Budget</td>
<td>YTD Variance</td>
</tr>
<tr>
<td><strong>Core Services</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CEO &amp; Corporate Services</td>
<td>$4,932,219</td>
<td>$4,166,206</td>
<td>$665,519</td>
<td>$17,591</td>
<td>$40,950</td>
<td>$138,844</td>
<td>$14,064</td>
<td>$119,341</td>
<td>$54,285</td>
</tr>
<tr>
<td>Municipal Works</td>
<td>$578,314</td>
<td></td>
<td>$513,156</td>
<td></td>
<td>$546,086</td>
<td>$54,911</td>
<td>$86,422</td>
<td>$123,423</td>
<td>$359,445</td>
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<tr>
<td>Vision Accommodation</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$575</td>
<td>$0</td>
<td>$575</td>
<td>$23,441</td>
<td>$96,066</td>
<td>$1,378</td>
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<tr>
<td>Waste Management</td>
<td>$1,076,351</td>
<td>$1,079,318</td>
<td>$878</td>
<td>$550,323</td>
<td>$517,631</td>
<td>$18,081</td>
<td>$29,529</td>
<td>$91,188</td>
<td>$270,600</td>
</tr>
<tr>
<td>Roads</td>
<td>$4,815,064</td>
<td>$4,541,981</td>
<td>$222,073</td>
<td>$23,160</td>
<td>$46,318</td>
<td>$18,158</td>
<td>$114,598</td>
<td>$93,829</td>
<td>$23,232</td>
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<tr>
<td>Other Infrastructure &amp; Assets</td>
<td>$522,736</td>
<td>$577,747</td>
<td>$54,818</td>
<td>$513,661</td>
<td>$509,031</td>
<td>$89,439</td>
<td>$31,000</td>
<td>$127,756</td>
<td>$77,986</td>
</tr>
<tr>
<td></td>
<td>$110,823,909</td>
<td>$99,190,821</td>
<td>$1,640,880</td>
<td>$272,132</td>
<td>$467,931</td>
<td>$400,738</td>
<td>$236,119</td>
<td>$430,423</td>
<td>$172,293</td>
</tr>
<tr>
<td><strong>Contract Services</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community Development Program (CDP)</td>
<td>$2,948,072</td>
<td>$2,157,721</td>
<td>$476</td>
<td>$497,381</td>
<td>$647,310</td>
<td>$117,364</td>
<td>$120</td>
<td>$242</td>
<td>$65</td>
</tr>
<tr>
<td></td>
<td>$4,242,323</td>
<td>$3,144,831</td>
<td>$997,019</td>
<td>$609,532</td>
<td>$1,056,714</td>
<td>$867,381</td>
<td>$59,315</td>
<td>$328,787</td>
<td>$132,194</td>
</tr>
<tr>
<td><strong>Agency Services</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aged Care &amp; Disability</td>
<td>$3,721,287</td>
<td>$2,344,303</td>
<td>$1,867,881</td>
<td>$81,517</td>
<td>$238,623</td>
<td>$305,102</td>
<td>$110</td>
<td>$398</td>
<td>$59,485</td>
</tr>
<tr>
<td>Children's Services</td>
<td>$331,102</td>
<td>$402,271</td>
<td>$706,474</td>
<td>$238</td>
<td>$59,034</td>
<td>$392,572</td>
<td>$120</td>
<td>$392</td>
<td>$137,302</td>
</tr>
<tr>
<td>Community Safety</td>
<td>$1,947,685</td>
<td>$2,289,535</td>
<td>$271,687</td>
<td>$617,954</td>
<td>$520,106</td>
<td>$134,140</td>
<td>$113,281</td>
<td>$501,634</td>
<td>$160,071</td>
</tr>
<tr>
<td>Youth, Sport and Recreation</td>
<td>$579,598</td>
<td>$472,906</td>
<td>$255,294</td>
<td>$54,013</td>
<td>$520,572</td>
<td>$710,916</td>
<td>$59,813</td>
<td>$448,761</td>
<td>$90,753</td>
</tr>
<tr>
<td></td>
<td>$6,731,368</td>
<td>$4,872,501</td>
<td>$1,616,561</td>
<td>$11,950</td>
<td>$722,676</td>
<td>$715,532</td>
<td>$122,122</td>
<td>$680,288</td>
<td>$248,385</td>
</tr>
<tr>
<td><strong>Surplus / (Deficit)</strong></td>
<td>$23,596,195</td>
<td>$17,707,557</td>
<td>$8,880,638</td>
<td>$923,231</td>
<td>$2,407,302</td>
<td>$1,484,571</td>
<td>$549,570</td>
<td>$977,841</td>
<td>$428,286</td>
</tr>
</tbody>
</table>
# 2018/19 April YTD
## Actual vs Budgeted by Location

<table>
<thead>
<tr>
<th>Location</th>
<th>Engawa</th>
<th>Engawa</th>
<th>Lajamanu</th>
<th>Lajamanu</th>
<th>Lajamanu</th>
<th>Lajamanu</th>
<th>Laramba</th>
<th>Laramba</th>
<th>Laramba</th>
<th>Byirungi</th>
<th>Byirungi</th>
<th>Nyirangi</th>
<th>Nyirangi</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Core Services</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CEO &amp; Corporate Services</td>
<td>($24,322)</td>
<td>$38,081</td>
<td>$122,859</td>
<td>($1,774)</td>
<td>$130,634</td>
<td>$12,383</td>
<td>$5,168</td>
<td>$81,146</td>
<td>$45,525</td>
<td>($318,115)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Municipal Works</td>
<td>($190,801)</td>
<td>$36,874</td>
<td>$537,763</td>
<td>($523,780)</td>
<td>($438,981)</td>
<td>$2,389,654</td>
<td>($322,704)</td>
<td>$158,900</td>
<td>$2,518,850</td>
<td>($2,505,303)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Visitor Accommodation</td>
<td>$41,507</td>
<td>($33,124)</td>
<td>$79,666</td>
<td>$48,214</td>
<td>$20,715</td>
<td>($19,221)</td>
<td>$20,471</td>
<td>$220,034</td>
<td>$28,267</td>
<td>$14,633</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Waste Management</td>
<td>($157,149)</td>
<td>$50,031</td>
<td>($118,555)</td>
<td>($180,718)</td>
<td>($83,116)</td>
<td>($310,066)</td>
<td>($50,112)</td>
<td>$30,178</td>
<td>($40,461)</td>
<td>($110,248)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Roads</td>
<td>$18,703</td>
<td>$2,037</td>
<td>$29,514</td>
<td>($7,808)</td>
<td>$40,288</td>
<td>$11,118</td>
<td>$5,053</td>
<td>($334,738)</td>
<td>$55,580</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Infrastructure &amp; Assets</td>
<td>($66,667)</td>
<td>$38,029</td>
<td>($79,096)</td>
<td>($133,335)</td>
<td>$44,238</td>
<td>($32,693)</td>
<td>($65,500)</td>
<td>($189,696)</td>
<td>($32,860)</td>
<td>($78,800)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Contract Services</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community Development Program [CDP]</td>
<td>$0</td>
<td>$1</td>
<td>($1,803)</td>
<td>$0</td>
<td>($3,806)</td>
<td>$320,498</td>
<td>$154,405</td>
<td>$46,936</td>
<td>$6</td>
<td>$5</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Contract Services</td>
<td>$136,294</td>
<td>($272,058)</td>
<td>($221,860)</td>
<td>($23,401)</td>
<td>($181)</td>
<td>($20,401)</td>
<td>$164</td>
<td>($250)</td>
<td>$86,475</td>
<td>($6,225)</td>
<td>$13,291</td>
<td>$53,542</td>
<td></td>
</tr>
<tr>
<td><strong>Agency Services</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aged Care &amp; Disability</td>
<td>($20,901)</td>
<td>$120,001</td>
<td>$250,982</td>
<td>($324,740)</td>
<td>$375,726</td>
<td>($233,690)</td>
<td>($247,700)</td>
<td>$24,292</td>
<td>($143,210)</td>
<td>($123,279)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Children’s Services</td>
<td>($27,596)</td>
<td>$44,194</td>
<td>$0</td>
<td>$0</td>
<td>($238,261)</td>
<td>($69,848)</td>
<td>($316,913)</td>
<td>($49,500)</td>
<td>($123,914)</td>
<td>($40,850)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Youth, Sport and Recreation</td>
<td>($137,017)</td>
<td>$68,820</td>
<td>($39,095)</td>
<td>($310,000)</td>
<td>$54,932</td>
<td>$301,137</td>
<td>($39,072)</td>
<td>$29,152</td>
<td>$6</td>
<td>$10,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Surplus / (Deficit)</strong></td>
<td>($54,291)</td>
<td>$179,205</td>
<td>$11,184</td>
<td>($724,320)</td>
<td>$85,510</td>
<td>($435,478)</td>
<td>($547,673)</td>
<td>($112,185)</td>
<td>($34,684)</td>
<td>($380,043)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## 2018/19 April YTD
### Actual vs Budgeted by Location

<table>
<thead>
<tr>
<th></th>
<th>Nyinrapi</th>
<th>Willawra</th>
<th>Willaura</th>
<th>Willowra</th>
<th>Yuelamu</th>
<th>Yuelamu</th>
<th>Yuendumu</th>
<th>Yuendumu</th>
<th>Yuendumu</th>
<th>Yuendumu</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>YTD Variance</td>
<td>YTD Net Actual</td>
<td>YTD Net Budget</td>
<td>YTD Variance</td>
<td>YTD Net Actual</td>
<td>YTD Net Budget</td>
<td>YTD Variance</td>
<td>YTD Net Actual</td>
<td>YTD Net Budget</td>
<td>YTD Variance</td>
</tr>
<tr>
<td>Core Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CEO &amp; Corporate Services</td>
<td>$58,680</td>
<td>88,360</td>
<td>$7,986</td>
<td>$37,234</td>
<td>$55,895</td>
<td>$54,415</td>
<td>$58,826</td>
<td>$49,692</td>
<td>$24,155</td>
<td>$121,186</td>
</tr>
<tr>
<td>Municipal Works</td>
<td>$1,177,183</td>
<td>$1,182,043</td>
<td>$5,500</td>
<td>$20,218</td>
<td>$4,084</td>
<td>$4,084</td>
<td>$1,713</td>
<td>$26,064</td>
<td>$90,544</td>
<td>$230,825</td>
</tr>
<tr>
<td>Roads</td>
<td>$335,938</td>
<td>335,938</td>
<td>335,938</td>
<td>335,938</td>
<td>335,938</td>
<td>335,938</td>
<td>335,938</td>
<td>335,938</td>
<td>335,938</td>
<td>335,938</td>
</tr>
<tr>
<td>Other Infrastructure</td>
<td>$301,244</td>
<td>301,244</td>
<td>301,244</td>
<td>301,244</td>
<td>301,244</td>
<td>301,244</td>
<td>301,244</td>
<td>301,244</td>
<td>301,244</td>
<td>301,244</td>
</tr>
<tr>
<td>Contract Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community Development Program (CDP)</td>
<td>0</td>
<td>($471,779)</td>
<td>($445,371)</td>
<td>$477,018</td>
<td>($194,080)</td>
<td>($334,948)</td>
<td>$144,846</td>
<td>($150,525)</td>
<td>($370,648)</td>
<td>$118,076</td>
</tr>
<tr>
<td>Agency Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Children’s Services</td>
<td>$8,124</td>
<td>$61,826</td>
<td>$48,159</td>
<td>$9,878</td>
<td>$130,862</td>
<td>$73,821</td>
<td>$36,824</td>
<td>$60,823</td>
<td>$89,823</td>
<td>$49,033</td>
</tr>
<tr>
<td>Community Safety</td>
<td>$610,177</td>
<td>$590,381</td>
<td>$590,381</td>
<td>$610,177</td>
<td>$590,381</td>
<td>$590,381</td>
<td>$610,177</td>
<td>$590,381</td>
<td>$590,381</td>
<td>$610,177</td>
</tr>
<tr>
<td>Youth, Sport and Recreation</td>
<td>$130,099</td>
<td>$130,099</td>
<td>$130,099</td>
<td>$130,099</td>
<td>$130,099</td>
<td>$130,099</td>
<td>$130,099</td>
<td>$130,099</td>
<td>$130,099</td>
<td>$130,099</td>
</tr>
<tr>
<td></td>
<td>($235,137)</td>
<td>($241,673)</td>
<td>($254,413)</td>
<td>($120,062)</td>
<td>($469,722)</td>
<td>($435,470)</td>
<td>($34,252)</td>
<td>($152,062)</td>
<td>($313,052)</td>
<td>($16,410)</td>
</tr>
<tr>
<td>Surplus / (Deficit)</td>
<td>$71,879</td>
<td>($1,069,407)</td>
<td>($1,439,772)</td>
<td>($88,185)</td>
<td>($1,076,299)</td>
<td>($1,231,729)</td>
<td>$159,428</td>
<td>($1,166,331)</td>
<td>($1,937,047)</td>
<td>$740,533</td>
</tr>
</tbody>
</table>
### 2018/19 April YTD
*Actual vs Budgeted by Location*

