



two ways :: one outcome

**AGENDA**  
**WILLOWRA LOCAL AUTHORITY**  
**WEDNESDAY, 13 JUNE 2018**

The Willowra Local Authority Meeting of the Central Desert Regional Council will be held in the Willowra Council Office on Wednesday, 13 June 2018 at 10:00am.



## **1. ADMINISTRATION**

### **1.1 ATTENDANCE AND APOLOGIES**

*Local Authorities notes for the record the names of appointed and elected members and officers in attendance, absences and apologies.*

### **1.2 CONFLICT OF INTEREST AND CODE OF CONDUCT**

*Local Authorities reviews the Code of Conduct and commits to following the Code.*

The following members of the Local Authority declare a Conflict of interest:

### **1.3 ACCEPTANCE OF AGENDA**

*The Local Authority may choose to change the agenda in accordance with the NT Local Government Act.*

### **1.4 PREVIOUS MINUTES**

#### **RECOMMENDATION:**

**That the Local Authority confirms the minutes of the last Local Authority meeting, held on Wednesday April 11, 2018.**



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MINUTES OF THE WILLOWRA LOCAL AUTHORITY MEETING HELD IN THE  
WILLOWRA COUNCIL OFFICE ON WEDNESDAY, 11 APRIL 2018 AT 10:00AM

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**1 Administration**

Open @ 10:20am

**1.1 PRESENT**

**Status:**

Quorum

**Present:**

*Local Authority Members*

Harold Ross (Chairperson), Justin Forrest, Owen Williams, Jeanie Presley, Kathy Walker, Ashley Martin.

*Councillors*

Cr April Martin, Cr Jacob Spencer.

**Apologies:**

Cr Warren Williams, Cr Adrian Dixon, Lillian Long

**Absences:**

Cr Freddy Williams

**Guests:**

Trudy Waghorn, Merrin O'Brien, Kym Davies (Director of Remote Regional Services), Libby Nuss (Governance Manager), Rowan Hummerston (Governance Officer).

**1.2 DECLARATIONS OF CONFLICT OF INTEREST**

Council notes that there are no conflicts of interest

**1.3 ACCEPTANCE OF AGENDA**

The Local Authority accept the agenda with the addition of the election of a Deputy Chair.

**1.3(A) ELECTION OF DEPUTY CHAIR****1.3(a) ELECTION OF DEPUTY CHAIR**

*Will002/2018 RESOLVED (April Martin/Justin Forrest)*  
Kathy Walker is duly elected unopposed as Deputy Chair

**1.4 CONFIRMATION OF PREVIOUS MINUTES****COUNCIL RESOLUTION**

*Will003/2018 RESOLVED (Owen Williams/April Martin)*  
The Local Authority confirms the minutes from the previous Local Authority meeting

**2 COMMUNITY REPORTS****2.1 WILLOWRA COMMUNITY PLAN**

The Local Authority requested that the community plan be changed so that dialysis can be prioritised inside the top five priorities.

Officers explained that the community plan has already been voted on by community and will be revised in 12 months.

Central Desert Regional Council is currently costing the look out on the Willowra Road

**2.2 WILLOWRA LOCAL AUTHORITY PROJECTS**

No decision was made with regard to \$15,247.99 of Local Authority funding which remains unallocated.

Projects 16/17 & 17/18	Comments	Estimated cost	Spent YTD (G)
Softball & Football Oval Relocation and Construction of New Infrastructure	Director of Remote Services notes that CDRC is waiting on a lease from CLC to move softball	\$68,644	\$11,706.00

**Unspent Funds** \$56,938  
**Unallocated Funds** \$15,247.99  
 To be spent by 30<sup>th</sup> June 2018 \$22,615.99

Proposed Projects	Comments	Estimated cost	Spent YTD (G)
Lookout on the Willowra Road to the Stuart Highway	Proposed Director of Remote Services notes that they don't have an estimate and will need further communication with WORKS to continue	TBA	

### **2.3 COMMUNITY SAFETY PATROL REFERENCE GROUP**

The Local Authority notes that the Community Safety Patrol needs more support when staff are not in community due to training commitments.

### **COUNCIL RESOLUTION**

**Will004/2018 RESOLVED (April Martin/Justina Forrest)**

The Local Authority request that the CEO investigate roster rotation during periods of Community Safety Patrol workshops or training so that service delivery is continuous.

### **2.4 WILLOWRA LOCAL AUTHORITY ACTION REGISTER**

The Local Authority notes the local authority action register.

### **3. COUNCIL BUSINESS**

#### **3.1 ATTACHED REPORTS**

##### **3.1.1 PREVIOUS COUNCIL DECISIONS**

The Local Authority note the decisions from the previous Council meeting.

##### **3.1.2 FINANCE REPORT**

The Local Authority note the absence of the Finance report due to the period having only just been closed off.

##### **3.1.3 COUNCIL SERVICES REPORT**

The Local Authority notes the Council Services report.

#### **3.2 QUESTIONS WITH NOTICE**

##### **3.2 (a) When will the traffic management plan be fully implemented?**

Council Service Managers' Report indicates the Traffic Management Plan is fully implemented, however Local Authority Action Items indicate that the status is "ongoing". The Local Authority are seeking clarification.

##### **3.2 (b) What is the status with WYN health?**

###### ***Will005/2018 RESOLVED (April Martin/Ashley Martin)***

The Local Authority requested that the CEO write to Willowra Yuendumu Nyirripi (WYN) Health Services to arrange a community meeting regarding the status of WYN Health.

##### **3.2 (c) Repairs to Willowra to Yuendumu road**

The Local Authority request an update in relation to repairs to the Willowra to Yuendumu road?

##### **3.2 (d) Naming of the new park**

Naming of the new park next to the basketball court has been discussed at previous Local Authority meetings and a name was decided on, however action has not been taken. The Local Authority request clarification on when this will be completed.

##### **3.2 (e) Grading of Willowra road**

When will Council be grading their section of the road to the Stuart Highway?

#### **4 PETITIONS AND DEPUTATIONS**

The agencies presenting to the Local Authority today are:

##### **4.0 (a) NATIONAL ABORIGINAL AND ISLANDER CHILD CARE (SNAICC)**

Whilst there was no-one present at the meeting to address the Deputation from SNAICC, the Local Authority have noted the request to consider possible models for an out-of-home care program for young children. The Local Authority under note that a representative from SNAICC will attend the next meeting to discuss ideas.

