



two ways :: one outcome

AGENDA
WILLOWRA LOCAL AUTHORITY
WEDNESDAY, 14 FEBRUARY 2018

The Anmatjere Local Authority Meeting of the Central Desert Regional Council will be held in the Central Desert Service Delivery Office on Wednesday, 14 February 2018 at 10am.

ORDER OF BUSINESS

1. ADMINISTRATION

1.1 ATTENDANCE

The Local Authority notes apologies and absences for the record.

1.2 CONFLICT OF INTEREST AND CODE OF CONDUCT

Local Authorities reviewed the Code of Conduct and committed to following the Code. The following members declared a conflict of interest in relation to the listed items:

1.3 ACCEPTANCE OF AGENDA

The following changes were agreed to the agenda:

1.4 PREVIOUS MINUTES

RECOMMENDATION

That the Local Authority confirms the minutes from the meeting on 12 October 2017.



MINUTES OF THE WILLOWRA LOCAL AUTHORITY MEETING HELD
IN THE CENTRAL DESERT SERVICE DELIVERY OFFICE ON
THURSDAY, 12 OCTOBER 2017 AT 10:00AM

2 OPEN

3 PRESENT

Present:

Local Authority Members

Harold Ross, Justina Forrest, Jeannie Presley, Lillian Long, Keziah Ahkit-Kitson, Owen Williams

Councillors

Cr Adrian Dixon, Cr April Martin, Cr Jacob Spencer, Cr Warren Williams, Cr Freddy Williams.

4 APOLOGIES/ABSENCES

5 ELECTION OF CHAIR AND DEPUTY CHAIR

4.1 ELECTION OF CHAIR AND DEPUTY CHAIR

SUMMARY: As per Council policy the Local Authority must elect a chairperson and deputy chair in order for meetings to be conducted.

RESOLVED:

That the Local Authority:

- 1. Elect Harold Ross as the Local Authority Chairperson**
- 2. Elect Keziah Ahkit as the Local Authority Deputy Chairperson**

6 ACCEPTANCE OF AGENDA

5.1 ACCEPTANCE OF AGENDA

SUMMARY: The agenda of this Local Authority meeting is being tabled. Local Authority members decide whether they wish to accept the agenda as it stands or whether they wish to make changes.

Will039/2017 **RESOLVED (Lillian Long/Keziah Ahkit-Kitson)**
That the Local Authority accept the agenda for the meeting.

7 CODE OF CONDUCT MATTERS

6.1 CONSIDERATION OF CODE OF CONDUCT

SUMMARY: The Local Authority endorsed a revised Code of Conduct. To ensure that the Local Authority is familiar with the code of conduct it is presented at every meeting. The Local Authority can use this item as an opportunity to discuss any concerns.

Will040/2017 **RESOLVED (Keziah Ahkit-Kitson/April Martin)**
That the Local Authority re-confirm their commitment to the Code of Conduct.

8 QUESTIONS FROM THE PUBLIC

Nil

9 PETITIONS AND DEPUTATIONS

8.1 ACTIV8ME

SUMMARY: Activ8me wish to ask the Local Authority to consider the installation of these services.

Will041/2017 **RESOLVED (April Martin/Harold Ross)**
That the Local Authority approve the installation of public wi-fi hardware and services in Willowra.

10 CONFIRMATION OF PREVIOUS MINUTES

9.1 CONFIRMATION OF PREVIOUS MINUTES

SUMMARY: Local Authority is to consider the unconfirmed minutes of the previous Local Authority meeting.

Will042/2017 **RESOLVED (Lillian Long/Harold Ross)**
That the Local Authority accept and confirm the minutes of the previous meeting.

11 ACTIONS FROM PREVIOUS MINUTES

10.1 REPORT FROM REGIONAL COUNCIL

SUMMARY: Council decisions made in the last Regional Council meetings are available in the attached Summary of Major Items.

Will043/2017 **RESOLVED (Jeannie Presley/Lillian Long)**
That the Local Authority accept the report from Council on decisions made in the last Ordinary Council meeting in September 2017, as attached.

10.2 LOCAL AUTHORITY ACTION ITEMS

SUMMARY: Attached is the running list of Local Authority action items as reported in previous meetings.

Will044/2017 **RESOLVED (April Martin/Owen Williams)**
That the Local Authority note the progress reports on actions from the minutes of previous meetings as received.