<table>
<thead>
<tr>
<th></th>
<th>Roads Crew</th>
<th>Roads Crew</th>
<th>Roads Crew</th>
<th>Total</th>
<th>Total</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>YTD Net Actual</td>
<td>YTD Net Budget</td>
<td>YTD Variance</td>
<td>YTD Net Budget</td>
<td>YTD Net Budget</td>
<td>YTD Variance</td>
</tr>
<tr>
<td><strong>Core Services</strong></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$5,684,012</td>
<td>$4,291,003</td>
<td>$1,393,009</td>
</tr>
<tr>
<td>CEO &amp; Corporate Services</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$(5,270,130)</td>
<td>$(5,264,331)</td>
<td>$(5,391,001)</td>
</tr>
<tr>
<td>Municipal Works</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$(2,127,041)</td>
<td>$(197,471)</td>
<td>$(2,324,512)</td>
</tr>
<tr>
<td>Housing Accommodation</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$(5,663,363)</td>
<td>$(551,181)</td>
<td>$(5,212,182)</td>
</tr>
<tr>
<td>Waste Management</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$(5,322,013)</td>
<td>$(712,292)</td>
<td>$(4,509,521)</td>
</tr>
<tr>
<td>Roads</td>
<td>$(311,132)</td>
<td>$(3,608,458)</td>
<td>$(4,573,510)</td>
<td>$(1,723,186)</td>
<td>$(1,680,371)</td>
<td>$(632,965)</td>
</tr>
<tr>
<td>Other Infrastructure &amp; Assets</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$(1,393,009)</td>
<td>$(1,393,009)</td>
<td>$(1,393,009)</td>
</tr>
<tr>
<td><strong>Contract Services</strong></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$(1,749,503)</td>
<td>$(416,922)</td>
<td>$(1,333,581)</td>
</tr>
<tr>
<td>Community Development Program (CDP)</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$(641,466)</td>
<td>$(1,966,321)</td>
<td>$(1,324,856)</td>
</tr>
<tr>
<td>Other Contract Services</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$(1,818,918)</td>
<td>$(1,912,057)</td>
<td>$(1,002,146)</td>
</tr>
<tr>
<td><strong>Agency Services</strong></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$(1,749,503)</td>
<td>$(416,922)</td>
<td>$(1,333,581)</td>
</tr>
<tr>
<td>Aged Care &amp; Disability</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$(3,200,850)</td>
<td>$(416,922)</td>
<td>$(2,783,928)</td>
</tr>
<tr>
<td>Children’s Services</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$(191,945)</td>
<td>$(111,321)</td>
<td>$(170,624)</td>
</tr>
<tr>
<td>Community Safety</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$(5,920,414)</td>
<td>$(20,360)</td>
<td>$(5,900,054)</td>
</tr>
<tr>
<td>Youth, Sport and Recreation</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$(3,330,361)</td>
<td>$(416,922)</td>
<td>$(2,913,439)</td>
</tr>
<tr>
<td><strong>Surplus / (Deficit)</strong></td>
<td>$(311,132)</td>
<td>$(3,608,458)</td>
<td>$(4,573,510)</td>
<td>$(1,723,186)</td>
<td>$(1,780,371)</td>
<td>$(18,079,236)</td>
</tr>
</tbody>
</table>
3 Balance Sheet

Please refer to Attachment 2: Balance Sheet as at the 30 April 2019.

4 Cash and investments

As at 30 April 2019 the Council has total cash and bank deposits of $4,256,978 and total financial investments of $17,521,646.

The following is a summary of all the bank accounts:

<table>
<thead>
<tr>
<th>Bank Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Bank Account</td>
<td>1,035,740</td>
</tr>
<tr>
<td>Trust Bank Account</td>
<td>3,217,590</td>
</tr>
<tr>
<td>ICC Bank Account</td>
<td>88</td>
</tr>
<tr>
<td>Petty Cash</td>
<td>3,560</td>
</tr>
<tr>
<td><strong>Total cash and bank deposit</strong></td>
<td><strong>4,256,978</strong></td>
</tr>
</tbody>
</table>

Following is the summary of all the investments:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Bank</th>
<th>Principal $</th>
<th>Interest Rate</th>
<th>Term Days</th>
<th>Maturity Date</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Westpac</td>
<td>4,403,111</td>
<td>2.42%</td>
<td>92</td>
<td>6/06/2019</td>
<td>25%</td>
</tr>
<tr>
<td>2</td>
<td>NAB</td>
<td>2,039,904</td>
<td>2.58%</td>
<td>90</td>
<td>14/06/2019</td>
<td>12%</td>
</tr>
<tr>
<td>3</td>
<td>NAB</td>
<td>1,945,276</td>
<td>2.50%</td>
<td>90</td>
<td>4/07/2019</td>
<td>11%</td>
</tr>
<tr>
<td>4</td>
<td>Westpac</td>
<td>2,050,241</td>
<td>1.65%</td>
<td>30</td>
<td>29/05/2019</td>
<td>12%</td>
</tr>
<tr>
<td>5</td>
<td>Westpac</td>
<td>4,073,672</td>
<td>1.65%</td>
<td>30</td>
<td>29/05/2019</td>
<td>23%</td>
</tr>
<tr>
<td>6</td>
<td>Westpac</td>
<td>3,009,443</td>
<td>2.60%</td>
<td>94</td>
<td>16/06/2019</td>
<td>17%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>17,521,646</strong></td>
</tr>
</tbody>
</table>
5 Estimate of Net Cash position and Current ratio.

The Council has net cash of $9.17 and current ratio of 1.67 as at 30 April 2019.

<table>
<thead>
<tr>
<th>Central Desert Regional Council</th>
<th></th>
<th>Current Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>YTD</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Actual</td>
</tr>
<tr>
<td><strong>Estimate of Net Cash Position</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>as at 30 April 2019</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>CURRENT ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and Cash Equivalents</td>
<td>4,256,978</td>
<td></td>
</tr>
<tr>
<td>Short term Investments</td>
<td>17,521,646</td>
<td></td>
</tr>
<tr>
<td><strong>Total Cash available</strong></td>
<td>21,778,624</td>
<td></td>
</tr>
<tr>
<td>Trade/other receivables/Prepayment</td>
<td>1,192,507</td>
<td></td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td>22,971,131</td>
<td></td>
</tr>
<tr>
<td><strong>CURRENT Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Payables</td>
<td>(253,929)</td>
<td></td>
</tr>
<tr>
<td>Provision</td>
<td>(1,309,065)</td>
<td></td>
</tr>
<tr>
<td>Credit card</td>
<td>(9,000)</td>
<td></td>
</tr>
<tr>
<td>Centrolink</td>
<td>(56,603)</td>
<td></td>
</tr>
<tr>
<td>Unexpended grant liability</td>
<td>(2,152,416)</td>
<td></td>
</tr>
<tr>
<td><strong>Total Current Liabilities</strong></td>
<td>(3,781,014)</td>
<td></td>
</tr>
<tr>
<td><strong>EQUITY</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unexpended grant Reserve</td>
<td>(10,010,130)</td>
<td></td>
</tr>
<tr>
<td><strong>Net Cash Position (including unexpended grant reserve)</strong></td>
<td>9,179,987</td>
<td></td>
</tr>
</tbody>
</table>

Current ratio = \[
\frac{\text{Current Assets (less Provision for Doubtful debt)}}{\text{Current Liabilities (including unexpended grant reserve) as at 30/04/2019}}\]

Current ratio = \[
\frac{22,971,131}{13,791,144} = 1.67
\]

Current ratio = \[
\frac{21,253,159}{13,791,144} = 1.61
\]
Net cash position from 1 July 2018 to 30 April 2019.

![Net Cash Position Graph]

6 Aged Analysis of Rates and Other Debtors

6.1 Rate debtors as at 30 April 2019.

The outstanding rates as at 30 April 2019 was $960K, 28% relates to 2015-16 and Prior years, 22% to 2016-17 year, 17% to 2017-18 while 33% of outstanding relates to 2018/19 financial year.

![Rate Debtors Pie Chart]
Please refer to the Aged Debtor Summary (Attachment 3) that highlights the status of Aged Debtors.

6.2 Aged Debtors as at 30 April 2019
87% of outstanding debts are in current and 30 days and 5% in 60 days

![Pie chart showing debtors']

6.3 90 days plus Debtors
The following are key debtors:

<table>
<thead>
<tr>
<th>Debtor #</th>
<th>Debtor Name</th>
<th>Amount</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>00837</td>
<td>WDA Drilling Services Pty Ltd</td>
<td>4,913</td>
<td>RSM to following on the outstanding.</td>
</tr>
</tbody>
</table>
Central Desert Regional Council
Year To Date - Balance Sheet
For the Period Ending 30 April, FY 2019

<table>
<thead>
<tr>
<th>Assets</th>
<th>CURRENT ASSETS</th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td>Cash and Cash Equivalents</td>
</tr>
<tr>
<td>12</td>
<td>Short term investments</td>
</tr>
<tr>
<td>13</td>
<td>Trade and other receivables</td>
</tr>
<tr>
<td></td>
<td><strong>Total Current Assets</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NON CURRENT ASSETS</th>
</tr>
</thead>
<tbody>
<tr>
<td>31</td>
</tr>
<tr>
<td>32</td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total Assets</th>
</tr>
</thead>
<tbody>
<tr>
<td>43,454,834</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Liabilities</th>
<th>CURRENT LIABILITIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>21</td>
<td>Payables</td>
</tr>
<tr>
<td>22</td>
<td>Provisions</td>
</tr>
<tr>
<td>26</td>
<td>Credit Card</td>
</tr>
<tr>
<td>29</td>
<td>Centrelink</td>
</tr>
<tr>
<td></td>
<td><strong>Total Current Liabilities</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NON CURRENT LIABILITIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>42</td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total Liability</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>(1,835,741)</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NET ASSETS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>41,619,093</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Equity</th>
</tr>
</thead>
<tbody>
<tr>
<td>51</td>
</tr>
<tr>
<td>52</td>
</tr>
<tr>
<td>53</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>
## Central Desert Regional Council
### ACCOUNTS RECEIVABLE - Aged Analysis Summary Report

As at 30 April 2019

<table>
<thead>
<tr>
<th>Debtor #</th>
<th>Debitors Name</th>
<th>Outstanding Amount</th>
<th>Current</th>
<th>30 Days</th>
<th>60 days</th>
<th>90 + days</th>
</tr>
</thead>
<tbody>
<tr>
<td>00022</td>
<td>Batchelor Institute</td>
<td>2,187</td>
<td>2,187</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>00023</td>
<td>G.C.</td>
<td>786</td>
<td>786</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>00030</td>
<td>Australian Government - Department of Human Services</td>
<td>465</td>
<td>465</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>00044</td>
<td>Koonunumuri (Tanami) Operations</td>
<td>260</td>
<td>260</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>00070</td>
<td>North Australian Aboriginal Justice Agency</td>
<td>1,664</td>
<td>0</td>
<td>0</td>
<td>1,664</td>
<td>0</td>
</tr>
<tr>
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CORPORATE SERVICES REPORTS

ITEM NUMBER 10.2
TITLE Finance Committee Reports
REFERENCE 496094
AUTHOR Buke Ali Tunne, Finance Manager

LINKS TO STRATEGIC PLAN
Goal 05: Management and Governance

RECOMMENDATION:
That Council notes and receives the minutes including any resolutions from the Finance Committee

SUMMARY: The Finance Committee reviews the minutes of the previous meeting to ensure that they are a true and correct record of the meeting.

BACKGROUND
The Finance Committee needs to consider the minutes of the previous meeting(s) before they decide that they are a true and correct record and confirm such.

ISSUES, CONSEQUENCES AND OPTIONS
Nil

FINANCIAL IMPLICATIONS
Nil

ATTACHMENTS:
1 Draft minutes 29 April 2019
MINUTES OF THE FINANCE COMMITTEE MEETING HELD IN THE
ALICE SPRINGS COUNCIL OFFICE ON MONDAY, 29 APRIL 2019 AT
11:30AM

Meeting started at 11:39am

1 PRESENT
Cr Adrian Dixon,
Cr Norbert Patrick,
Cr Robert George via teleconference
Cr April Martin via teleconference
Cr Jacob Spencer via teleconference

Staff present
Diane Hood (CEO),
BuKe Ali Tunne (Acting Director Corporate Services)

2 ABSENCE WITH APOLOGIES
Beverley Russ (External member)

3 CONFLICT OF INTEREST
Nil

4 CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES
SUMMARY: The Finance Committee reviews the minutes of the previous meeting to ensure that they are a true and correct record of the meeting.

FAC003/2019 RESOLVED  (Cr George/Cr Martin)
That the Finance Committee confirms the minutes of the meeting held on 7th March 2019.
5 ACTIONS FROM PREVIOUS MINUTES
Nil

6 FINANCE COMMITTEE REPORTS

6.1 FINANCE REPORT

SUMMARY: The financial reports provide Finance Committee with information on its financial position for the period ending 31 March 2019.

FAC004/2019 RESOLVED (Cr Patrick/Cr Spencer)
That the Finance Committee notes the financial reports for the period ending 31 March 2019.

7 GENERAL BUSINESS
Nil

The meeting terminated at 11:56am.


______________________________
Chairperson
CORPORATE SERVICES REPORTS

ITEM NUMBER 10.3
TITLE Audit and Risk Committee Report
REFERENCE 497357
AUTHOR Buke Ali Tunne, Finance Manager
DUE DATE Every Meeting

LINKS TO STRATEGIC PLAN
Goal 05: Management and Governance

RECOMMENDATION:
That Council receives and notes the minutes of the Audit and Risk Committee meeting held on 9 May 2019.

SUMMARY: The Audit and Risk Committee meets at least three times a year to carry out the audit and risk functions of the Council. The minutes of the meeting held on 9 May 2019 are attached for the Council’s information.

BACKGROUND
Council is required as per the NT Local Government Accounting Regulations (Part 4, Section 10) to create an Audit Committee, the creation of which was approved by Council in February 2014.

In essence Part 4, Section 10 (3) of the regulations states as follows:
(3) Without limiting sub-regulation (1), the CEO must establish and maintain an audit committee to monitor:
   (i) compliance by the Council with proper standards of financial management; and
   (ii) compliance by the Council with these regulations and the Accounting Standards;

ISSUES, CONSEQUENCES AND OPTIONS
Nil.

FINANCIAL IMPLICATIONS
Nil.

ATTACHMENTS:
1 Draft minutes 9th May 2019
MINUTES OF THE AUDIT AND RISK COMMITTEE MEETING HELD IN THE ALICE SPRINGS COUNCIL OFFICE ON THURSDAY, 9 MAY 2019 AT 11:00AM

Meeting started 11:07am

1 PRESENT
Leslie Manda (Chair)
Cr Adrian Dixon,
Cr David McCormack,

Staff present
Diane Hood (CEO),
Buke Ali Tunne (Acting Director Corporate Services)

2 ABSENCE WITH APOLOGIES
Cr Patrick and Cr Webb arrived when the meeting was about to conclude.

3 CONFLICT OF INTEREST
Nil

4 CONFIRMATION OF MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES
SUMMARY: The Audit and Risk committee is being asked to review the previous minutes to ensure they are a true and correct record of the meeting.