##### **4.0 (b) WILLOWRA CLINIC SAFETY ISSUES**

Nurses from the Willowra clinic attended the meeting representing the NT Department of Health.

As no deputation was presented, the nurses were advised that they were in attendance as observers only. However, the NT Government section of the agenda was used to notify the Local Authority of recent unrest involving young children from the community. The Chair and Officers in attendance were overridden by the NT representative who allowed the nurses to speak.

The Local Authority was advised that nurses' houses have been targeted with children throwing rocks on roofs and jumping fences to knock on doors.

Nurses Trudy Waghorn and Merrin O'Brien highlighted that it is becoming difficult to recruit nurses to Willowra because of personal safety concerns.

It was noted that the Community Safety Patrol have been helpful and that the children at the school have been spoken to, however it is the pre-school aged children who are involved.

The Local Authority suggested a community meeting be held on Thursday 12 April, 2018 and that all community services be closed during that time.



**4.2 NORTHERN TERRITORY GOVERNMENT****ONGOING ACTION ITEMS**

<b>Date Raised</b>	<b>Issue</b>	<b>Status and Action</b>
14/06/17	Police Recruitment	Status: Ongoing Willowra recruitment is a priority to new Police Superintendent
14/02/18	Feral donkeys	Status: Ongoing Conversation ongoing with Central Land Council
14/02/18	Zodiac complaint	Status: Ongoing Zodiac needs more information before finalising report. Investigation continues.
14/02/18	Housing Reference Group	Status: Ongoing No update
Unknown	Road sign at Highway	Status: Ongoing NT Government representative to follow up

**NEW ACTION ITEMS**

<b>Date Raised</b>	<b>Issue</b>	<b>Minutes</b>
11/04/18	Speeding School Bus	The Local Authority raised concerns regarding the school bus being driven too fast.

**5 CLOSE OF MEETING**

The meeting terminated at 12:12 pm.

THIS PAGE AND THE PRECEEDING FIVE PAGES ARE THE DRAFT MINUTES OF THE WILLOWRA LOCAL AUTHORITY MEETING HELD ON WEDNESDAY, 11 APRIL 2018 AND WILL BE CONFIRMED AT THE NEXT MEETING, SCHEDULED FOR WEDNESDAY, 13 JUNE 2018.

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Chairperson

## **2. COMMUNITY BUSINESS**

### **2.1 WILLOWRA COMMUNITY PLAN**

*The Local Authority review and monitor progress against the Community Plan.*

### **2.2 WILLOWRA LOCAL AUTHORITY (LA) PROJECTS**

*The Local Authority debates and proposes to the Council, projects for the local area. Once Council has endorsed the projects, the LA monitors and reviews progress.*

*The table attached provides an update with regard to LA projects. It is recommended that the LA decides what it would like to allocate its remaining funds to.*

<b>Projects 16/17 &amp; 17/18</b>	<b>Comments</b>	<b>Estimated cost</b>	<b>Spent YTD (G)</b>
Softball & Football Oval Relocation and Construction of New Infrastructure	Director of Remote Council Services notes that CDRC is waiting on a lease from CLC to move softball	\$68,644	\$11,706.00

**Unspent Funds**                                **\$68,644**  
**Unallocated Funds**                        **\$15,247.99**  
 To be spent by 30<sup>th</sup> June 2018    **\$34,321.99**

<b>Proposed Projects</b>	<b>Comments</b>	<b>Estimated cost</b>	<b>Spent YTD (G)</b>
Lookout on the Willowra Road to the Stuart Highway	Proposed Director of Remote Council notes that they don't have an estimate and will need further communication with Council Works to continue	TBA	

### **2.3 COMMUNITY SAFETY PATROL REFERENCE GROUP**

*The Local Authority is the Reference Group for the Community Safety Patrol and provides feedback to the Regional Council. Any comments or issues raised will be minuted.*

### **2.4 WILLOWRA LOCAL AUTHORITY ACTION REGISTER**

*The Local Authority notes the responses from the Regional Council / the CEO on recommendations; and notes progress against any agreed recommendations.*

*The Local Authority may also have its own action items which are noted in the attachment, and progress reviewed.*

Community Safety Patrol Roster rotation					
11 April 2018		25/04/2018	<p><b>2.3 COMMUNITY SAFETY PATROL ROSTER ROTATION</b></p> <p>The Local Authority request that the CEO investigate roster rotation during periods of Community Safety Patrol workshops or training so that service delivery is continuous</p>	Diane Hood	<p>STATUS: ONGOING</p> <p>Under investigation by management. A lot depends on the contracts and what we can and cannot do, we will look at how we can provide a solution.</p>
Traffic management Plan					
11 April 2018		25/04/2018	<p><b>3.2(a) TRAFFIC MANAGEMENT PLAN</b></p> <p>Council Service Managers' Report indicates the Traffic Management Plan is fully implemented, however Local Authority Action Items indicate that the status is "ongoing". The Local Authority are seeking clarification</p>	Kym Davies	
Grading of Willowra road					
11 April 2018		25/04/2018	<p><b>3.2 (e) Grading of Willowra road</b></p> <p>When will Council be grading their section of the road to the Stuart Highway?</p>	Greg Buxton	
What is the status with WYN Health?					

