



VEHICLE USE POLICY

REFERENCE NUMBER: P14
ORGANISATION UNIT: All
RESPONSIBLE POSITION: Chief Executive Officer
RELEVANT DELEGATIONS:
DATE ADOPTED: 06 December 2013 (CRN672/2013)
NEXT REVIEW DATE: Every four years

Objectives:

To establish Central Desert Regional Council's policy related to the use of vehicles and to ensure safe driving practices are followed when driving in remote locations.

Legislation and Reference:

Commonwealth and Territory legislation, regulations and codes of practice relevant to this policy include:

- Relevant Territory and Commonwealth Traffic Acts and Regulations
- Relevant Territory and Commonwealth Occupational Safe and health and Work, Health and Safety Acts and Regulations
- Local Government Act

Scope:

This policy applies to all Central Desert Regional Council councillors, workers and other authorised users of Council vehicles.

Policy:

- **Background**

Central Desert Regional Council is committed to:

- Ensuring vehicles are used in a safe and responsible manner
- Ensuring that staff travelling in remote locations are adequately equipped and have appropriate safety plans

- **Categories of Vehicle Use**

Central Desert Regional Council uses 4 categories of vehicle use:

- PRIVATE USE :
 - Available to CEO, Directors, the Shire President and selected Senior Management as approved by the CEO
- LIMITED PRIVATE USE

- Available to Regional and Shire Service Managers and positions as approved by the CEO
- COMMUTER AND BUSINESS USE
 - Available for CDRC vehicles leased to approve programs only.

- BUSINESS USE ONLY
 - All other CDRC vehicles.

- **Vehicle Use Rules**

All use, care and operation of vehicles are to be undertaken in accordance with CDRC Rules for Vehicle Use and Operation:

History and Revision:

This policy replaces and supersedes P14.v2 Vehicle Policy which was adopted on the 10th August 2012.