AR001/2019 RESOLVED (Cr Dixon/Cr McCormack)
That the Audit and Risk Committee confirm the unconfirmed minutes of the meeting held 13 Dec 2018 with amendment to the meeting started to 11:00am.
5 ACTIONS FROM PREVIOUS MINUTES
Nil

6 AUDIT AND RISK COMMITTEE REPORTS

6.1 STRATEGIC RISKS

SUMMARY: Central Desert Regional Council has adopted its Strategic Risk Plan and endorsed the Audit and Risk Committee review of risks at each meeting.

AR002/2019 RESOLVED (Cr Dixon/Cr McCormack)
That Committee review and endorse the Central Desert Regional update on strategic risks.
CEO recommended changes to strategic risks reporting to include additional column showing changes in risk compared to previous period (using colour code to highlight changes).

7 GENERAL BUSINESS
Nil

The meeting terminated at 11:21am.


__________________________
Chairperson
DIRECTORATE REPORTS

ITEM NUMBER  11.1
TITLE  Remote Council Services Report
REFERENCE  496670
AUTHOR  Greg Buxton, Director of Infrastructure and Assets

LINKS TO STRATEGIC PLAN
Theme 1: Advocacy
Theme 2: Customer Service
Theme 3: Liveability
Theme 4: Sustainable Communities
Theme 5: Economic Growth

RECOMMENDATION:
That Council notes the report from the Director Remote Council Services.

SUMMARY: The report from the Director Remote Council Services provides information on the activities undertaken in the directorate since the last report to Council.

BACKGROUND
Divisional report providing Councilors with an update on current results against our Key Performance Indicators (KPI) and commentary on projects and initiatives that address Regional Plan actions.

DISCUSSION
ONGOING OPERATIONS

- Animal Management
- Cemetery Management
- Contract Services
- Homelands and Outstations
- Local Emergency Service (Response)
- Parks and Open Spaces
- Street Lighting
- Vegetation and Fire Hazard Reduction
- Visitors Accommodation
- Waste Management
KPI 2: Percentage of service plan key performance indicators met year on year.

| Green | Greater than 85% of service plan indicators met |
| Yellow | 75 – 85% of service plan indicators met |
| Red   | Less than 75% of service plan indicators met |

Result YTD = ☢

Service Plan Achievements:
- Firebreak maintenance around facilities completed
- Focus has been on completing MES and MESSPG funded works and ensuring work programs are being implemented.
- Electrical and Plumbing audits for outstations completed, with identified repair works underway.
- Signs developed for Keep Australia Beautiful / Tidy Towns – displayed in Wilora and Laramba.
- Vehicle pre-start check iPad and App distributed to field crews. Programmed to be fully operational by end of 18/19 financial year.
  Training to commence June 19

PROGRESS AGAINST REGIONAL PLAN

Theme 3: Liveability
- Upgrade Public Park at Ti Tree. Works to shade structure commenced, public toilets operational.
- Willowa soft ball oval complete
- Wilora cement shade structure completed
- Engawala soft ball shade structures complete
- Ti Tree park, six mile The Station, carters camp and petayala shade structures completed
- Atitjere basketball toilets repaired and upgraded.
- Atitjere park shade structure completed

Theme 4: Sustainable Communities
- Airstrip maintenance 3 year contract commenced 1 January 2019.
Operational Risks

Some contracts are tightening the expectation of the work Council needs to deliver versus the funding. These contracts will need to be carefully reviewed to make sure Council does not bear the risk of subsidising another level of Government (cost-shifting).

Council has entered into dispute negotiations with the NT Government in relation to the Utopia Homelands contract in 17/18. The NT Government is currently not accepting our acquittal despite a lack of communication and tacitly accepting our proposed manner of acquittal.

ISSUES, CONSEQUENCES AND OPTIONS
Nil

FINANCIAL IMPLICATIONS
Nil

ATTACHMENTS:
Nil
DIRECTORATE REPORTS

ITEM NUMBER 11.2
TITLE Director Infrastructure and Assets Report
REFERENCE 496671
AUTHOR Greg Buxton, Director of Infrastructure and Assets

LINKS TO STRATEGIC PLAN

Goal 03: Liveability
Goal 04: Sustainable Communities

RECOMMENDATION:
That Council notes the report from the Director Infrastructure and Assets.

SUMMARY: The report from the Director Infrastructure and Assets provides information on the activities undertaken in the directorate since the last report to Council.

BACKGROUND
Divisional report providing Councillors with an update on current results against our Key Performance Indicators (KPI) and commentary on projects and initiatives that address regional plan actions.

DISCUSSION
ONGOING OPERATIONS
- Capital Projects
- Facilities management
- Fleet and plant management
- Internal Road Maintenance
- Road traffic network
- Traffic Management

KPI 2: Percentage of service plan key performance indicators met year on year.
- Greater than 85% of service plan indicators met
- 75 – 85% of service plan indicators met
- Less than 75% of service plan indicators met

Result YTD =

Note capital works is behind budget, however monies will carry forward to next year.
Achievements:

- NDRRA funded Construction works on the Nyirripi road completed. R2R funded concrete topping to creek causeway, at the 18 Km mark, completed.
- Works commenced on the following roads, funded by NDRRA:-
  i. Mt Denison to Willowra Road
  ii. Yuelamu primary access road
  iii. Engawala access road from the creek, including works to the creek crossing.

  The tender contract for the works has been awarded to Danny Orr Contractors, for $664,928.00 excluding GST.
- Laramba Night Patrol Office is completed, and handed over to night patrol officers.
  - Verandah and shade cloth installed
- Road furniture/Signs have been delivered each community. Installation due to commence end May19. Installation by CDRC’s field crews.
- Atitjere Aged Care Facility. A grant funding application for $352,688.86 including GST has been approved by the Commonwealth Government Department of Health. Funds are now available. The works include a new commercial kitchen, refurbishment of the existing toilet and shower block, provision of external paved area’s including dining and upgrade of the existing shed to an outdoor shade area.

  Project is out to Tender via Tenderlink and the local papers, closing 27th May 19.

- Lot 250 Lajamanu. Council received a Special Purpose Grant (SPG) funding of $127,000.00 including GST. Works include replacing the internal and external sewerage and grey water pipes, tiling and works to the sewage rising main.
  - Works complete

- Willowra Aged Care Facility has reached practical completion, and has been handed over to the Aged Care to fit-out and operate. Fencing is being installed by CDP.

Operational Risks
Capital budget will not be completed. There is a low risk that NT Government will not allow monies to be rolled over to next financial year.
(although grant was not made available for the standard two years). Paperwork completed and submitted to mitigate this risk.

Capital Projects plan will be tabled at the meeting.

**ATTACHMENTS:**

1. Road Maintenance Grading Plan
## Road Maintenance Grading Plan

### Central Desert Regional Council annual road maintenance program 2019/2020

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<th>March</th>
<th>April</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Eastern roads - Ti Tree works crew</td>
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<td>CDRC main roads</td>
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<td>NTURIYA ROAD - Ti Tree</td>
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<td>ALVUEN O/S ROADS</td>
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<td>MALGA BORE O/S ROAD</td>
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<td>ANGULI BORE ROAD</td>
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<tr>
<td>OTHER O/S ROADS</td>
<td>Max 1 or as requested</td>
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</tr>
</tbody>
</table>

Notes: Above dates are likely to change due to various reasons such as: Weather, Machines breakdown, Priority requirements, etc.
December and January considered as wet weather period.
Minor roads and outstation tracks will be graded upon request.
Ti Tree region roads are currently maintained through Ti Tree works crew.
DIRECTORATE REPORTS

ITEM NUMBER  11.3
TITLE        Director of Community Services Report
REFERENCE    497381
AUTHOR       Kate Hams, Director Community Services

LINKS TO STRATEGIC PLAN
Theme 1: Advocacy
Theme 2: Customer Service
Theme 3: Liveability
Theme 4: Sustainable Communities
Theme 5: Economic Growth

RECOMMENDATION:
That the Council notes the report from the Director of Community Services.

SUMMARY: The Director Community Services reports to Council about achievements since the last Council meeting.

BACKGROUND
This is a divisional report to provide Councillors with an update on current results against our Key Performance Indicators (KPI) and commentary on projects and initiatives that address regional plan actions.

DISCUSSIONONGOING OPERATIONS

Community Service - Service Plans:
- Aged and Disability Services
- Community Development Program (CDP)
- Community Safety Patrol
- Early Education
- Library Services
- Playgroup
- School Nutrition
- Youth, Sport and Recreation

KPI 2: Percentage of service plan key performance indicators met year on year.
Result YTD = 

**Service Plan Achievements:**
Successful negotiations relating to funding & resources include:

- Confirmed and signed CDP heads of agreement & project schedule to secure funding 2019-2022.
- Confirmation of a 1 year funding agreement for Library services.
- State Government Funding approved for Youth Sport and Recreation (YSR) for a further 2 years ending December 2020.

Other achievements are:

- Compliance report for PPR7 to be released my Prime Minister & Cabinet by 30th May 2019.
- Quality review for Yuendumu Early Childhood Education completed with all 18 standards met.
- Tender submission released for the renovations for the Atitjere Aged Care facility.
- Quality Innovation Performance organisation were engaged to complete a gap assessment for CDRC to consider NDIS service provision
- All Australian Governments Department of Prime Minister & Cabinet funding agreement reports are up to date
- East MacDonnell and Plenty Highway Region Visitor Experience Master Plan was officially launched 15th April 2019

**Regional Plan Achievements**
**Theme 3: Liveability**

- Aged Care facility in Willowra completed & quality assessment to be conducted in May 2019. Post quality audit – Official opening will be schedule for June 2019.

**Risk Considerations**
- Yuendumu Childcare Centre transitions to Child Care Subsidy and CCCF funding on 1 January 2019. Funding levels determined by child attendance and eligibility of parents for childcare subsidy.
CCCF provides safety net funding to ensure service’s financial viability.

- Funding for the Community Safety Patrol program ceases June 30 2019. The Department of Prime Minister & Cabinet are yet to negotiate or release ongoing funding agreement.

- Austral Government Quality & Safety Commission Audit – Lajamanu Service not met in standard outcomes: 1.7 Human Resources Management, 2.3 Care plan development & Delivery, 2.4 Service User reassessment.

- High staff turnover of frontline staff. Difficulty recruiting and retaining suitability qualified and experienced staff.

**ISSUES, CONSEQUENCES AND OPTIONS**
Nil

**FINANCIAL IMPLICATIONS**
Nil

**ATTACHMENTS:**
Nil
DIRECTORATE REPORTS

ITEM NUMBER 11.4
TITLE Director Corporate Services’ Report
REFERENCE 496096
AUTHOR Buke Ali Tunne, Finance Manager

LINKS TO STRATEGIC PLAN
Theme 1: Advocacy
Theme 2: Customer Service
Theme 3: Liveability
Theme 4: Sustainable Communities
Theme 5: Economic Growth

RECOMMENDATION:
That Council notes the report from the Director Corporate Services

SUMMARY: The Director Corporate Services reports to Council about achievements since the last Council meeting.

BACKGROUND
This is a divisional report to provide Councillors with an update on current results against our Key Performance Indicators (KPI) and commentary on projects and initiatives that address regional plan actions.

ONGOING OPERATIONS

Corporate Service Plans:
- Administration of Local Laws
- Business and Customer Service
- Civic and Community Events
- Elected Member and LA Support
- Financial Management
- Governance and Compliance
- Human Resource Management
- ICT
- Public and Corporate Relations
- Records Management
- Staff Training and Development
- Strategic and Corporate Planning
- Work Health and Safety
KPI 2: Percentage of service plan key performance indicators met year on year.

| Green | Greater than 85% of service plan indicators met |
| Yellow | 75 – 85% of service plan indicators met |
| Red | Less than 75% of service plan indicators met |

Result YTD = Yellow

Service Plan Achievements:

- Laramba CSP Base, Atitjere CSP Base added to Corporate Network. Relocated the network of Willowra Aged Care to new facility.
- On track to come in within budget overall
- Staff training commenced on communities with HR providing Work Health and Safety as well as management training
- HR conducted road shows in 7 out of 9 communities – Road shows includes presentation that covers HR roles, grievance process, type of leaves, abandonment of duties.
- 2019/20 budget completed ready for Council review.

Projects which contribute to the Regional Plan:
Theme 1: Advocacy
- Communications posters being presented at this meeting
- Discussions at Local Authorities proceeding well when meetings are held

Theme 2: Customer Service
- Work progressing on services agreements between internal and external services
- Draft of External Complaints policy to this meeting
- Service requests process being reviewed, to be presented at July Ordinary Council Meeting

Operational Risks:
Corporate Services Director role to be filled. Currently managing with acting position, however with year end workload in finance, this may become an issue.
ISSUES, CONSEQUENCES AND OPTIONS
Nil

FINANCIAL IMPLICATIONS
Nil

ATTACHMENTS:
Nil
GENERAL BUSINESS

ITEM NUMBER 12.1
TITLE Update on Compliance Review
REFERENCE 496443
AUTHOR Diane Hood, Chief Executive Officer

LINKS TO STRATEGIC PLAN
Theme 1: Advocacy
Theme 2: Customer Service
Theme 3: Liveability
Theme 4: Sustainable Communities
Theme 5: Economic Growth

RECOMMENDATION:
That Council note the update on the NTG Compliance Review actions.

SUMMARY: Resolution OC010/2019 from Council’s March 29th meeting states “That Council notes the Northern Territory Government Compliance report; and endorses the recommended actions to address the issues raised”.

BACKGROUND
The CEO has replied to the NTG and that letter is attached.

Update on each of the issues is as follows:
Issue 1 and 2 relation to procurement and tender processes – actions have been put in place and these issues are closed. Council should note that one of the actions is an ongoing review and report on any breaches which will form a Corporate Services directorate report as a standard standing item from 1 July, 2019.