11 April 2018	Will005/2018	25/04/2018	<p><b>3.2 (b) What is the status with WYN health?</b></p> <p><i>Will005/2018</i> <b>RESOLVED (April Martin/Ashley Martin)</b></p> <p>The Local Authority requested that the CEO write to Willowra Yuendumu Nyirripi (WYN) Health Services to arrange a community meeting regarding the status of WYN Health.</p>	Diane Hood	STATUS: ONGOING In Progress.
Repairs to Willowra to Yuendumu Road					
11 April 2018		25/04/2018	<p><b>3.2 (c) Repairs to Willowra to Yuendumu road</b></p> <p>The Local Authority request an update in relation to repairs to the Willowra to Yuendumu road?</p>	Greg Buxton	
Naming Of the new park					
11 April 2018		25/04/2018	<p><b>3.2 (d) Naming of the new park</b></p> <p>Naming of the new park next to the basketball court has been discussed at previous Local Authority meetings and a name was decided on, however the action has not been taken. The Local Authority request Clarification on when this will be completed.</p>	Diane Hood	

### **3. COUNCIL BUSINESS**

#### **3.1 ATTACHED REPORTS**

##### **3.1.1 Previous Council Minutes**

*The Local Authority note the attached minutes from the previous Council meeting/s.*



MINUTES OF THE ORDINARY MEETING HELD IN THE ALICE  
SPRINGS COUNCIL OFFICE, BAGOT STREET ON THURSDAY, 31  
MAY 2018 AT 9:00

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Meeting opened at 9:28am

## **1 ATTENDANCE AND APOLOGIES**

### **Present:**

#### *Councillors*

Cr Adrian Dixon (President), Cr Warren Williams (Deputy President), Cr Robert George, Cr William Liddle, Cr April Martin, Cr David McCormack, Cr Norbert Patrick, Cr Jacob Spencer

#### *Apologies*

Cr James Glenn

#### *Absences*

Cr Renita Webb, Cr Freddy Williams, Cr Audrey Inkamala

#### *Council Officers*

Diane Hood (CEO), Chris Kendrick (DCORP), John Gaynor (DCS), Libby Nuss (Governance Manager)



## **2 ACCEPTANCE OF AGENDA**

### **2.1 ACCEPTANCE OF AGENDA**

*OC053/2018* **RESOLVED (Cr April Martin/Cr William Liddle)**  
That Council accepted the agenda of the Council meeting with the addition of a General Business item raised by Cr Spencer regarding sorry business affecting meetings.

## **3 DECLARATIONS OF CONFLICT OF INTEREST**

Nil

## **4 CODE OF CONDUCT MATTERS**

### **4.1 CONSIDERATION OF CODE OF CONDUCT**

**SUMMARY:** Council endorsed the Code of Conduct on its induction, 14<sup>th</sup> September 2018. To ensure that the Council is familiar with the code of conduct it is presented at every meeting. The Council can use this item as an opportunity to discuss any concerns.

*OC054/2018* **RESOLVED (Cr William Liddle/Cr Robert George)**  
That Council confirmed their commitment to the Code of Conduct.

## **5 CONFIRMATION OF PREVIOUS MINUTES**

### **5.1 CONFIRMATION OF PREVIOUS MINUTES**

*OC055/2018* **RESOLVED (Cr Jacob Spencer/Cr April Martin)**  
That the attached minutes of the previous Ordinary Council meeting held 29 March 2018 were received and confirmed as a true and correct record of the proceedings of these meetings, with the following exceptions:

- Item 5.1:  
The final line of the resolution should read “.... Correct record of the proceedings of that meeting”
- Item 12.3:  
The figures quoted in relation to the Special Purpose Grant

from the Department of Housing and Community Development being acquitted should read “\$150,582 was received from the Department, \$166,870 was the cost of the truck and \$16,288 was the amount sourced from operational surplus”.

## **6 ACTIONS FROM PREVIOUS MINUTES**

### **6.1 ACTIONS FROM PREVIOUS MINUTES**

*OC056/2018* **RESOLVED (Cr David McCormack/Cr Warren Williams)**

**That Council:**

- 1. Noted progress reports on outstanding actions from the minutes of previous Ordinary Council meetings, and**
- 2. Approved the removal of completed action items.**

## **7 LOCAL AUTHORITY REPORTS**

### **7.1 LOCAL AUTHORITY MEETING MINUTES**

*OC057/2018* **RESOLVED (Cr Warren Williams/Cr Robert George)**  
**That Council noted the tabled minutes of Local Authority meetings that have occurred since the last the Ordinary Council meeting on 29 March 2018.**

### **7.2 CHANGES TO LOCAL AUTHORITIES**

**SUMMARY:** Under Council’s Local Authority (LA) policy, each LA can currently have between six and 14 members. The following changes have occurred during the period since the January Council meeting.

*OC058/2018* **RESOLVED** (Cr Jacob Spencer/Cr April Martin)

**That Council:**

- 1 Approved the CEO, if possible, to finalise sufficient nominations for the Nyirripi Local Authority in order to run its next scheduled meeting on 4 July 2018, and**
- 2. will endorse nominees at the next Ordinary Council Meeting of 26 July 2018**

*OC059/2018* **RESOLVED** (Cr Norbert Patrick/Cr Adrian Dixon)

**That Council noted the recent resignations of Local Authority members from Nyirripi and Anmatjere bringing Nyirripi membership to five and Anmatjere to nine.**

## **8 PRESIDENT'S REPORT**

### **8.1 PRESIDENT'S REPORT**

*OC060/2018* **RESOLVED** (Cr Norbert Patrick/Cr Jacob Spencer)

**That Council received and noted the President's report.**

## **9 CHIEF EXECUTIVE REPORTS**

### **9.1 CHIEF EXECUTIVE'S REPORT**

*OC061/2018* **RESOLVED** (Cr Warren Williams/Cr Norbert Patrick)

**That Council received and noted the report from the Chief Executive Officer.**

The CEO notes that she will be away in July on approved leave.

## 9.2 RATIFYING THE USE OF THE COMMON SEAL

**SUMMARY:** The Common Seal Register lists all agreements that have had the Common Seal applied since the last Council Meeting for the Council's approval.

*OC062/2018* **RESOLVED (Cr Jacob Spencer/Cr William Liddle)**  
**That Council ratified the use of the Common Seal for the grant and s19 leases listed on the agenda.**

## 10 CORPORATE SERVICES REPORTS

### 10.1 FINANCE COMMITTEE REPORTS

**SUMMARY:** The Finance Committee convenes on a bimonthly basis to carry out the financial functions of the Council.

*OC063/2018* **RESOLVED (Cr Robert George/Cr David McCormack)**  
**That Council noted the minutes of the Finance Committee meeting held on 24 April 2018 with the correction to the minutes that Councillor Spencer was in attendance at the meeting.**

### 10.2 AUDIT AND RISK COMMITTEE REPORT

**SUMMARY:** The Audit and Risk Committee meets at least three times a year to carry out the audit and risk functions of the Council.