12 GENERAL BUSINESS

Nil

13 COMMUNITY REPORTS

12.1 COUNCIL SERVICES REPORT

SUMMARY: The Council Services Report is provided by the Council Services Manager at every Local Authority meeting to provide information to members.

Will045/2017 **RESOLVED (April Martin/Lillian Long)**
That the Local Authority note the Council Services Report.

12.2 FINANCE REPORT

SUMMARY: The Finance Report outlines the budget for the community and details works expenditure as required in the community.

Will046/2017 **RESOLVED (Lillian Long/Owen Williams)**
That the Local Authority note the attached Finance Report.

12.3 COMMUNITY SAFETY PATROL REFERENCE GROUP

SUMMARY: The Council Services Manager provides an update and profile on the operations of Community Safety Patrol to the Local Authority for their input and feedback if any.

Will047/2017 **RESOLVED (Harold Ross/Jeanie Presley)**
The Local Authority requests:

- 1. Council commence lobbying Government to highlight community safety issues in Willowra**
- 2. Council write to PM&C to request they check all public phones in community are working and install additional phones in key places for safety reasons**

14 QUESTIONS FROM MEMBERS

15 NORTHERN TERRITORY GOVERNMENT

14.1 NORTHERN TERRITORY GOVERNMENT REPORT

SUMMARY: A NTG representative from the Department of Housing and Community Development will attend each Local Authority meeting to provide information and take questions on NTG services including, health, education, police, housing, etc.

Will048/2017 **RESOLVED** (April Martin/Keziah Ahkit-Kitson)

That the Local Authority note:

1. The review of the Alcohol Policy is finished and the committee is not going to visit Willowra at this time. A report is currently being written.
2. Request that the NTG representative find out when the NT Department of Housing will do their presentation in regards to community housing.
3. Request that the NTG representative find out when NT Roads will upgrade the road to the Stuart Highway (first 30 km is Central Desert Regional Council, rest is NT Government) and report the road condition following the recent rain.
4. Request that the NTG representative find out if the Willowra sign coming from Tennant Creek will be replaced.

16 CLOSE OF MEETING

The meeting terminated at 12:12 pm.

THIS PAGE AND THE PRECEEDING 4 PAGES ARE THE MINUTES OF THE Willowra Local Authority HELD ON Thursday, 12 October 2017 AND CONFIRMED .

Chairperson

2. COMMUNITY BUSINESS

2.1 WILLOWRA COMMUNITY PLAN

Review and monitor progress against the community plan.

2.2 WILLOWRA LOCAL AUTHORITY PROJECTS

The Local Authority debates and proposed to Council projects for the local area. Once Council has endorsed the projects, the LA monitors and reviews progress.

Projects being undertaken with Local Authority Project Funding are listed in the tables below.

Willowra Funding (Total Funding Available \$34,322)

Projects	Est. Cost	Project Status	Comments	Total Funding Allocated
Softball oval relocation and Construction of New Infrastructure	\$68,644.00	Approved	In progress	-

Willowra Funding (Total Funding Available \$34,322)

Projects	Est. Cost	Project Status	Comments	Total Funding Allocated
Softball oval relocation and Construction of New Infrastructure	\$68,644.00	Approved	In progress	16/17 & 17/18 funding combined

2.3 COMMUNITY SAFETY PATROL REFERENCE GROUP

The Local Authority is the Reference Group for Community Safety Patrol and provides feedback to the Regional Council. Any comments or issues raised will be minuted.

2.4 WILLOWRA LOCAL AUTHORITY ACTION REGISTER

The Local Authority notes the responses from Council / the CEO on recommendations; and notes progress against any agreed recommendations.

The Local Authority may also have its own action items which are noted here, and progress reviewed.

OUTSTANDING ACTION ITEMS

Outstanding Actions

Division:
Committee: Ordinary Council
Officer:

Date From:
Date To:

Action Sheets Report

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MEETING DATE	TARGET COMPLETION DATE	ACTION	PROGRESS/COMMENTS
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Local Authority Project Funding 2016/17			
15 June 2016	2/03/2017	<p>Will021/2016 RESOLVED (Justin Forrest/Lillian Long) That the Local Authority note that quotes for the 2016/17 softball oval relocation are in progress and the Council Services Manager will provide an update on costings to local authority members at the next meeting.</p>	<p>STATUS: In Progress</p> <p>Full amount of 2016-17 LA Funding has been allocated to the Relocation of the Softball Oval. CSM still awaiting outcome of Land Tenure issues relating to Lot number application and or extension of existing football Lot to include the proposed Softball Area.</p>
Community Safety Patrol Reference Group			
12 October 2017	9/011/2017	<p>Will047/2017 RESOLVED (Harold Ross/Jeannie Presley) The Local Authority requests: 1. Council commence lobbying Government to highlight community safety issues in Willowra 2. Council write to PM&C to request they check all public phones in community are working and install additional phones in key places for safety reasons</p>	<p>STATUS: Closed</p> <p>Letter sent (email) by CEO to PM&C Alice Springs and Canberra</p>

3. COUNCIL BUSINESS

3.1 ATTACHED REPORTS

3.1.1 Previous Council Decisions

Event: Ordinary Council Meeting
Date: Wednesday 31 January 2018
Location: Council Chambers, Alice Springs

Item
AGENDA ITEM 8.1 CHANGES TO ATITJERE AND LAJAMANU LOCAL AUTHORITY
Council Decision
<p><i>OC049/2018 RESOLVED</i> (Cr Liddle/Cr McCormack) The Council accepts the resignation and appointment of the following Local Authority members:</p> <p>Atitjere</p> <p>Resignation: Sally Perkins and Edward Duffill</p> <p>Appointment: Kylie Edwards and Bradley Bretherton</p> <p>Lajamanu</p> <p>Appointment: Titus White</p>
Item
AGENDA ITEM 8.2 SIMPLIFYING LOCAL AUTHORITY AGENDAS
Council Decision
<p><i>OC050/2018 RESOLVED</i> (Cr McCormack/Cr George) Council approves the revised Local Authority Agenda and notes the intention to trial for a period of six months, refining and updating based on input from the Local Authorities.</p> <p>The revised Local Authority Agenda has been accepted. The new format will commence with Anmatjere and Willowra Local Authority's meeting on 13th Feb and 14th Feb respectively.</p>
Item

AGENDA ITEM 10.4 INPUT TO FEDERAL GOVERNMENT RE CLOSING THE GAP INITIATIVE**Council Decision****OC051/2018 RESOLVED****(Cr Spencer/Cr McCormack)****Council asks the CEO to provide a submission to the Closing the Gap discussion paper based on the input from the brainstorming session held on 30 January.**

The CEO will submit the Closing the Gap discussion paper to the Commonwealth Government as brainstormed on 30 January.

Points recommended include :

1. Working effectively – we need to work effectively together.
2. Targets – are generally OK, need to focus on achieving results
3. Indicators – measurements are right, it is results that need to be improved
4. How can culture be included – agreed this should be the aim, and more ongoing consultation is needed.

Item**AGENDA ITEM 10.5 REQUEST FROM BYRON SHIRE COUNCIL RE ADANI AND CARMICHAEL MINE****Council Decision****OC052/2018 RESOLVED(Cr Martin/Cr McCormack)****Council****Responds to the Byron Bay Council sharing its concerns in relation to the issues raised by the Carmichael Mine, particularly in relation to water.****Item****AGENDA ITEM 10.6 CALL FOR NOMINATIONS TO EASA BOARD****Council Decision****OC053/2018 RESOLVED(Cr Dixon/Cr George)****Council endorses the nomination of the CEO as the LGANT representative on the EASA Board.****Item****10.7 RECOMMENDATION TO RESCIND P11 DISPUTE AND GRIEVANCE RESOLUTION POLICY****Council Decision****OC054/2018 RESOLVED****(Cr Spencer/Cr Liddle)****Council rescinds P11 Dispute and Grievance Resolution Policy.****Item****10.9 STRATEGIC PLANNING PROCESS AND TIMELINE****Council Decision****OC055/2018 RESOLVED(Cr McCormack/Cr George)****Council approves the process and timeline for the strategic planning process to result in a new four year strategic plan; and new Regional Plan for 2018/2019.**

Community planning is commencing on 13th Feb and runs throughout to 21st March.

Item

AGENDA ITEM 10.10 POLICY - INTENTIONAL DAMAGE TO COUNCIL ASSETS

Council Decision

OC056/2018 **RESOLVED**

(Cr Patrick/Cr Martin)

Council endorses the draft policy for repairing intentional damage to Council property with the removal of the phrase 'traditional owner' to be replaced with the phrase 'elder'.

Council requests the CEO advise the NT Government of this policy and recommend for their consideration, especially in relation to their housing assets.