Issue 3: The CEO has not conducted an up-to-date register of interests for elected members as required under the Act has been partially closed. The register has been updated and viewed by the NTG.

A new process needs to be put in place to ensure ongoing compliance this is an internal process. For Council’s information the process is:
• After the creation of the minutes for each Council Meeting, the Register of Interest for elected members is to be updated within one week.
• Responsibility for this action is with the Governance team under the Director of Corporate Services.
Issue 4: *Member allowances have not been paid in accordance with declaration* is closed – the detected underpayment to the President during the care taker period was rectified immediately and prior to receipt of the compliance report.

Issue 5: A *number of Council’s internal and operational policies are overdue for review*. This issue is the subject of a detailed report at this Council Meeting – this issue will be ongoing until policy reviews are completed and an ongoing process / schedule is in place. The anticipate date for completion is the end of September 2019.

**ISSUES, CONSEQUENCES AND OPTIONS**
Council must continue oversight of compliance actions until all are completed. Some will result in new ongoing reports to mitigate against any breaches in the future.

**FINANCIAL IMPLICATIONS**
Nil

**ATTACHMENTS:**
1. [NTG response to compliance report.pdf](#)
26th April 2019

Ms. Meeta Ramkumar
Senior Director, Sustainability and Compliance
Department of Local Government, Housing and Community Development
2nd Floor, RCG House
83-85 Smith Street
Darwin NT 0801
Meeta.ramkumar@nt.gov.au
cc. lg.compliance@nt.gov.au

2018-19 Compliance Review

Dear Ms. Ramkumar,

As you are aware the issues raised in our recent compliance report were accepted by Council in its meeting of March 31st. The Department raised five issues and requested a written response against each by 30th April, 2019 as to the actions Council has taken.

Please note that given recent issues at Council and our lack of a Governance Manager which has caused workload and stress, the responses are not fully complete, however I have indicated a timeframe for final resolution.

At our Ordinary Council Meeting of 31st March 2019 Council resolved:

OC010/2019 RESOLVED (Cr Freddy Williams/Cr Norbert Patrick)
That Council notes the Northern Territory Government Compliance report; and endorses the recommended actions to address the issues raised.

**Issue 1:** Council’s procurement process for transactions valued between $10,000 and $100,000 (including GST) did not comply with the requirements of regulation 28 of the Accounting Regulations in all instances.

**Issue 2:** Council did not comply in all instances with the tender process requirements of regulation 29 of the Accounting Regulations.

CLOSED / ONGOING
This has been a focus in Council for some time, and while the compliance team found issues, this has been improving over the last twelve months.

Council agreed with the N.T. Government’s recommended action. Additional communication and training has already been covered in our management (bi-monthly) team meetings and will continue to schedule twice a year at a minimum. Our process has also been updated such that Finance are now doing regularly checks on purchase orders and tenders with a quarterly report to go to the CEO and Council. Our Director of Infrastructure has reviewed the tender processes and is coaching his team directly to ensure they follow process.

Additional actions are to ensure the new hires of Governance Manager and Corporate Services Director are well grounded in the Accounting Regulations and compliance requirements and to implement compliance reporting as part of the regular Corporate Services reports to Council.

**Issue 3:** The CEO has not conducted an up-to-date register of interests for elected members as required under the Act.

**PARTIALLY CLOSED** – Register updated / process to be put in place

While we have been recording conflict of interest in the minutes, we need to (a) document that the Councillor has left the room and (b) further document the conflict in a register of interests. Minutes will be updated in future to reflect that Councillors have left the room.

The key agreed action is for a backwards review of Council minutes to be undertaken and the register of interests to be updated accordingly (last update was January 2018). A new process will be put in place for the ongoing updating of the register. These actions will be completed by and reported to Council for its May Ordinary Council meeting.

**Issue 4:** Member allowances have not been paid in accordance with declaration.

**CLOSED**

The detected underpayment to the President during the caretaker period was rectified immediately and prior to receipt of the compliance review report.

**Issue 5:** A number of Council’s internal and operational policies are overdue for review.

**COMMENCED / OPEN**

This action has been in place for some time, however not completed. Governance management is under review and practice manuals are to be developed with a new Governance Manager being hired.

While Council has been reviewing its policies (external) regularly over the last eighteen months, internal and operational policies have been reviewed reactively as an issue has emerged.

It was originally intended to complete the review and schedule of internal policies by 30th April; however this has not happened with the loss of the Governance Manager and other priorities. The action has commenced, and it is now intended to:
- Undertake an independent, external review of HR related policies. This timeframe should take approximately three months.
- Review all other internal policies and note those that do not require update to the Ordinary Council meeting of 31st May 2019.
- For the remaining internal policies these will be scheduled to be reviewed and updated by the end September 2019.

Yours sincerely,

Diane Hood  
Chief Executive Officer
GENERAL BUSINESS

ITEM NUMBER 12.2
TITLE Policy review
REFERENCE 496445
AUTHOR Diane Hood, Chief Executive Officer

LINKS TO STRATEGIC PLAN
Theme 1: Advocacy
Theme 2: Customer Service
Theme 3: Liveability
Theme 4: Sustainable Communities
Theme 5: Economic Growth

RECOMMENDATION:
That Council
1. Notes Policies P32 Risk Management and P07 Animal Management have been recently reviewed and updated by Council and that the records management system needs to be updated to reflect this.

2. Approve and adopt updated policies:
   • P30 Use of Station and Private Roads
   • P53 Recognition of Years of Service
   • P06 Criminal History Checks
   • P15 Abandonment of Work

3. Rescind Policy P34 Paid Parental Leave as this is covered in the CDRC Enterprise Agreement

And

4. Endorse the schedule to review and update all policies by 30 September 2019.

SUMMARY: The NTG Compliance report highlighted Council policies that were overdue for review. The agreed actions were:
   a) Undertake an independent, external review of HR related policies;
   b) Review all other internal policies and not those that do not require update to the Ordinary Council Meeting of May 31st 2019;
   c) For the remaining policies these will be schedule to be reviewed and updated by the end of September, 2019.

This report addresses agreed action (a) and sets the schedule for completion of action (c).
BACKGROUND
The CEO has replied to the NTG and that letter is attached.

NTG Compliance report listed the following policies are being overdue for review:

<table>
<thead>
<tr>
<th>Policy No.</th>
<th>Policy Name</th>
<th>Adopted by Council</th>
<th>Scheduled Review Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>P05</td>
<td>Criminal History Checks Policy</td>
<td>2014</td>
<td>December 2017</td>
</tr>
<tr>
<td>P07</td>
<td>Dog Management Policy</td>
<td>2014</td>
<td>February 2015</td>
</tr>
<tr>
<td>P10</td>
<td>Councillor Allowance Income Tax Liability Policy</td>
<td>2013</td>
<td>April 2018</td>
</tr>
<tr>
<td>P12</td>
<td>Professional Development Policy (for Councillors and LA)</td>
<td>2015</td>
<td>April 2018</td>
</tr>
<tr>
<td>P13</td>
<td>Abandonment of Work Policy</td>
<td>2014</td>
<td>June 2014</td>
</tr>
<tr>
<td>P25</td>
<td>Fraud Protection Policy</td>
<td>2015</td>
<td>October 2018</td>
</tr>
<tr>
<td>P30</td>
<td>Use of Station and Private Roads Policy</td>
<td>2013</td>
<td>October 2016</td>
</tr>
<tr>
<td>P32</td>
<td>Risk Management Policy and Framework</td>
<td>2016</td>
<td>August 2018</td>
</tr>
<tr>
<td>P33</td>
<td>Relocation</td>
<td>2014</td>
<td>December 2017</td>
</tr>
<tr>
<td>P34</td>
<td>Paid Parental Leave</td>
<td>2011</td>
<td>April 2013</td>
</tr>
<tr>
<td>P41</td>
<td>Council and Committee Meeting Procedures</td>
<td>2013</td>
<td>December 2016</td>
</tr>
<tr>
<td>P42</td>
<td>Volunteer Policy</td>
<td>2013</td>
<td>December 2016</td>
</tr>
<tr>
<td>P46</td>
<td>Investment Policy</td>
<td>2013</td>
<td>October 2016</td>
</tr>
<tr>
<td>P47</td>
<td>Borrowing Policy</td>
<td>2015</td>
<td>October 2016</td>
</tr>
</tbody>
</table>
The following policies have been previously reviewed and adopted, but do not appear to have been filed in the records system correctly.

Policy 32 Risk Management Policy was updated and adopted at the Audit and Risk Committee meeting of December 2018 and then the Council Meeting 31st January 2019.

P07 was renamed as the Animal Management Policy, reviewed and adopted by Council at its 29 March, 2019 meeting.

The following policies have been reviewed and have minor updates – these are in the attachment for Council’s review.

- P30 Use of Station and Private Road Policy
  ➔ Updated terminology and removal of procedure
- P53 Recognition of Years of Service Policy
  ➔ Updated terminology and format, removed procedural elements
- P06 Criminal History Checks Policy
  ➔ Updated review history, terminology
- P15 Abandonment of Work Policy
  ➔ Updated review history
It is recommended to rescind Policy P34 Paid Parental Leave as this is covered in the Enterprise Agreement and a duplicate policy may cause confusion over time.

Scheduled policy reviews:

July Ordinary Council Meeting (31st July): Policies P10, P12, P41, P42, P55 and P58


HR Policies P26, P33, P50, P52, P54, P57 and P59 will be scheduled by the HR Manager as the overall HR review takes place. There will be a report at the July meeting updating HR policies and the schedule for completion.

At the September meeting there will also be a report advising future methodology for ongoing review of policies.

ISSUES, CONSEQUENCES AND OPTIONS
Council needs to put further compliance checks in place to avoid future compliance breaches.

FINANCIAL IMPLICATIONS
Nil

ATTACHMENTS:
1. Updated Policies P30 P53.pdf
2. Updated Policies P06 P15.pdf
3. P34 Paid Parental Leave.pdf
Use of Station and Private Road Policy

Reference Number: P30
Organisational Unit: All
Responsible Position: Director, Council Services
Date Adopted: February 2011
Review Date: Every three years

Introduction
In some cases these roads are used by government and agency employees, Council employees, external contractors and other individuals.

While Central Desert Regional is not in a position to manage the use of these roads by non-Regional staff, external contractors and other individuals it is able to exercise control over its own staff, and the contractors it employs.

Within Central Desert Regional Council area, a number of stations have internal (private) roads that provide convenient access between Service Delivery Centers, outstations and public access roads.

Definitions

Employee - Includes a Council employee, apprentice or trainee, a student gaining work experience, a volunteer, a contractor or subcontractor, an employee of a contractor or subcontractor or an employee of a labour hire company, hereafter referred to as ‘employees’

Scope:
This policy applies to all Council employees using station or private roads

Policy:
Use of these roads should only occur with permission of the owner with the exception of the access rights endowed to local indigenous residents.

When using station or private roads special care will be taken to ensure the road surface is not damaged (particularly in wet conditions), that all private property is protected from damage, and that all gates are left in the manner found.

Usage of station and private roads will be minimised, and is only allowed where there is no route using public roads.

Approval and Review History

<table>
<thead>
<tr>
<th>Date</th>
<th>Comment</th>
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<tbody>
<tr>
<td>February 2011</td>
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<tr>
<td>11 Oct 2013</td>
<td>Adopted (CRN: 642/2013)</td>
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<tr>
<td>31 May 2019</td>
<td>Updated and adopted OC xxx/2019</td>
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</tbody>
</table>
Recognition of Years of Service Policy – UNDER REVIEW

Reference Number: P53
Organisational Unit: All
Responsible Position: Director of Corporate Services
Relevant Delegations: Chief Executive Officer
Date Adopted: 12th April 2013
Review Date: Every three years

Objectives
To recognise the importance of long serving employees to maintaining an effective and efficient Council workforce. It also recognises the contribution made by such employees to the ongoing operation of the Council.

To provide some structure and consistency to the important task of recognizing the service provided to the organization and community by long-standing employees.

Legislation
- Northern Territory Local Government Act 2008
- NT Work Health and Safety (National Uniform Legislation) Act 2011 (WHS (NUL) Act)
- Fair Work Act 2009
- NT Long Service Leave Act
- Central Desert Regional Council Enterprise Agreement
- Anti-Discrimination Act (1992) – (NT)
- Racial Discrimination Act 1975 (Cth)
- Sex Discrimination Act 1984 (Cth)
- Disability Discrimination Act 1992 (Cth)
- Human Rights and Equal Opportunity Commission Act 1986 (Cth)
- Age Discrimination Act 2004 (Cth)
- Equal Opportunity for Women in the Workplace Act 1999 (Cth)

Definitions
Employee - Includes a Council employee, apprentice or trainee, a student gaining work experience, a volunteer, a contractor or subcontractor, an employee of a contractor or subcontractor or an employee of a labour hire company, hereafter referred to as ‘employees’

Years of Service – For the purpose of calculating an employee’s ‘years of service’ with Council the years of service used for calculating an employee’s long service leave entitlement shall apply, except that service with any other employer shall not be counted.

Scope
This policy applies to all Council employees.
Policy
Recognition of years of service awards shall be presented to employees who have attained the number of continuous years of service detailed below:

<table>
<thead>
<tr>
<th>Entitlements</th>
<th>3</th>
<th>5</th>
<th>10</th>
<th>15</th>
<th>20</th>
<th>25 and over</th>
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<tbody>
<tr>
<td>Appreciation Certificate</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Service Pin or Pen</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>Gift Value</td>
<td>100</td>
<td>125</td>
<td>150</td>
<td>200</td>
<td>250</td>
<td>300 (increased by $25 per 5 years of service ≥ 25 years)</td>
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<tr>
<td>Presentation by CEO</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>Presentation by Council President</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
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</tbody>
</table>

1. A term of absence by an employee on maternity leave will be included as part of the term of service for the purposes of this policy.
2. Certificates and gifts will be presented at the last All Staff meeting of a given year to cover those employees who have attained a milestone during that year. Where the President is not available those certificates and gifts will be presented at the Christmas function or when a ceremony can be organized.