*OC064/2018* **RESOLVED (Cr Norbert Patrick/Cr Jacob Spencer)**  
**That Council noted the minutes of the Audit and Risk Committee meeting held on 3 May 2018.**

### 10.3 POLICY REVIEW

#### **SUMMARY:**

The following policy has been identified as requiring review and is presented to Council for its consideration.

**OC065/2018 RESOLVED (Cr April Martin/Cr Robert George)**  
**That the Council adopted the following revised policy:**

- **P08 President's Work Entitlements**

#### **10.4 DIRECTOR CORPORATE SERVICES' REPORT**

**OC066/2018 RESOLVED (Cr Jacob Spencer/Cr David McCormack)**  
**That Council noted the report from the Director of Corporate Services.**

#### **10.5 RELATED PARTY DISCLOSURE POLICY**

**SUMMARY:** The Council must comply with the disclosure requirements of the accounting standard, *AASB 124 Related Party Disclosures*.

**OC067/2018 RESOLVED (Cr Warren Williams/Cr William Liddle)**  
**That each Councillor disclose related party relationships, any known transactions and outstanding balances, including commitments by filling in the Related Party KMP declaration.**

#### **10.6 GRANTS RECEIVED**

**OC068/2018 RESOLVED (Cr Adrian Dixon/Cr Jacob Spencer)**  
**That Council noted the attached grants received which are not included within the Council's budget and approved expenditure in anticipation of a budget review.**

#### **10.7 FINANCE REPORT**

**SUMMARY:** The financial reports provide Council with information on its financial position for the period ending 30 April 2018.

**OC069/2018 RESOLVED (Cr Jacob Spencer/Cr Robert George)**

**That Council noted the financial reports for the period ending 30 April 2018.**

## **11 OTHER DIRECTORATE REPORTS**

### **11.1 DIRECTOR INFRASTRUCTURE AND ASSETS REPORT**

*OC070/2018* **RESOLVED (Cr David McCormack/Cr Norbert Patrick)**

**That Council noted:**

- 1) the report from the Director Infrastructure, and**
- 2) that the CEO follow up on the status of the Atitjere basketball court.**

*OC071/2018* **RESOLVED (Cr Robert George/Cr Warren Williams)**

The CEO write to the CEO of Victoria Daly Regional Council to obtain an update on the road repairs and timing for the Lajamanu to Kalkarindji Road.

### **11.1 ATITJERE BASKETBALL COURT**

The council resolved to note that the CEO follow up on the status of the Atitjere basketball court.

### **11.1(A) LAJAMANU TO KALKARINDJI ROAD**

The council resolved to have the CEO write to the CEO of Victoria Daly Council to obtain an update on the road repairs and timing for the Lajamanu to Kalkarindji road.

### **11.2 DIRECTOR COMMUNITY SERVICES' REPORT**

*OC072/2018* **RESOLVED (Cr Adrian Dixon/Cr Robert George)**

**That Council noted the report from the Director of Community Services.**

It was noted that Central Desert Regional Council's Aged Care program was chosen as the remote test site for the pilot of the

new Aged Care Quality Standards and was amongst the highest quality remote aged care services across the Territory.

### **11.3 DIRECTOR REMOTE COUNCIL SERVICES REPORT**

**OC073/2018 RESOLVED (Cr Jacob Spencer/Cr Norbert Patrick)**  
**That Council noted the report from the Director Remote Council Services.**

## **12 GENERAL BUSINESS**

### **12.1 REQUEST FOR SPONSORSHIP - GOVIE MUSTER**

**SUMMARY:** Council has received a request to sponsor the Govie's Muster event which is run annually to fundraise for Alice Springs School of the Air.

**OC074/2018 RESOLVED (Cr Warren Williams/Cr Norbert Patrick)**

**The Council:**

- 1. offer sponsorship of \$500 (Diamond) to the Govie's Muster event; and**
- 2. authorised the CEO to make the payment to the School of the Air.**

### **12.2 SPONSORSHIP REQUEST - HARTS RANGE BUSH WEEKEND**

**SUMMARY:** Council has received a request to sponsor the Harts Range Bush Sports Weekend, which includes a rodeo, ball, sports day, gymkhana, horse races and a talent quest.

**OC075/2018 RESOLVED (Cr Robert George/Cr William Liddle)**

**The Council**

- 1. offer sponsorship of \$500 to the Harts Range Bush Sports Weekend event to sponsor the Sports Day, and**
- 2. authorised the CEO to make the payment to the organisers.**



### **12.3 HOUSING CONCERNS AND ISSUES - RESPONSE FROM CEO, HOUSING AND COMMUNITY DEVELOPMENT**

**SUMMARY:** Several residents have raised issues relating to the quality of public housing at our recent community meetings. Anmatjere Local Authority asked for issues to be escalated to the NT Government.

*OC076/2018* **RESOLVED** (Cr Jacob Spencer/Cr Robert George)

**That Council:**

- 1. noted the response from the CEO of the Department of Housing and Community Development relating to resident issues around housing; and**
- 2. endorsed the development of a poster and communications to residents of outstations to ensure they understand that the responsibility for outstation upkeep and maintenance lies with them as advised by the NT Government.**

### **13.4 ALCOHOL POLICY & LEGISLATION REVIEW UPDATE**

**SUMMARY:** The NT Government commissioned a review of NT Alcohol policies and legislation in March 2017. The Final report was handed to the Government in October 2017. There are 220 recommendations. The reforms being recommended can be broadly categorised under four headings. 1) Whole of Government, 2) Regulatory Framework, 3) Harm Minimisation and 4) Managing Harms.

The key message from the Government response is that no changes will be made to existing alcohol conditions in remote communities without thorough consultation with and involvement of local decision making.

*OC077/2018* **RESOLVED** (Cr Warren Williams/Cr Norbert Patrick)

**That Council:**

- 1. noted the recommendations of the NT Government's review of alcohol policies and legislation that are most relevant to CDRC Communities and:**
- 2. write to the NT Government seeking further information about future consultation mechanisms and how it intends on**

**enabling local decision making.****13.4 ALCOHOL POLICY & LEGISLATION REVIEW UPDATE.**

The council request that the CEO write to the NT Government seeking further information about future consultation mechanisms and how it intends on enabling local decision making.

During discussion, Councillors raised that they could be asked to sign alcohol permits as a Councillor. The CEO reminded Councillors that they should not sign any documents on behalf of Council. If asked to sign something on behalf of Council they should request that the person send it to the CEO for inclusion as a Council report.

**13.5 SORRY BUSINESS AFFECT ON MEETINGS****SUMMARY**

Cr Jacob Spencer raised a motion on sorry business affecting council meetings. Council discussed ways of showing respect in ways that allow the meeting to continue. Council discussed the motion.

*OC078/2018* **RESOLVED** (Cr William Liddle/Cr Robert George)

That

1. when a Council, Local Authority or Council Committee meeting is scheduled but coincides with sorry business taking place at the location of the meeting, the meeting continues but not until Council, Local Authority, Committee members and senior officers present pay their respect to the Elders and/or family and if appropriate, visit the sorry camp.
2. that CEO and Councillors also advise other organisations and contractors that Central Desert Regional Council wishes them to apply this policy also.

**134 PETITIONS AND DEPUTATIONS**

*Nil*

**15 QUESTIONS FROM MEMBERS**

*Nil*

**16 QUESTIONS FROM THE PUBLIC**

*Nil*

**Meeting suspended 10:45**

**Meeting recommenced at 11:10am**

**DECISION TO MOVE TO CLOSED SESSION**

**OC079/2018 RESOLVED (Cr Norbert Patrick/Cr Robert George)**

That members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld.

**17 CLOSED SESSION****17.1 CONFIRMATION OF PREVIOUS CONFIDENTIAL MINUTES**

This item remains in confidential.

**17.2 CDP PROGRESS REPORT**

This item remains in confidential

**17.3 SPECIAL PURPOSE GRANT - FINANCIAL ACQUITTAL**

**SUMMARY:** It is requirement of Northern Territory Government that Financial Acquittals for Special Purpose Grants be provided to Council.

**OC080/2018 RESOLVED (Cr Jacob Spencer/Cr Robert George)**

**That Council:**

- 1. noted the Department of Housing and Community Development Financial Acquittals for Special Purpose Grants, and**
- 2. moved the report without financial details into open**



## 17.4 POLICY REVIEW

### SUMMARY:

P23 Elected and Appointed Member Facilities, Benefits and Allowances Policy has been reviewed, but no changes were recommended here.

P68 Council, Local Authority and Committee Member Travel Policy has been reviewed and suggested changes are addition of the Travel Distances and travel times table which Council use to calculate kilometres between locations and to the Scheduled of Allowances payable.

*OC081/2018* **RESOLVED** (Cr Warren Williams/Cr Jacob Spencer)  
**That Council:**

- 1) adopted the reviewed P23 Elected and Appointed Member Facilities, Benefits and Allowances Policy,
- 2) adopted the revised P68 Council, Local Authority and Committee Member Travel Policy, and
- 3) move this report into open business.

## 17.5 DRAFT 2018/19 TO 2021/22 REGIONAL PLAN

**SUMMARY:** Under the Local Government Act, the draft 2018 to 2022 Regional Plan is required to be advertised for public inspection with comments invited for a period of at least 21 days.

Allowances for members of Council are to be at a rate fixed by the Council for the relevant financial year in their budget process.

*OC082/2018* **RESOLVED** (Cr Jacob Spencer/Cr Robert George)  
**That Council:**

1. adopted the draft 2018 to 2022 Regional Plan.
2. adopted the 2018/19 Fees and Charges as attached.
3. adopted the maximum allowances for elected and appointed members as per the draft 2018/19 Budget included in the Regional Plan.

4. set the extra meeting allowance, payable as per P23 Elected and Appointed Members Facilities, Benefits and Allowances Policy, to \$136 per approved meeting for the 2018/19 financial year.
5. set the allowance for an Ordinary External Committee Member on a Council Committee to \$136 per meeting for the 2018/19 financial year.
6. set the allowance for an External Chair of a Council Committee to \$170 per meeting for the 2018/19 financial year.
7. approved expenditure from 1<sup>st</sup> July based on the 2018/19 budget included in the draft 2018 to 2022 Regional Plan, ahead of the anticipated adoption of the plan at Council's 26<sup>th</sup> July meeting.
8. move this report into open business and will put the draft Regional Plan on public display for a period of not less than 21 days for comment, prior to the anticipated adoption of the plan at the July Ordinary Council meeting.

## **17.6 MOVING OF CONFIDENTIAL RESOLUTIONS INTO OPEN COUNCIL**

**SUMMARY:** Under the *Local Government Act*, both OC051/2018 and OC052/2018 should be moved into open Council as the reason for continued confidentiality no longer applies.

*OC083/2018* **RESOLVED** (Cr Jacob Spencer/Cr William Liddle)

**That Council:**

- 1) move Council's resolution OC051/2018, relating to CDRC not seeking the Utopia Homelands MES, HMS or HEA contacts, into open Council.
- 2) move a cut down version as follows of Council's resolution OC052/2018, relating to the removal of LA members from Yuendumu and Nyirripi Local Authorities into open Council:  
The Council approved the removal of two Local Authority members from Yuendumu and one from Nyirripi given their non attendance at the last three meetings.

**17.6 CONFIDENTIAL TO OPEN ITEMS****DECISION TO MOVE INTO OPEN SESSION**

*OC084/2018* **RESOLVED (Adrian Dixon/Robert George)**  
**That the Council meeting be moved from closed to open session.**

**18 CLOSE OF MEETING**

Meeting terminated 11:29am.

This page and the preceding 14 pages are the minutes of the Ordinary Council held on Thursday, 31 may 2018 and unconfirmed.