Approval and Review History

<table>
<thead>
<tr>
<th>Date</th>
<th>Comment</th>
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<tbody>
<tr>
<td>12 April 2013</td>
<td>Adopted (CRN 544/2013)</td>
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<tr>
<td>31 May 2019</td>
<td>Updated and Adopted (OC xxx/2019)</td>
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</table>
Criminal History Checks Policy

REFERENCE NUMBER: P-06
ORGANISATIONAL UNIT: All
RESPONSIBLE POSITION: Chief Executive Officer
DATE ADOPTED: 24 October 2012 (CRN: 424/2012)
REVIEW DATE: Every two years

Legislation and Reference:
- Fair Work Act.
- Central Desert Regional Council Enterprise Agreement.

Policy:
The Human Resources Manager, in partnership with the CEO and Directors (Executive Management Team), will decide which jobs need criminal history checks. These jobs will be described as Identified Jobs. Central Desert Regional Council will pay for criminal history checks.

It is a condition of employment, that employees who are performing “identified jobs” have a criminal history check to confirm employment with Central Desert Regional Council. Some employees (for example those working in Aged and Disability Service programs) will require a police history check every 2 years or as required by legislation.

When evaluating a criminal history check for a current or potential employee, the relevant Director and the CEO will look at:
- the nature of any convictions and how relevant they are to the job description of the position applied for.
- when the offences occurred and whether or not they are still legally applicable.

Central Desert Shire Council will treat all criminal history checks as confidential. Criminal history checks will only be viewed by Executive Management, relevant Managers and the Human Resources Team.

Approval and Review History

<table>
<thead>
<tr>
<th>Date</th>
<th>Comment</th>
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<tbody>
<tr>
<td>8 October 2008</td>
<td>Adopted</td>
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<tr>
<td>24 October 2012</td>
<td>Updated and adopted (CRN 424/2012)</td>
</tr>
<tr>
<td>31 May 2019</td>
<td>Updated and Adopted (OC xxx/2019)</td>
</tr>
</tbody>
</table>
Abandonment of Work Policy

REFERENCE NUMBER: P15
ORGANISATION UNIT: All
RESPONSIBLE POSITION: Chief Executive Officer
DATE ADOPTED: 08 June 2014 (CRN 088/2014)
REVIEW DATE: Every three years

Objectives:
- To inform all Regional Council’s employees about the consequences of being absent from work without any reasonable excuse and approval by management.
- To guide managers in handling unapproved absences from work without any reasonable excuse in a fair and just way.

Legislation and Reference:
- NT Work Health and Safety (National Uniform Legislation) Act 2011
- Central Desert Regional Council’s Enterprise Agreement
- CDRC Code of Conduct

Scope:
This policy applies to all employees and managers of the Regional Council.

Policy:
1. A leave form that clearly states the reason for leave must be completed for all absences from work, even part day absences. It must be approved by the employee’s supervisor (for example the Works Supervisor for Field Officer positions).
2. An employee who cannot come to work must tell their immediate supervisor of the reason for their absence before 9:00 am on the day of their absence. If the immediate supervisor is not contactable the employee must inform another relevant manager (for example the Director Works, Childcare Manager, etc).
3. Employees who do not come to work for 7 days in a row, without approval from the relevant immediate supervisor and a reasonable excuse, will be deemed to have abandoned their job and will be dismissed by the Chief Executive Officer.
4. The supervisor or other manager must take reasonable steps to contact the employee within the 7 day unapproved absence from work period by: phoning, writing to or emailing the employee or, visiting the employee’s home or last known address or, speaking to immediate relatives about the whereabouts of the employee. The employee must also make...
a reasonable effort to contact the employer and provide the required statutory
documentary evidence for being away from work.

5. If the employee returns to work within the 7 day period they will have to apply for
relevant leave (for example recreation leave or leave without pay). A written note of their
unapproved absence from work will be kept on their employment file.

**Approval and Review History**

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<td>31 May 2019</td>
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Paid Parental Leave Policy

REFERENCE NUMBER: P-34
ORGANISATION UNIT: Human Resources
RESPONSIBLE POSITION: Chief Executive Officer
RELEVANT DELEGATIONS: Nil
DATE ADOPTED: 6 April 2011 (CRN: 056/2011)
REVIEW DATE: Every two years

Objectives:

The PPL scheme will be compulsory for all Australian businesses from 1 July 2011. This policy has been designed to:

- To ensure that CDSC becomes an employer of choice.
- To enhance attraction, retention and diversity amongst its ranks.
- To comply with the compulsory PPL scheme for all Australian businesses from 1 July 2011.

Central Desert Shire Council is voluntarily “opting in” to the scheme from 1 January 2011.

Legislation and Reference:

- Paid Parental Leave Act 2010 (Cth)
- Fair Work Act 2009, General Protections.
- CDSC Enterprise Agreement.
- Any other law that may impact on PPL.

Definition:

Paid Parental Leave (PPL) under the Australian Government Paid Parental Leave Scheme.

Family Assistance Office (FAO) is the government body responsible for administration of the PPL Scheme.
Policy:

Eligibility

The FAO will assess an employee's eligibility for PPL. Generally, this will be done by establishing whether:

- the employee is to be the primary carer of a newborn child or recently adopted child,
- the employee is an Australian resident,
- the employee had an individual taxable income of $150,000 or less in the last financial year,
- the employee will be on leave or not working from the time they become the primary carer of a newborn child or recently adopted child, and
- the employee must have worked at least 10 of the last 13 months in continuous service with Central Desert Shire Council prior to the birth or adoption of the child, regardless of whether employment is in a full-time, part-time, casual or contractor capacity.

Both male and female employees are entitled to apply for PPL. While the primary caregiver will be eligible to receive PPL, the eligible parents may choose to transfer their entitlement from one parent to the other if they meet the eligibility criteria, but only one parent may receive the payment. For example, a couple may share the leave so that the mother takes 12 weeks of leave before returning to work, and her spouse may then utilise the remaining six weeks of PPL.

Application Process

Employees must complete and submit a parental leave application form to their manager for parental leave.

The employee can then apply to the FAO for PPL up to three months before the date upon which the birth (or adoption) is expected to occur. Central Desert Shire Council is not responsible for applying for PPL for an employee.

Any PPL under the scheme must be completed within 12 months of the birth (or date of placement for adoption) of the child.

Payment

If the FAO deems an employee to be eligible for PPL payments, the FAO will advise both the employee and Central Desert Shire Council. If Central Desert Shire Council accepts the determination, the FAO will then provide funding to Central Desert Shire Council. Central Desert Shire Council will then make payment to the employee, being a maximum of $570 a week for a maximum of 18 weeks. These payments will be processed with the employee's usual pay.

Employees will only receive PPL while they are on leave. An employee who takes only ten weeks of maternity leave is only entitled to ten weeks of PPL.
An employee who is eligible for PPL will still be entitled to receive payments in accordance with Central Desert Shire’s Enterprise Agreement. The PPL should be read in conjunction with the Central Desert Shire Council Enterprise Agreement.

Where an employee is ineligible for PPL, the employee may still be entitled to payment under Central Desert Shire Enterprise Agreement.

The Central Desert Shire Council will inform the FAO and will not continue to make PPL payments to the employee where an employee ceases to be employed by Central Desert Shire Council while on parental leave.
GENERAL BUSINESS

ITEM NUMBER  12.3
TITLE        Updated External Complaints Policy
REFERENCE    496589
AUTHOR       Diane Hood, Chief Executive Officer

LINKS TO STRATEGIC PLAN
Theme 1: Advocacy
Theme 2: Customer Service
Theme 3: Liveability
Theme 4: Sustainable Communities
Theme 5: Economic Growth

RECOMMENDATION:
That Council endorse the updated P18 External Complaints Policy.

SUMMARY: A recent complaint by several ex-employees was difficult to resolve due to gaps in the External Complaints Policy.

BACKGROUND
The policy has been tightened to include Council’s input around complaints needing to provide evidence and be individually signed.

The draft amended policy has also been sent to the NT Government for comment, at the time of writing no feedback has been provided. If feedback is received between now and the Council meeting it will be tabled at the meeting.

ISSUES, CONSEQUENCES AND OPTIONS
Council can choose not to accept the updated policy. In this case, the current policy will apply which covers the majority of the same policy information.

FINANCIAL IMPLICATIONS
Nil

ATTACHMENTS:
1. P18 External Complaints Policy.pdf
COUNCIL POLICY

External Complaints
Reference Number: P18
Responsible Position: Chief Executive Officer
Current Status: Adopted
Date Originally Adopted: April 2010
Review Date: Every three years

Objectives

- Use customer complaints to monitor and improve service to the community.
- Resolve external complaints lodged with the Council in a timely manner.
- All complaints are dealt with effectively, fairly and confidentially.

Legislation and related documents

This document should be read in conjunction with the following documents:

<table>
<thead>
<tr>
<th>Document</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>P72 Code of Conduct – Employees</td>
<td>Standards to which Council employees work.</td>
</tr>
<tr>
<td>P38 Anti-Workplace Bullying and Violence Policy</td>
<td>Avoiding bullying in the workplace.</td>
</tr>
<tr>
<td>P57 Anti Sexual Harassment and Sex Discrimination Policy</td>
<td>Ensuring people are treated fairly in the workplace regardless of their gender.</td>
</tr>
<tr>
<td>P45 Privacy Policy of CDRC</td>
<td>Covers Information Privacy Principles.</td>
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<tr>
<td>NT Local Government Act 2008 (including Regulations)</td>
<td>Details how Councils in the NT operate.</td>
</tr>
<tr>
<td>Information Act NT</td>
<td>How to make a freedom of information (FOI) request to the Regional Council.</td>
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<tr>
<td>NT Independent Commissioner Against Corruption Act</td>
<td>Deals with improper conduct and aimed at improving public confidence.</td>
</tr>
<tr>
<td>NT Anti Discrimination Act</td>
<td>Legislation defining discrimination and what can occur if someone is discriminated against.</td>
</tr>
<tr>
<td>NT Public Interest Disclosures Act</td>
<td>Legislates disclosure of improper conduct on the part of public officers and public bodies.</td>
</tr>
<tr>
<td>NT Ombudsman Act</td>
<td>Covers decision-making and administrative practices in public authorities.</td>
</tr>
</tbody>
</table>
COUNCIL POLICY

Definitions

Customer – A person who directly accesses Central Desert Regional Council goods, services or advice.

Customer Complaint – A complaint, made either verbally or in writing, where the customer feels the Council has breached its customer service commitment, and/or failed to meet a commitment made to them and would like the matter investigated. The party directly affected by the complaint only can lodge a complaint.

Scope

This policy applies only to legitimate complaints from residents and other external parties.

Policy

Complaints should be resolved in a timely and cost effective manner and, where possible, without recourse to the courts.

Complainants have the following rights:

- Any member of the public has the right to lodge a complaint.
- Members of the public have the right to lodge a complaint if they are unsatisfied with service.
- Complaints lodged with Council will be assessed (and determined to be valid or not valid) and evidence in a complaint case must be tested and evaluated for relevance, reliability and sufficiency.
- Complaints will be investigated in a timely manner and in line with the timelines noted in this policy.
- Confidentiality will be respected.
- Procedural fairness will apply where a staff member is the subject of the complaint they will have the right to see the complaint and a right of reply.
- Complainants will not be subjected to any form of prejudice or harassment in reprisal of their complaint.
- No person may decide a case in which he or she has a direct interest.

Principles for Managing Complaints

Step 1 will be to determine whether the complaint is valid. The CEO, except where the complaint is about the CEO (individually or personally), shall make the determination. The President will
determine whether a complaint in relation to the CEO is valid. A report will go to the next Council meeting for endorsement of the CEO or President’s determination. The President may seek support and input from the HR Manager.

Step 2 will be to acknowledge the complaint in writing and advise either that the complaint is not valid (and why) and will not be investigated further; or that the complaint will be investigated and an approximate timeframe for resolution provided.

Step 3 will be to investigate the complaint.

Step 4 will be to document the outcome of the investigation and advise the complainant and Council. Where the complaint is in relation to the CEO personally then the review of the investigation and decision as to the outcome will be undertaken by the Council.

Valid Complaints
Invalid complaints will not be investigated. A complaint is not valid where that complaint:

- Is considered frivolous, vexatious or not made in good faith or concerns a trivial matter.
- Involves a matter where an adequate remedy or right of appeal already exists, whether or not the complainant uses the remedy or right of appeal.
- Where a matter is subject to an existing mediation process.
- Relates to a decision made by a meeting of Council.
- Relates to conduct before a court, coroner or tribunal.
- Relates to matters under investigation by the NT ICAC, Ombudsman’s office, State or Federal Government Department or the Northern Territory Police.
- Relates to the appointment or dismissal of any employee or an industrial or disciplinary issue.
- Relates to a decision, recommendation, act or omission that is more than one year old.
- Relates to a matter awaiting determination by the Council.
- Relates to actions or conduct of private individuals.
- Involves a matter where the complainant declines or refuses to provide further information and/or there are threats made against the Council.
- Where the matter has been reviewed, the complainant informed of the Council’s decision and no new information is provided.
COUNCIL POLICY

- Complaints made against a staff member must be lodged within 28 days of the alleged incident taking place.

Should the CEO or President determine that a complaint will not be investigated; the complainant will be advised of the reason for that decision.

Privacy, Confidentiality and Information Collection

The identity of complainants will be made known only to those who need to know in the process of investigating and resolving the complaint. The complaint will not be revealed or made public by the Council, except where required by law.

All complaints lodged with Council are subject to the NT Information Act and confidentiality guaranteed will be as per that Act.

Personal information will be managed as per the NT Information Act and Council's Privacy Policy.

Timelines for Complaints

Complaints will be responded to as quickly as possible depending on an assessment of the following factors:

- The urgency of the situation in terms of loss or damage likely to be suffered if the complaint is not quickly resolved;
- The likelihood that the complaint can be quickly resolved;
- The complexity of the complaint issues; and
- Whether the complaint requires internal or external review.

The person making a complaint will receive a written response as soon as possible and no later than 10 working days to advise at a minimum whether the complaint has been found valid and the approximate timeframe of investigation and a further response.