### **3.1.2 Finance Report**

*The Local Authority note the Finance Report.*

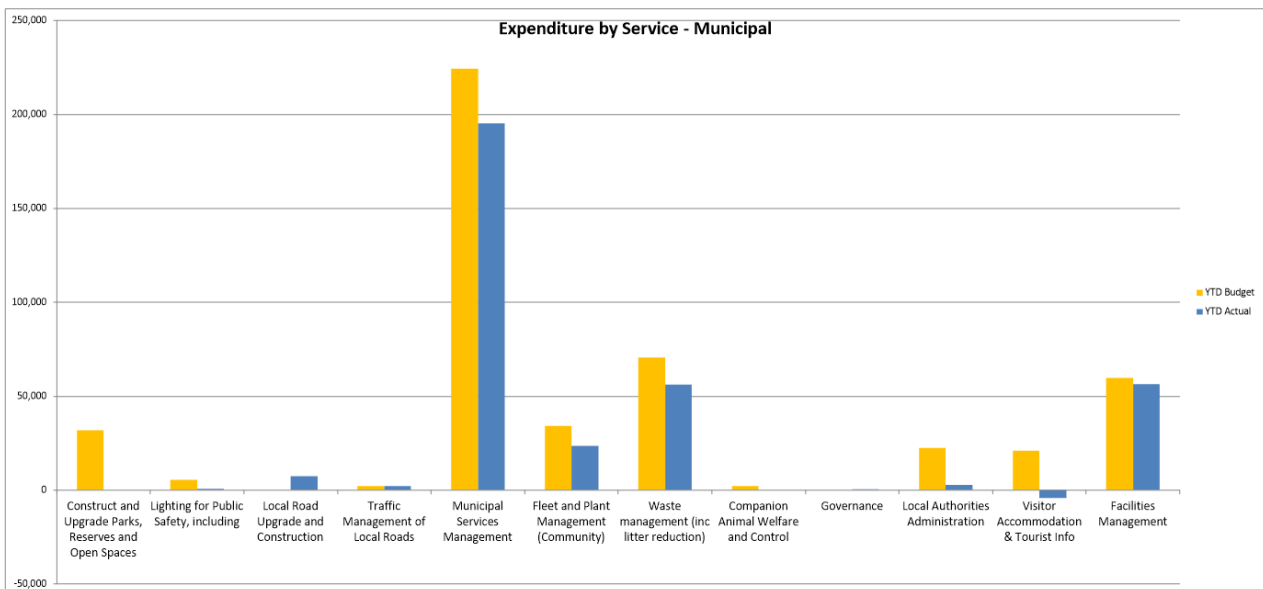
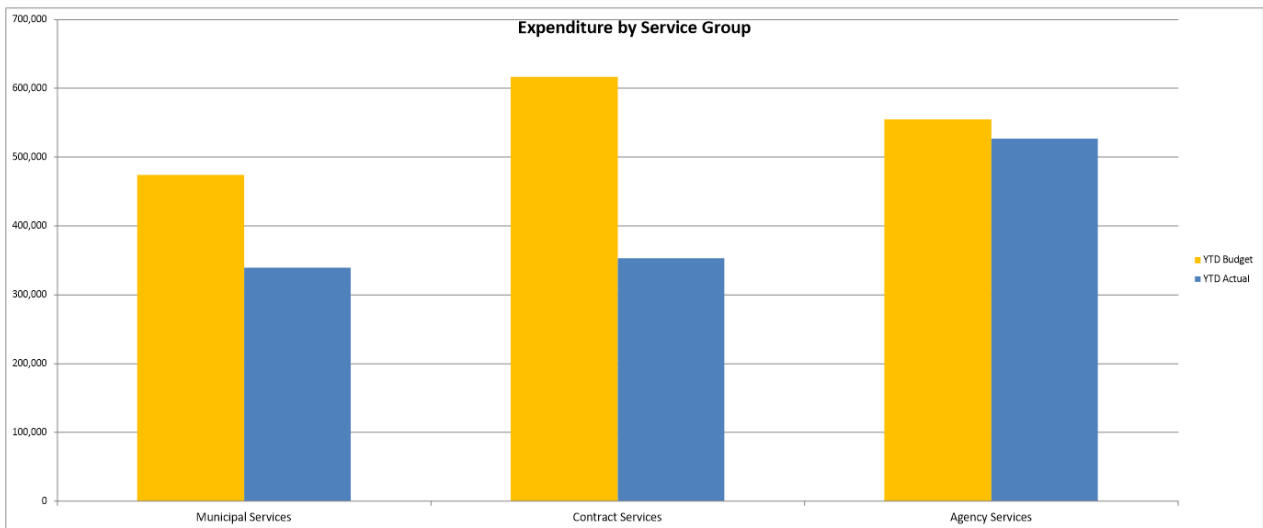


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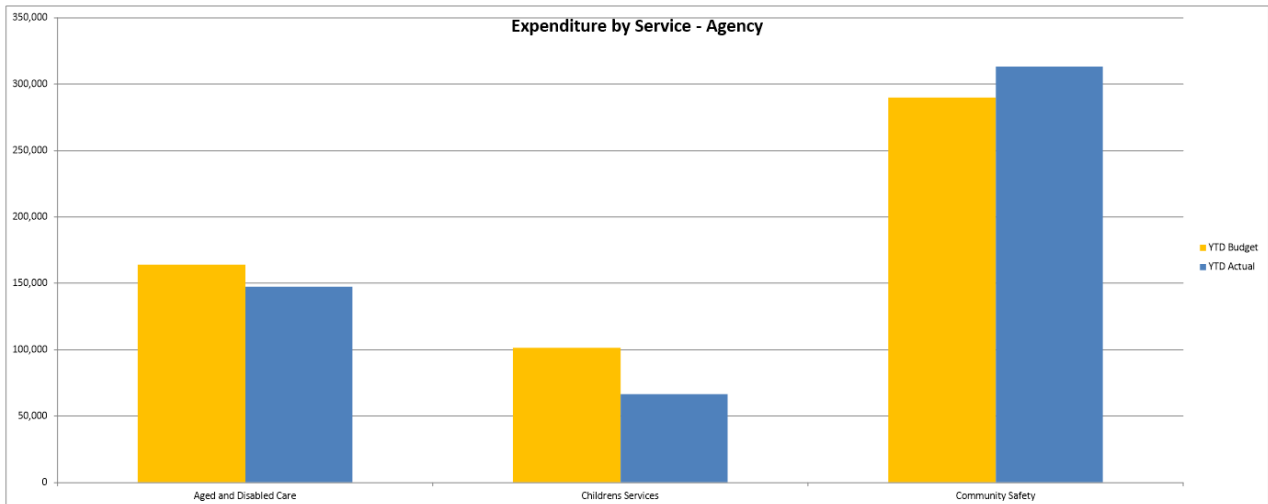
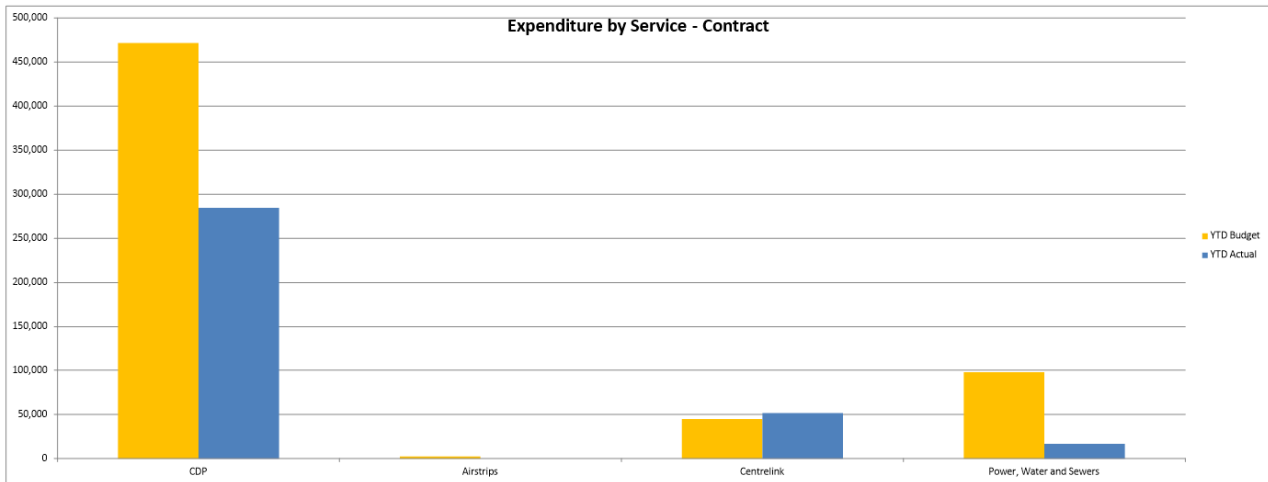


	Current Annual Budget	Current YTD Budget	Current YTD Actual	\$ Variance	Green (between 10% & -10%) Orange (less than -10%) Red (More than 10%)	Comments
<b>REVENUE</b>						
<b>Untied Revenue</b>	642,768	482,076	482,076	0		This is Willowra share of untied revenue
<b>Municipal Services</b>						
Construct and Upgrade Parks, Reserves and	42,427	31,820	1,500	-30,320		
Construct and Upgrade Bldg, Facilities & Fi	0	0	200	200		
Cemetery Management	620	465	0	-465		
Municipal Services Management	8,000	6,000	4,343	-1,657		
Waste management (inc litter reduction)	2,000	1,500	4,910	3,410		
Local Authorities Administration	44,069	33,052	83,892	50,840		Full amount received
Visitor Accommodation & Tourist Info	20,000	15,000	5,590	-9,410		
Facilities Management	5,000	3,750	0	-3,750		
	764,884	573,663	582,510	8,847		
<b>Contract Services</b>						
Airstrips	13,829	10,372	9,373	-998		
Post Office	2,300	1,725	1,617	-108		
Power, Water and Sewers	157,627	118,221	81,631	-36,590		No PAWA contract.
	173,756	130,317	92,621	-37,697		
<b>Agency Services</b>						
Aged and Disabled Care	40,768	30,576	27,300	-3,276		
Childrens Services	55,000	41,250	34,691	-6,559		
Community Safety	331,450	248,588	211,043	-37,544		50% GMAAAC - Community Mediation income outstanding.
	427,218	320,414	273,034	-47,379		
<b>TOTAL INCOME</b>	1,365,858	1,024,394	948,165	-76,229	🟡	-10%
<b>EXPENDITURE</b>						
<b>Municipal Services</b>						
Construct and Upgrade Parks, Reserves and	42,427	31,820	0	31,820		
Lighting for Public Safety, including	7,400	5,550	664	4,886		
Local Road Upgrade and Construction	0	0	7,429	-7,429		
Traffic Management of Local Roads	3,000	2,250	2,205	45		
Municipal Services Management	298,573	224,314	195,429	28,885		
Fleet and Plant Management (Community)	45,500	34,125	23,753	10,372		
Waste management (inc litter reduction)	93,912	70,546	56,145	14,402		
Companion Animal Welfare and Control	3,000	2,250	0	2,250		
Governance	0	0	386	-386		
Local Authorities Administration	30,073	22,555	2,641	19,914		
Visitor Accommodation & Tourist Info	27,828	20,885	-5,688	26,573		
Facilities Management	79,589	59,692	56,427	3,264		
	631,302	473,987	339,392	134,595		
<b>Contract Services</b>						
CDP	627,819	471,427	284,740	186,688		Employee costs lower than budget
Airstrips	3,300	2,475	0	2,475		
Centrelink	59,585	44,689	51,506	-6,817		
Power, Water and Sewers	130,654	98,079	17,060	81,020		No PAWA Contract hence low cost
	821,358	616,670	353,305	263,365		
<b>Agency Services</b>						
Aged and Disabled Care	218,237	163,874	147,374	16,500		School nutrition Program
Childrens Services	134,852	101,332	66,342	34,989		Employee costs lower than budget
Community Safety	385,794	289,760	313,170	-23,410		IAS CSP and IAS Mediation expenses higher than budget
	738,883	554,966	526,886	28,080		
<b>TOTAL EXPENDITURE</b>	2,191,543	1,645,624	1,219,583	426,041	🟢	30%
<b>Surplus/(Deficit) before Capital</b>	-825,685	-621,230	-271,417	349,812		
<b>CAPITAL</b>						
WIP	174,246	130,684	93,057	37,627		
	174,246	130,684	93,057	37,627	🟢	30%
<b>Surplus/(Deficit) after Capital</b>	-999,931	-751,914	-364,475	387,439		