How to make a complaint

As per the NT Ombudsman Act, a complaint about an administrative action of Council must be made within one year after the date the complainant first had notice of the administrative action.

Complaints must be made:

4 | Page
COUNCIL POLICY

- In writing by letter to:
  
  Chief Executive Officer
  Central Desert Regional Council
  PO Box 2257
  Alice Springs, NT 0870

- By eMail to: info@centraldesert.nt.gov.au; Website: www.centraldesert.nt.gov.au

Where the complaint is in relation to the CEO then it should be addressed to the President.

Residents who require assistance to submit a complaint will be given help. Council reserves the right to decline to investigate an oral complaint until the complaint is put in writing and signed by the individual making the complaint.

Complaints should be from individual parties, or on behalf of a recognized group or organisation. They should deal with a specific instance, incident or issue and provide factual evidence of the complaint. While Council welcomes feedback that includes a resident’s opinion about service provision, no complaint will be considered valid unless evidence is provided.

Lodging an anonymous complaint

Council acknowledges that in certain circumstances a person may prefer to remain anonymous when providing feedback. This may limit Council’s ability to obtain essential information and to provide natural justice. Nevertheless, Council respects the right to anonymity and will consider all feedback based on the information provided.

Providing feedback on behalf of another person

For the purposes of this policy a formal complaint can only be made by a person who is apparently directly affected by an action of Council.

If an affected person is unable to provide feedback personally, due to poor health, distance, language, legal or other reasons, the complaint may be lodged by another person or agent on their behalf if accompanied by documentation that authorized the other person to act on the complainant’s behalf in the matter raised.

Unreasonable customer conduct

It is normal for situational stress to be experienced by parties to a complaint. These natural fears and frustrations can easily become focussed on the other person, rather than the issues.
COUNCIL POLICY

Nevertheless, every participant in a complaint is responsible for conducting themselves in a reasonable and respectful manner.

If complainants conduct themselves in an unreasonable manner, Council may set limits or conditions on the handling of their complaint. Where such a decision is made the reasons for this will be recorded and explained to the affected person.

Communication of this Policy

The policy will be published on Council’s website with options for customers to provide feedback.

Reporting the outcome of a complaint investigation to customers

The Chief Executive Officer or President will provide written advice to the complainant (or their authorised agent) regarding Council’s decisions about a complaint, including reasons for the decision and any proposed remedies as soon as practicable after the completion of the investigation.

Crime and official misconduct complaints

If a complaint involves allegations of criminal behaviour or official misconduct, the complaint will be immediately referred to the NT Independent Commissioner Against Corruption Act and/or police by the Chief Executive Officer or delegate. Where appropriate, Council will also investigate the allegation internally using the rules of procedural fairness.

Complaints about Councillors

Complaints against Councillors should be made in accordance with the Complaints Against Elected Members Policy.

Other avenues for resolving complaint:

If the complainant is not happy with how Council resolved their complaint, they may refer the matter to the appropriate body, either for example the Fair Work Commission or to the Ombudsman Northern Territory.
COUNCIL POLICY

Approval and Review History

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<td>11 October 2013</td>
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<td>29 March 2018</td>
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<td>31 May 2019</td>
<td>Reviewed and adopted by Council [OC XXX/2019]</td>
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GENERAL BUSINESS

ITEM NUMBER 12.4
TITLE 2020 Budget Update and year on year comparison.
REFERENCE 497302
AUTHOR Diane Hood, Chief Executive Officer

LINKS TO STRATEGIC PLAN
Theme 1: Advocacy
Theme 2: Customer Service
Theme 3: Liveability
Theme 4: Sustainable Communities
Theme 5: Economic Growth

RECOMMENDATION:
That Council note the expanded proposed budget and comparison to 2018_19 projected results.

SUMMARY: This report provides detail on the 2020 Draft Budget. This budget is also included in the report with the proposed Draft 2018 – 2022 Regional Plan (year two) update.

BACKGROUND
With Council’s input from workshops and staff work on comparisons and changes in requirements, a draft 2020 Budget is proposed. The main changes to the formatting and line items year on year are:

- Visitors Accommodation which Council operates for a profit (this is not core / mandatory, but is a preferred service as there is a lack of accommodation on communities for short term visiting staff from Council and other agencies and well as contractors, has been moved to Contract Services.
- Facilities has moved into CEO and Corporate Services in keeping with Council’s approved draft organisation structure.
- Outstations have moved into Agency Services, as this is a grant program (effectively net $0 to Council).

In summary, there is some reduction in monies from the NT Government, Council has offset this with rates, contract and fees and charges. Revenue is down year-on-year; however, this is primarily due to reduced NDRRA funding.

Expenses are down by a similar amount, due to a strong review of employee expenses, which are more tightly budgeted.
The proposed budget also includes both $1.5 million of income (transfer from reserves) and $1.5 million of expenses in *Capital Projects* to allow for the upgrade to the jointly owned Alice Springs headquarters building. Council has had previous reports showing the overall anticipated cost of the upgrades is $4.5 million with a grant of $1.5 million from the NT Government and the equal contributions from MacDonnell Regional Council and ourselves. At the end of the upgrade, process Council will have an improved (shared) Council process, upgraded air-conditioning and significantly more space that should accommodate staffing needs for the next decade.

Council should note:
(a) That the proposed surplus is lower than the projected surplus of Council for 2018–19. This is the same pattern for all previous year comparison and more work is needed to determine patterns of expense actuals versus budgets.
(b) The overheads (administration fee) remains at 15% which is an excellent result for an organisation spread over such a large geography.

Attached is summary pages for both the projected 2019 operational results and the proposed Draft 2020 budget so that Council can directly compare the two.

**ISSUES, CONSEQUENCES AND OPTIONS**
Council has the option to make further changes to the budget. Council must have a budget that provides a surplus.

**FINANCIAL IMPLICATIONS**
The budget defines the financial implications for the next year.

**ATTACHMENTS:**
1. 18_19 Projected Operational Results.pdf
2. Proposed Budget Detail.pdf
# 2018/19 Project Income and Expenditure report

## Central Desert Regional Council

### Core Services

<table>
<thead>
<tr>
<th>YTD Actual Income</th>
<th>Projected Income</th>
<th>Total Income Including Projection</th>
<th>YTD Actual Expenditure</th>
<th>Total Expenditure Including Projection</th>
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<tbody>
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<td>$7,613,960</td>
<td>$7,613,960</td>
<td>($5,000,000)</td>
<td>($5,000,000)</td>
<td>($5,000,000)</td>
<td>($2,613,960)</td>
</tr>
</tbody>
</table>

### Surplus / (Deficit)

<table>
<thead>
<tr>
<th>YTD Actual Income</th>
<th>Projected Income</th>
<th>Total Income Including Projection</th>
<th>YTD Actual Expenditure</th>
<th>Total Expenditure Including Projection</th>
<th>Net Surplus</th>
</tr>
</thead>
<tbody>
<tr>
<td>$5,101,126</td>
<td>$7,613,960</td>
<td>($4,628,054)</td>
<td>($4,628,054)</td>
<td>($4,628,054)</td>
<td>($2,488,866)</td>
</tr>
</tbody>
</table>

### Notes

- Depreciation expenses: $2,373,257

- Unfunded services:
  - Agency excluding outlay $5,408,851
  - Grants $4,232,830
  - LA projects $405,396
  - Outlay $385,682

- Capital expenditure: $1,237,584

- Projected net surplus: $2,346,452
## Central Desert Regional Council

### 2019/20 June YTD

**Actual vs Budgeted Income**

<table>
<thead>
<tr>
<th>Category</th>
<th>Full Year Budget Income</th>
<th>Full Year Budget Expenditure</th>
<th>Full Year Budget Capital</th>
<th>Full Year Budget Net</th>
</tr>
</thead>
<tbody>
<tr>
<td>Core Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CEO &amp; Corporate Services</td>
<td>$7,649,859</td>
<td>($4,210,000)</td>
<td>($115,000)</td>
<td>$3,246,769</td>
</tr>
<tr>
<td>01 - Office of the CEO</td>
<td>$0</td>
<td>($577,491)</td>
<td>0</td>
<td>($577,491)</td>
</tr>
<tr>
<td>02 - Utility Revenue</td>
<td>$5,996,028</td>
<td>$2,648,670</td>
<td>0</td>
<td>$6,648,009</td>
</tr>
<tr>
<td>03 - Risk Management</td>
<td>$0</td>
<td>($721,685)</td>
<td>0</td>
<td>($721,685)</td>
</tr>
<tr>
<td>04 - Human Resources Management</td>
<td>$0</td>
<td>($531,300)</td>
<td>0</td>
<td>($531,300)</td>
</tr>
<tr>
<td>06 - Work Health and Safety</td>
<td>$0</td>
<td>($111,340)</td>
<td>0</td>
<td>($111,340)</td>
</tr>
<tr>
<td>10 - Financial Management</td>
<td>$308,000</td>
<td>($391,730)</td>
<td>0</td>
<td>($83,730)</td>
</tr>
<tr>
<td>12 - Local Authorities Administration</td>
<td>$1,091,840</td>
<td>($1,219,164)</td>
<td>0</td>
<td>($127,324)</td>
</tr>
<tr>
<td>13 - Governance</td>
<td>$0</td>
<td>($623,842)</td>
<td>0</td>
<td>($623,842)</td>
</tr>
<tr>
<td>14 - Communications</td>
<td>$0</td>
<td>($87,493)</td>
<td>0</td>
<td>($87,493)</td>
</tr>
<tr>
<td>15 - Business Support Services (All staff)</td>
<td>$0</td>
<td>($606,980)</td>
<td>0</td>
<td>($606,980)</td>
</tr>
<tr>
<td>16 - ICT (non staff expenses)</td>
<td>$0</td>
<td>($1,054,350)</td>
<td>0</td>
<td>($1,054,350)</td>
</tr>
<tr>
<td>17 - Facilities</td>
<td>$524,000</td>
<td>($542,803)</td>
<td>($115,000)</td>
<td>($505,803)</td>
</tr>
<tr>
<td>Municipal Works</td>
<td>$288,648</td>
<td>($5,607,719)</td>
<td>0</td>
<td>($5,319,071)</td>
</tr>
<tr>
<td>20 - Municipal Services (location code key)</td>
<td>$95,000</td>
<td>($1,639,451)</td>
<td>0</td>
<td>($1,544,451)</td>
</tr>
<tr>
<td>21 - Cemetery Management</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>27 - Library Services</td>
<td>$149,948</td>
<td>($149,948)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Waste Management</td>
<td>$1,136,958</td>
<td>($803,284)</td>
<td>($278,000)</td>
<td>$165,675</td>
</tr>
<tr>
<td>22 - Waste Management</td>
<td>$1,136,958</td>
<td>($803,284)</td>
<td>($278,000)</td>
<td>$165,675</td>
</tr>
<tr>
<td>Roads</td>
<td>$7,459,712</td>
<td>($1,789,211)</td>
<td>($5,670,501)</td>
<td>0</td>
</tr>
<tr>
<td>25 - Road Maintenance</td>
<td>$7,350,001</td>
<td>($1,680,000)</td>
<td>($5,670,501)</td>
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<tr>
<td>26 - Traffic Management</td>
<td>$109,211</td>
<td>($109,211)</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Other Infrastructure &amp; Assets</td>
<td>$2,617,241</td>
<td>($2,553,053)</td>
<td>($2,000,000)</td>
<td>($1,883,009)</td>
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<tr>
<td>23 - Capital works (PM + projects)</td>
<td>$2,617,241</td>
<td>($2,057,241)</td>
<td>($1,500,000)</td>
<td>0</td>
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<tr>
<td>24 - Fleet and plants</td>
<td>$120,000</td>
<td>($1,513,000)</td>
<td>($500,000)</td>
<td>($1,883,009)</td>
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<td><strong>Total</strong></td>
<td>$19,202,440</td>
<td>($13,089,316)</td>
<td>($7,955,501)</td>
<td>($3,792,417)</td>
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<tr>
<td>Contract Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community Development Program (CDP)</td>
<td>$6,200,000</td>
<td>($5,439,804)</td>
<td>0</td>
<td>$780,196</td>
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<tr>
<td>40 - CDP</td>
<td>$6,200,000</td>
<td>($5,439,804)</td>
<td>0</td>
<td>$780,196</td>
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<tr>
<td>Other Contract Services</td>
<td>$1,543,141</td>
<td>($504,162)</td>
<td>0</td>
<td>$1,038,978</td>
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<tr>
<td>41 - Airtrips</td>
<td>$164,231</td>
<td>($37,827)</td>
<td>0</td>
<td>$126,404</td>
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<tr>
<td>42 - Centrals</td>
<td>$678,166</td>
<td>($306,011)</td>
<td>0</td>
<td>$372,155</td>
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<tr>
<td>43 - Australia Post Office</td>
<td>$90,000</td>
<td>($5,490)</td>
<td>0</td>
<td>$84,510</td>
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<tr>
<td>44 - Power and water</td>
<td>$253,762</td>
<td>($127,000)</td>
<td>0</td>
<td>$126,762</td>
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<tr>
<td>45 - Visitors Accommodation</td>
<td>$385,000</td>
<td>($140,804)</td>
<td>0</td>
<td>$244,196</td>
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<tr>
<td><strong>Total</strong></td>
<td>$7,743,141</td>
<td>($5,824,030)</td>
<td>0</td>
<td>$1,919,111</td>
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<tr>
<td>Agency Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Homelands Services</td>
<td>$1,087,577</td>
<td>($1,087,577)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>31 - Outstations</td>
<td>$1,087,577</td>
<td>($1,087,577)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Aged Care &amp; Disability</td>
<td>$5,412,977</td>
<td>($5,412,977)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>32 - Aged and Disability Care</td>
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<td>($5,412,977)</td>
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<td>0</td>
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<tr>
<td>Children’s Services</td>
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<td>0</td>
<td>0</td>
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<tr>
<td>35 - Early Education</td>
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<td>($1,797,484)</td>
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<td>0</td>
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<tr>
<td>36 - Playgroup</td>
<td>$800,000</td>
<td>($800,000)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>37 - School Nutrition Program</td>
<td>$758,046</td>
<td>($758,046)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Community Safety</td>
<td>$2,845,569</td>
<td>($2,845,569)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>33 - Community Safety Program</td>
<td>$2,845,569</td>
<td>($2,845,569)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Youth, Sport and Recreation</td>
<td>$1,408,980</td>
<td>($1,408,980)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>34 - Sport and Recreation</td>
<td>$1,408,980</td>
<td>($1,408,980)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$13,728,281</td>
<td>0</td>
<td>0</td>
<td>($58)</td>
</tr>
</tbody>
</table>

**Surplus / (Deficit)**

| Surplus / (Deficit)                           | $40,673,862             | ($32,593,667)                | ($7,955,501)             | $126,604            |

*Attachment 2*
GENERAL BUSINESS

ITEM NUMBER  12.5
TITLE  Capital Upgrade to Bagot Street Offices
REFERENCE  497364
AUTHOR  Greg Buxton, Director of Infrastructure and Assets

LINKS TO STRATEGIC PLAN
Theme 1: Advocacy
Theme 2: Customer Service
Theme 3: Liveability
Theme 4: Sustainable Communities
Theme 5: Economic Growth

RECOMMENDATION:
That Council
A/ Approve proceeding with the capital works to the Bagot Street site, including the second story to the single story building.