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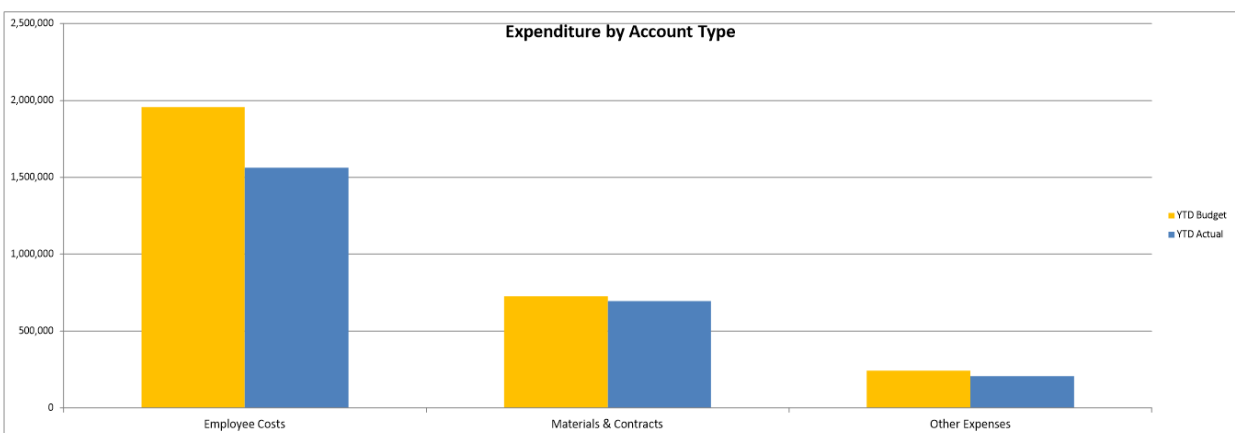


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Expenditure by Account Category

	Current Annual Budget	Current YTD Budget	Current YTD Actual	\$ Variance	Green (between 10% & -10%) Orange (less than -10%) Red (More than 10%)	Comments
<b>EXPENDITURE</b>						
Employee Costs	2,610,698	1,958,024	1,563,906	-394,118	🟡 -20%	*
Materials & Contracts	967,877	725,904	693,267	-32,637	🟢 0%	*
Other Expenses	318,189	242,219	209,030	-33,190	🟢 -10%	*
	3,896,764	2,926,146	2,466,202	-459,945		
<b>OTHER ITEMS</b>						
Unexpended Grants Brought Forward	-286,922	-286,922	-286,922	0		
Capital works and asset purchases	195,013	146,260	64,165	-82,095	🟡 -60%	*
<b>Total Program Requirement</b>	<b>3,804,855</b>	<b>2,785,485</b>	<b>2,243,445</b>	<b>-542,039</b>		



### 3.1.3 Council Services Report

The Local Authority note the Council Services Report.

	Anmatjere	Atitjere	Engawala	Lajamannu	Laramba	Nyirripi	Willowra	Yuelamu	Yuendumu
Municipal Services	Y	Y	Y	Y	Y	Y	Y	Y	Y
Airstrip Maintenance	Y	Y	Y			Y	Y	Y	Y
Animal control	Y	Y	Y	Y	Y	Y	Y	Y	Y
Libraries	Y			Y					
Family Mediation							Y		Y
Outstations	Y	Y	Y	Y				Y	
Community Safety	Y	Y	Y	Y	Y	Y	Y	Y	Y
Aged and Disability	Y	Y	Y	Y	Y	Y	Y	Y	
Children's Services	Y		Y		Y				Y
School Nutrition	Y		Y		Y	Y	Y	Y	
Youths, Sport & Recreation	Y	Y	Y		Y			Y	
Essential Services		Y	Y						
Centrelink	Y	Y	Y	Y	Y	Y	Y	Y	
CDP	Y				Y		Y	Y	Y
Post Office Agencies	Y	Y	Y	Y	Y	Y	Y	Y	

#### **Achievements**

- Completed Traffic Management Control Plan around School improving the Safety of children.
- Removed two large Softball dugouts from Old Softball Oval, ready to re-install at new LA funded Oval.
- Road shoulders upgraded throughout Community to prolong life of sealed road edges.
- Willowra Aged care Centre on track for opening in July 2018

#### **Emerging Risks**

- Land Tenure issues that may delay the construction of East Side Park. Awaiting approval from CLC lawyers

### **3.2 QUESTIONS WITH NOTICE**

*Any questions asked by Local Authority members are noted here. Responses will be included at next meeting.*

*This section does not include service requests. Members and the community are encouraged to log service requests with the local office.*

## **4. OTHER BUSINESS**

### **4.1 PETITIONS AND DEPUTATIONS**

*The Local Authority reviews the presentation, discusses impacts to the community and discusses with the presenter.*

*A recommendation for an action may also be made to the NT Government to be included in 4.2 Northern Territory Government Report.*

Deputations for this meeting are:

Nil

### **4.2 NORTHERN TERRITORY GOVERNMENT (NTG) REPORT**

*A NTG representative from the Department of Housing and Community Development attends each Local Authority meeting to provide information and take questions on NTG services including, health, education, police, housing, etc.*

*The Local Authority can make resolutions (motions) to request actions from the NT Government.*

Date Raised	Issue	Detail Of Issue	Update
14/06/2017	Police Recruitment	Community concern around no community based Police.	There will be no permanent Police Officer based in Willowra. New rotational system in place. Police have been in Willowra for several days at a time. Police responses to incidents have been taking place. Reporting from community to Police about incidents have been taking place. Community safety meetings with police have occurred since the last LA meeting on 11 April 2018.
14/02/2018	Feral Donkeys	Problematic Donkey numbers.	CLC have responded to the request. CLC to liaise directly with the CSM to develop the plan.
14/02/2018	Zodiac Complaint	DHCD received complaint from Willowra CSM which was forwarded to Department of Housing which is being investigated as a formal complaint	Update to be provided at meeting
14/02/2018	Housing Reference Group	LA questioned frequency of HRG meetings and if they could be held more frequently	Request to close this action item
11/04/2018	Speeding School bus	School bus often driving faster than speed limit	School Principal has been advised that this is taking place. Response requested. Update to be provided at the meeting.