B/ Approve the CDRC budget of $1,500,000.00, being CDRC’s proportion of the total cost.

SUMMARY:
Council Officers have developed a feasibility report, cost estimate and drawings for the Bagot Street Offices of Central Desert Regional Council and McDonnell’s Regional Council. The proposal allows for a second story extension to the back building on the Site, to accommodate the space necessary for both organisations to operate efficiently.

BACKGROUND
Central Desert regional Council and McDonnell Regional council have shared the Bagot street offices since inception. The office area is extremely tight in floor space, and restricts the smooth operation of both organisations.

The CEO and Directors of both organizations have looked at a feasibility plan to extend the rear single story building with the addition of an extra floor, whilst consolidating the existing two story building.

An initial cost plan was tabled in September 18, for the addition of a second story to the single story building occupied by McDonnell
Regional Council. The cost estimate was $3,145,500.00 excl GST. (See attachment).

These plans were developed, to look at options, before deciding on the final draft plans. See attached plans and cost estimate (see attachment 2) the cost for options is $6,096,500.00; and option 2 $6,551,300.00. These options were not considered further due to cost restraints.

The consultancy team has been instructed to remove the proposed new entry foyer between the two buildings, and consolidate the two building to allow CDRC to occupy the front building, and McDonnell Regional Council to occupy the back building including the second story extension. Cost are also to allow for the upgrade of the CDRC Air-Conditioner. The attached drawing (att 3) have been sent to the Quantity Surveyor for final costing.

The draft building plans includes the second story to the floor plan, for discussion, will be tabled at the meeting.

ISSUES, CONSEQUENCES AND OPTIONS

The current building configuration is restrictive, particularly for any future expansion of each Regional Council. For either Council to expand their council services, they will need more office space and facility services. They can either relocate to bigger premises, or extend the existing Bagot Street offices. Options include

1. Do nothing
2. Sell existing site and move to bigger premises
3. Renovate and extend existing site buildings

Doing nothing would restrict CDRC’s ability to provide internal (corporate and headquarter) services in the future. Space is limited today and new staff or new services could not be added.

A search has been done to investigate bigger premises and this option appears to be more costly. There are little suitable options and this may mean we would have to build a new building – costing more money.

Option 3 is recommended because this is the most cost effective option, and would provide space to CDRC for future expansion (up to 10 years) as we would have the entire front building. This would also enable the creation of appropriate meeting rooms and offices.

FINANCIAL IMPLICATIONS
The preliminary cost plan for these feasibility works are attached.

CDRC and McDonnell where successful in receiving a Strategic Local Government Infrastructure Funding of $1,500,000.00. (Att 4)

The current maximum proposed budget, is: - $3,900,000.00

Income (excluding GST)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>NTG Infrastructure grant</td>
<td>$1,500,000.00</td>
</tr>
<tr>
<td>CDRC contribution</td>
<td>$1,200,000.00</td>
</tr>
<tr>
<td>McDonnell RC contribution</td>
<td>$1,200,000.00</td>
</tr>
</tbody>
</table>

$3,900,000.00

Cost estimate (excl GST)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building works incl A/C to CDRC</td>
<td>$3,900,000.00</td>
</tr>
</tbody>
</table>

Cost to CDRC

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building works (50% of contribution)</td>
<td>$1,200,000.00</td>
</tr>
<tr>
<td>Contingency</td>
<td>150,000.00</td>
</tr>
<tr>
<td>Office fit-out</td>
<td>150,000.00</td>
</tr>
<tr>
<td>Total CDRC budget</td>
<td>$1,500,000.00</td>
</tr>
</tbody>
</table>

ATTACHMENTS:

Nil
GENERAL BUSINESS

ITEM NUMBER 12.6
TITLE Sponsorship Request - Harts Range Races
REFERENCE 497340
AUTHOR Diane Hood, Chief Executive Officer

LINKS TO STRATEGIC PLAN
Theme 1: Advocacy
Theme 2: Customer Service
Theme 3: Liveability
Theme 4: Sustainable Communities
Theme 5: Economic Growth

RECOMMENDATION:
That the Council offers sponsorship of $1000 to the Harts Range Bush Sports Weekend event to sponsor the Sports Day; and authorizes the CEO to make the payment to the organisers.

SUMMARY: Council has received a request to sponsor the Harts Range Bush Sports Weekend, which includes a rodeo, ball, sports day, gymkhana, horse races and a talent quest.

BACKGROUND
The event is run annually and provides an opportunity for town, station and community people to come together for a great weekend of camping and family fun. Council has traditionally supported this event.

Money raised from the weekend is allocated back to future Bush Sports Weekends (improvements, prizes, trophies) with $500 from the Selling Race (Police Vs Bushies) being donated to local associations such as Police Legacy, Riding for Disabled, School of the Air and the Alice Springs branch of ICPA (Isolated Children’s Parents’ Assoc) who support bush families, bush children and their remote education.

The sponsorship benefits include:
- Complimentary tickets to the weekend as per sponsored amount - $100: 1, $101-250: 2, $251-500: 3, $501-1000: 4, Over $1000: -5
- Advertising and promotion for your business in our weekend program
- Acknowledgements via loud speaker and the MC over the whole weekend
- Newspaper thank you advertisement following the event
- Acknowledgements on the HRARC website
Council has a sponsorship budget of $1000. In the past Council has provided the $1000 to this event and last year Council split the $1000 and paid $500 each to Hart’s Range and Govie’s Muster.

We have not received a request from sponsorship from Govie’s Muster, although we did receive an invoice. The Hart’s Range event does provide some of their profits to Govie’s Muster.

It is recommended that Council sponsor the Sports Day (total $1000) as these activities provide a range of events which promote fitness and include children, ladies and men.

ISSUES, CONSEQUENCES AND OPTIONS
Council has a limited budget for event sponsorship. This year we have only received one request, although we are aware Govie’s Muster would like to be sponsored also (as they sent an invoice). Council can decide to use its available funds to:

(a) Sponsor the Harts Range Bush Sports Weekend;
(b) Provide sponsorship to both events to the total of available monies ($1,000); or
(c) Sponsor Govie’s Muster

FINANCIAL IMPLICATIONS
Council has budget for Event Sponsorship under Governance of $1,000 – this budget has not been spent.

ATTACHMENTS:
1. HRARC2019sponsorshipletter.pdf
2018-2018 Executive Committee

President: Mark Nietschke
Vice President: Daniel Ling
Secretary: Jo Fogarty
Treasurer: Liz Bird
Public Officer: Mark Coffey
Publicity Officer: Andrew Barrett

28th March 2019

THE 72nd HARTS RANGE BUSH SPORTS WEEKEND
Saturday 3rd to Monday 5th August 2019

Thank you very much for your previous support of our Bush Sports Weekend event, which aids in the running of the ‘Harts Range Races’. Since 1947 it is still one of Australia’s most remote and unique bush weekends. This weekend is a well-established event of Central Australia’s annual ‘must do’ events and the committee is committed to once again provide an entertaining weekend for all.

The Harts Range Amateur Race Club Committee would like to invite you to help celebrate our much awaited 72nd ‘Harts Range Bush Sports Weekend’ by assisting us with sponsorship to help run the annual event. The weekend continues to be a great opportunity for town, station and community people to come together for a great weekend of camping and family fun.

The major events will include:
- The Rodeo – (see over page for details)
- The Harts Range Ball– hosted by DJ Matt St Clair- Theme for 2019, “Op Shop Formal”
- Sports Day – including the Cow Tail Toss, Novelty Races, Tug ‘O’ Wars & Running races
- Gymkhana
- Stock horse races – 4 unregistered races with tote
- Talent quest – fun for young & old with a karaoke machine available for inspiration

Money raised from the weekend is allocated back to future Bush Sports Weekends (improvements, prizes, trophies) with $500 from the Selling Race (Police Vs Bushies) being donated to local associations such as Police Legacy, Riding for Disabled, School of the Air and the Alice Springs branch of ICPA (Isolated Children’s Parents’ Assoc) who support bush families, bush children and their remote education. The Race Club were fortunate enough to gain Community Benefit funding for an extra water tank to help with the demand of animals and campdraft campers. We also have been able to upgrade our yards to expand the holding area.

At this time we would like to take the opportunity to tell you about our sponsorship options for this year’s weekend. This is a unique opportunity for your company to gain the exposure it deserves and at the same time support local associations and charities.

Sponsorship benefits include:
- Complimentary tickets to the weekend as per sponsored amount - $100: 1, $101-250: 2, $251-500: 3, $501-1000: 4, Over $1000: -5
- Advertising and promotion for your business in our weekend program
- Acknowledgements via loud speaker and the MC over the whole weekend
- Newspaper thank you advertisement following the event
- Acknowledgements on the HRARC website
Major sponsors of over $1000 are also acknowledged with more coverage in the program for their logo, as well as signage placed around the Rodeo arena or the horse races area.

We look forward to your support and enclose a sponsorship form which details our events and prize money awarded, which can be used to record your pledged support.

If you would like to discuss your sponsorship needs, please do not hesitate to contact myself, Liz Bird via email, treasurer.hrarc1@gmail.com or phone 8956 9779 or 0409 670 887.

Yours sincerely,

Liz Bird
Treasurer HRARC

---

Payment Details:

Direct Deposit is available into the following bank account:
BSB: 085 995  Account Number 560 798 276
Please quote business name as the reference.

An invoice can be emailed, faxed or posted to you- please advise
Cheques Posted to Treasurer: Liz Bird, PO Box 2967 Alice Springs 0871
Ph: 08 8956 9779 Mob: 0409 670 887 Email: treasurer.hrarc1@gmail.com
ABN: 27 657 052 361
Your assistance is greatly appreciated.

Guide to Rodeo events:

Bull ride, Saddle Bronc and Station Buckjump – Adult age group; a great show put on by experienced cowboys. 2 rounds of the Bull ride and Saddle bronc are held (one on each day)
Steer Ride, Novice Bull ride and Novice Steer Ride are for the ‘learner’ cowboys. Also good for the age group 14 to Adult.
Paddy Ride and Pony Buck: for the young ones; 5 to 14 years.
Yard Building: teams of 3 build a 6 panel yard- timed event
Cow Tail Toss: Tails are collected from local stations after they have slaughtered a beast to eat, and frozen over the year. Ladies line up and attempts to throw a cow tail the furthest.

All events are subject to change pending weather conditions and stock availability.
Company (Sponsors) Name:

Address:

Main Contact Person:

Phone Number:

Email Address:

The amounts below are estimates of what we have given in the past and would like to have on offer for 2019.

Please be aware that we may have more than one sponsor for an event.

(Buckles are very popular so please get in early, they are approx $250-$100 each)

Sponsors suggestions are always welcome.

Non specific pledges are most welcome (ie Pick an 'Area' and we can allocate to a specific 'Event')

<table>
<thead>
<tr>
<th>Area</th>
<th>Event</th>
<th>Prize/Trophy/Voucher</th>
<th>TOTAL REQ.</th>
<th>Pledge</th>
</tr>
</thead>
<tbody>
<tr>
<td>HORSE RACES</td>
<td>Tom Cleary Pendant - Trophy ($250) &amp; Sash ($50) Prize Money ($1000)</td>
<td>$2,100</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Stockman's Cup - Trophy ($300) &amp; Sash ($50) Prize Money ($2000)</td>
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<tr>
<td></td>
<td>Campdraft Cup - Trophy ($300) &amp; Sash ($50) Prize Money ($1000)</td>
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<td></td>
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<tr>
<td></td>
<td>Webb/Darken Challenge - Trophy ($100) &amp; Sash ($100) Prize Money ($1100) to place getters plus $500 donated to Police Legacy or a Bush Charity, depending on who wins the race</td>
<td>$1,250</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Truck Tyre Race - Vouchers or Cash but open to suggestions (4 X $50)</td>
<td>$200</td>
<td></td>
<td></td>
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<tr>
<td>TALENT QUEST</td>
<td>Senior Division (over 16 yrs)</td>
<td>$200</td>
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</tr>
<tr>
<td></td>
<td>Junior (under 10 yrs) &amp; Intermediate (10yrs &amp; over) Divisions</td>
<td>$200</td>
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<tr>
<td>SPORTS DAY</td>
<td>Ladies Cow Tail toss</td>
<td>Medals and Prize Money</td>
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<td></td>
</tr>
<tr>
<td></td>
<td>Tug-O-War - (Men's and Ladies Divisions)</td>
<td>$100</td>
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<tr>
<td></td>
<td>Harts Range Mile Open (Men's and Ladies Div)</td>
<td>Medals and Prize Money</td>
<td>$200</td>
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<tr>
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<td>Harts Range Mile U16 (Boys &amp; Girls Div)</td>
<td>Medals and Prize Money</td>
<td>$160</td>
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<td></td>
<td>Novelty Races - Juniors</td>
<td>Medals and Lollies</td>
<td>$40</td>
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<td></td>
<td>Harts Range 100m sprint (Adult &amp; Jr Divs)</td>
<td>Medals and Prize Money</td>
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<tr>
<td>RODEO</td>
<td>Open Bullride - Buckle &amp; Sash ($300) and Prize Money ($2700)</td>
<td>$3,000</td>
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<td></td>
<td>Open Saddlebronco - Buckle &amp; Sash ($300) and Prize Money ($2700)</td>
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<td>Open Station Buckump - Buckle &amp; Sash ($300) and Prize Money ($1500)</td>
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<td>Steeride - Open Div - Buckle &amp; Sash ($300) and Prize Money ($1500)</td>
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<td>Steeride - Novice Div - Buckle &amp; Sash ($300) and Prize Money ($600)</td>
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<td>Poddy Calf Ride - Buckle &amp; Sash ($150) and Prize Money ($150)</td>
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<td>Pony Buck - Buckle &amp; Sash ($150) and Prize Money ($150)</td>
<td>$300</td>
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<td></td>
<td>Whip cracking - Senior, Intermediate &amp; Jr Div. (cash value or appropriate prize)</td>
<td>$750</td>
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<td></td>
<td>Yard Building - teams of 3, 1st prize only</td>
<td>$750</td>
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<tr>
<td>GYMKHANA</td>
<td>Seniors Division - 6 events @ $120/event</td>
<td>Medals and Prize Money</td>
<td>$750</td>
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<tr>
<td></td>
<td>Juniors Division - 12 events @ $100/event</td>
<td>Medals and Prize Money</td>
<td>$350</td>
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<tr>
<td></td>
<td>Under 12's Division - 5 events @ $30/Event</td>
<td>Medals and Prize Money</td>
<td>$200</td>
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<tr>
<td></td>
<td>Under 9's Division - 5 events @ $30/Event</td>
<td>Medals and Prize Money</td>
<td>$200</td>
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<td></td>
<td>Jr &amp; Sr Trophies - Awarded for courtesy, politeness, good sportsmanship, etc.</td>
<td>$100</td>
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</tbody>
</table>
GENERAL BUSINESS

ITEM NUMBER 12.7

TITLE Request for submissions on changes to the Local Government Act

REFERENCE 497977

AUTHOR Diane Hood, Chief Executive Officer

LINKS TO STRATEGIC PLAN

Theme 1: Advocacy
Theme 2: Customer Service
Theme 3: Liveability
Theme 4: Sustainable Communities
Theme 5: Economic Growth

RECOMMENDATION:
That Council direct the CEO to provide a submission to the NT Government relating to the proposed changes in the NT Local Government Act; highlighting Council’s dissatisfaction with the timing, reviewing and giving feedback from a whole of Council operations perspective and noting feedback provided by the Council in its workshop.

SUMMARY: NT Government has been revising the NT Local Government Act for a number of years. They have advised Council that changes have been decided and are releasing a consultation draft, for which they require feedback by 18 July 2019.

BACKGROUND
While the process of review has been ongoing for a number of years, this process has recently accelerated. Council received an email from the NT Government (NTG) on 22 May 2019 announcing the consultation draft of the Bill has been publicly released. A copy was provided.

NTG also offered to provide a presentation to Council; however, the agenda at this meeting was full and there is no further meeting opportunity before the closing date. If Council wished to have a presentation, it would necessitate a special meeting and additional cost to Council.

It was also advised that regional staff would also be contacting regional councils to offer presentations to local authorities; however as the presentation is ½ hour, this would not fit within the timeframe for a deputation.
NTG did provide both the draft Bill that will be reviewed in detail by the CEO and senior staff, and a Fact Sheet, which summarises the changes. This is attached and will be used in the Council workshop.

ISSUES, CONSEQUENCES AND OPTIONS
Council can choose not to make a submission to the NTG. Council can choose to invite the NTG to make a presentation.

FINANCIAL IMPLICATIONS
There will be an impact on the budget if Council chooses to have a presentation, while an extra meeting allowance may or not be payable, travel and accommodation expenses are not budgeted for this type of meeting / presentation.

ATTACHMENTS:
1. LG Bill information sheet.pdf
Draft Local Government Bill

Summary of Information Sheet

Disclaimer: this information sheet is not legal advice and does not cover all of the requirements proposed under the draft Local Government Bill. It is intended only as a quick reference for some main provisions. The full Bill should be read for a complete picture.

Allowances for council members

Council members’ allowances will be set by the independent remuneration tribunal established under the Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006.

Annual plan requirements

A council will be required to adopt its plan (including budget) by 30 June each year, rather than 31 July.

Annual report requirements

Under the proposed legislation, the annual report of a council will have to contain:

- a copy of the council's audited financial statement for the relevant financial year;
- an assessment of council's performance against the objectives stated in the relevant council plan adopted for the relevant year;
- if the council has local authorities, an assessment of the activities of each local authority within the council's area;
- a report of the council's involvement in any shared services;
- all delegations of the council's functions and powers in force for the relevant financial year;
- the salary, allowances and any other payments made to, or fringe benefits received by or on behalf of, the council's CEO; and
- details of all fees and allowances paid to committee members.

Casual vacancies

In the event that a casual vacancy occurs within six months of the next general election, a council will have the option to not fill the vacancy.
Conflict of interest definition expansion

The exceptions that apply to conflict of interests are narrowed in new Act, particularly to non-profit entities.

To provide clearer guidance on what constitutes a conflict of interest, the following categories of interest will be used to determine what interests should be declared by members of councils, local authorities, council committees or local boards.

Direct interest – occurs when the member is likely to be directly affected if the matter is decided in a particular way.
Example: a company controlled by the member is tendering for a contract being discussed by council.

Indirect financial interest – occurs if the member is likely to receive a benefit or incur a loss because another person has an interest.
Example: the member has shares in a company that is tendering for a contract being discussed by council.

Indirect interest by close association – occurs if an associate of the member has a direct or indirect interest; or a resident of the member’s household has a direct interest.
Example: the member’s sibling is suing council and council is considering whether to settle the matter.
Example: a resident of the member’s household is tendering for a contract being discussed by council.

Indirect interest because of conflicting duties – occurs if the member is a director, partner, agent, trustee or employee of a person or entity (including a non-profit) that has a direct interest.
Example: the member is a director of a non-profit entity that is seeking a sponsorship or donation being discussed by council.

Council delegations

Council will be able to delegate powers and functions except for the following:
- the powers to impose rates and charges;
- a decision to classify information as confidential;
- the ability to enter into a transaction where the conditions of the transaction are not arm’s length conditions; and
- a decision that requires a council resolution.

In addition:
- if the power to incur financial liabilities is delegated, the council must fix reasonable limits on the delegate’s authority;
- a delegation cannot duplicate or derogate from the CEO’s functions (including delegated functions); and
- Council’s function as the responsible entity for a public or community cemetery can only be delegated to a local government subsidiary.

Council member eligibility

For a person to be eligible for election or appointment as a member of a council, they must be enrolled as an elector in respect of a place of residence within the council area and their principal place of residence must be within the council’s area.
A person will be disqualified from being a council member if they:
- hold a judicial office (other than justice of peace);
- are bankrupt;
- have been sentenced to a term of imprisonment (which has not expired) of 12 months or more;
- are a staff member of the council;
- are a staff member of the local government subsidiary of which the council is a constituent council of the local government subsidiary;
- are indebted to the council and fail to discharge the debt within 6 months after the debt becomes due and payable in accordance with the regulations;
- are certified as mentally unfit to carry out the functions of a member;
- are disqualified from managing a corporation under the Corporations Act 2001 or the Corporations (Aboriginal and Torres Strait Islander) Act 2006;
- are disqualified under the Northern Territory's Associations Act 2003 from being an officer of an incorporated association;
- are a member of the Federal House of Representatives or Senate;
- are determined by NT CAT to be unfit to be a member, or
- are incapable of holding a local government office under section 89(3) of the Criminal Code due to a finding of guilt for corrupt practices.

A resident of a council will be able to object to their member being in office, if the member has been convicted of an offence that could make the member unfit to remain in office. These proceedings will go through a formal process at the Northern Territory Civil and Administrative Tribunal (NTCAT), rather than through the Minister. NTCAT can make a decision to remove the member and impose a time period of disqualification.

**Disciplinary proceedings**

Breaches of the code of conduct by council members must first be dealt with internally. The council will seek to resolve the matter according to council policy. The council may:
- take no action;
- reprimand a person; or
- recommend that a person attend training, mediation or counselling.

A party to the complaint can appeal a decision of council to LGANT.

LGANT will have a panel constituted by two representatives of LGANT and one from the Department of Local Government, Housing and Community Development. The LGANT panel may:
- take no action;
- reprimand a person;
- recommend a person to attend training, mediation or counselling; and
- make any other recommendation the LGANT panel considers appropriate.

A party to the complaint can appeal a decision of the LGANT panel to NTCAT, which will be able to make any order that could be made by the LGANT panel, order the member not to breach the code of conduct again or make any other order NTCAT considers appropriate.
Donation disclosure requirements (elected principal members)
Principal member (mayor, president) candidates in local government elections will be required to give the Northern Territory Electoral Commission details of all the donations they received in their campaign. This will only apply where the principal member is elected or voted in by the public, not where the principal member is appointed or chosen at the first council meeting.

Elected members appointments to Local Authorities
A council will have to appoint at least one elected member (but no more than two elected members) to a local authority. Appointments will not be automatic, regardless of the ward that the local authority is in or if the person is a principal member.

Financial controller appointment
A financial controller will be able to be appointed for a local government council if the council is not performing its financial responsibilities appropriately or not complying with the Act. A financial controller will be responsible for implementing financial controls, including authorising all payments.

First council meeting
After a general election, a council meeting will have to be held within 21 days, rather than the current timeframe of 14 days.

High value contract
A council will not be able to enter any contract with a value more than what is allowed in the Regulations unless authorised by council resolution. It is anticipated that this value will be $500,000.

LGANT incorporation
LGANT will not be continued as a statutory body under the Act. It is going to become incorporated under another Act. This will mean that the Government department that it lobbies on behalf of its members is not also responsible for regulating it.

Local boards
Will no longer be an option under the Act.

Meeting postponement
If the minimum number of council or local authority members required for a meeting are not present for a council, council committee or local authority meeting within 30 minutes of the scheduled start time, the meeting will be able to be postponed to a time later that day by:
- the Chair;
- if the Chair is not present, the majority of members present;
- if less than 2 members are present, the CEO or someone authorised by the CEO
Reasonable efforts will have to be made to notify all members of the new meeting time. If a meeting is not held later that day, existing requirements will apply and the CEO is responsible for postponing the meeting to a time within the next 21 days. The main purpose of the provision is to reduce the number of meetings that do not meet quorum due to late arrivals.

**Member resignation**

Currently, a council member may only give up to 14 days' written notice of resignation. The new Act will allow for up to three months' written notice.

**New CEO eligibility requirements**

A person who is disqualified from managing a corporation under the *Corporations Act 2001* (Cth) or the *Corporations (Aboriginal and Torres Strait Islander) Act 2006* (Cth) or disqualified under the Northern Territory's *Associations Act 2003* from being an officer of an incorporated association will be ineligible to be a council CEO. A person who is bankrupt will also not be eligible to be a council CEO.

**New independent representation review panel**

Under the new Act, reviews about the existence of and boundaries for wards will be made by a panel consisting of the Chief Executive Officer of the Local Government Association of the Northern Territory (LGANT), the Electoral Commissioner, the Surveyor-General and a person appointed by the Minister.

**Offence for misleading information**

It will be an offence for a person to provide misleading information to:
- a member of an audit committee, council, council committee or local authority;
- staff member of a council or local government subsidiary;
- council CEO or chief executive of a local government subsidiary;
- an inspector appointed under the Act;
- an investigator or official manager;
- an authorised officer or;
- financial controller.

This will include giving any of those persons or entities a document that is misleading. The concept of misleading includes any omissions and misinformation.

**Official management of council**

The Minister will be required to make a decision to either reinstate or dismiss suspended members within a maximum of 12 months after a council has been placed under official management. Where a period of official management overlaps with a scheduled general election, the general election for that council area will be postponed until after the Minister has either reinstated or dismissed the members.
Prescribed Code of Conduct

The new Act will prescribe a code of conduct that applies to elected members of all councils. This code cannot be changed by councils. The prescribed code will be similar to the existing code in schedule 2 of the current Act.

Professional development of members

Council members will complete specified training within 6 months after each general election. For a member who is elected through a by-election or appointed to fill a casual vacancy, the training will be undertaken within 12 months of election or appointment.

Rateability of land

A public benevolent institution or charity will have to be registered with the Australian Charities and Not-for-profits Commission for land it occupies for a non-commercial purpose to be exempt from rates.

The ‘non-commercial purpose’ exemption for land used by a public benevolent institution or charity will not include land used as residential accommodation by staff employed or contracted by the public benevolent institution or charity.

Crown land will not be rateable except where it has been leased or is used to provide public housing.

Register of annual returns of interests

As well as members having to declare conflicts of interest, council CEOs will keep a register of council members’ interests. Members will be required to complete an annual return. The return will include matters such as properties owned, businesses owned and employers.

Shared services policy

Councils will be required to have a ‘shared services’ policy and report on shared services in its annual reports.

Special rates

Before declaring special rates, a council will be required to serve the ratepayer with a notice of intention to declare special rates. The notice must give the ratepayer at least 30 days to make submissions about the proposal. Council must consider any submissions received regarding the proposed special rates at a council meeting.

Strengthening local decision making

In order to strengthen local decision making, a council will seek advice and recommendations from local authorities, regarding the council’s:

- budget allocations,
- spending priorities
- service delivery;
• plans;
• strategic direction;
• funding; and
• cemeteries and cemetery plans.

A council will also have to ensure that its strategies and plans are informed by the vision and priorities of the local authorities.

In addition, a council will have to work with local authorities to create strong relationships between council members, local residents and local organisations.