The intent of this policy is to set the direction for Council to deal with people who intentionally damage community facilities. The policy means all intentional damage is reported to the Police. Where the offender is known, Council will recommend mediation for the offender to work with the community and make an apology and repair damages. If Council needs to undertake works, there will be a gap of 6 months, and repairs depend on funding being available.

Item

AGENDA ITEM 13.2 REDESIGN OF THE CDP SYSTEM

Council Decision

OC057/2018 **RESOLVED**

(Cr McCormack/Cr Martin)

Council:

Approves the drafting and submission of a response to the Discussion Paper to Councillor comments on the 'best fit' design.

The Commonwealth Government is looking to re-design its CDP program and has proposed three options. The first one is a tiered system with tier one being run by CentreLink and basic support; tier two with a focus on job readiness and tier three to look at subsidised jobs and encouraging indigenous enterprises. The other two options are updates to the existing system – one with more focus on compliance, the other with a reduction in red tape.

Item

AGENDA ITEM 18.1 NT COUNCILS FUTURE INSURANCE MODEL

Council Decision

OC058/2018 **RESOLVED**

(Cr Martin/Cr Dixon)

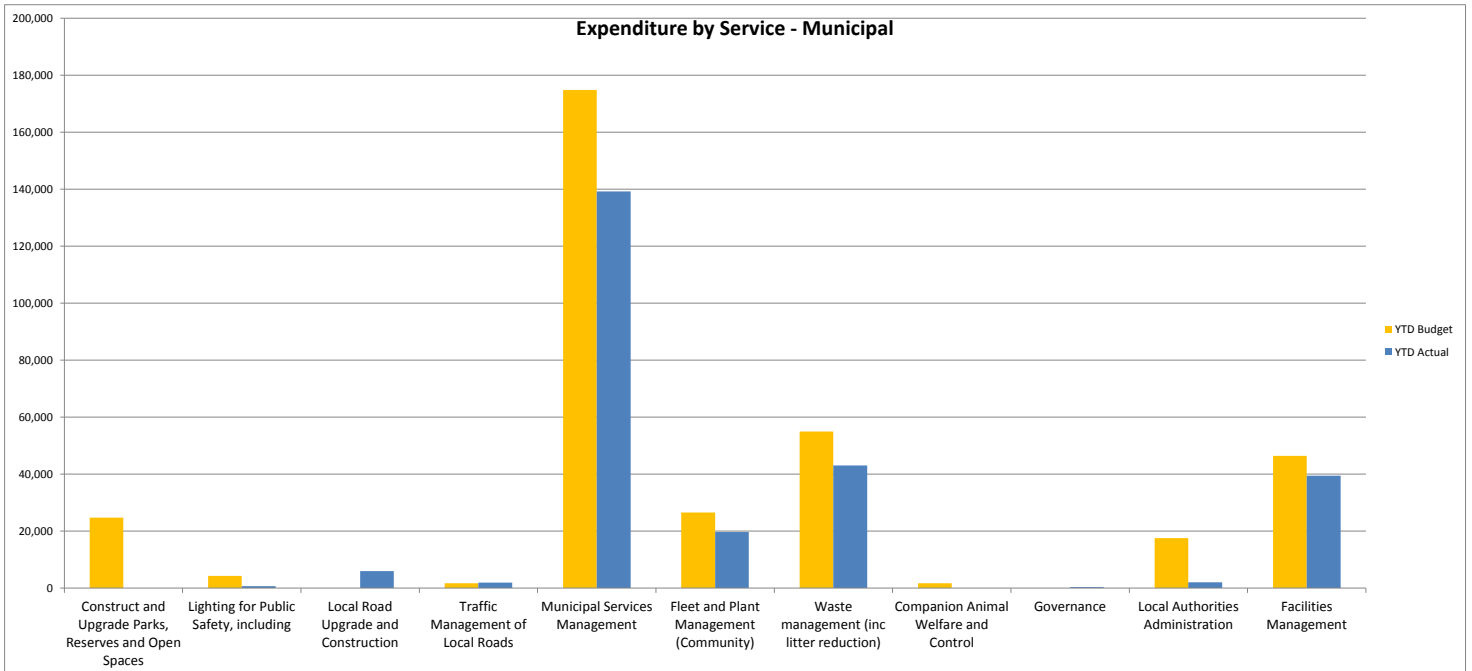
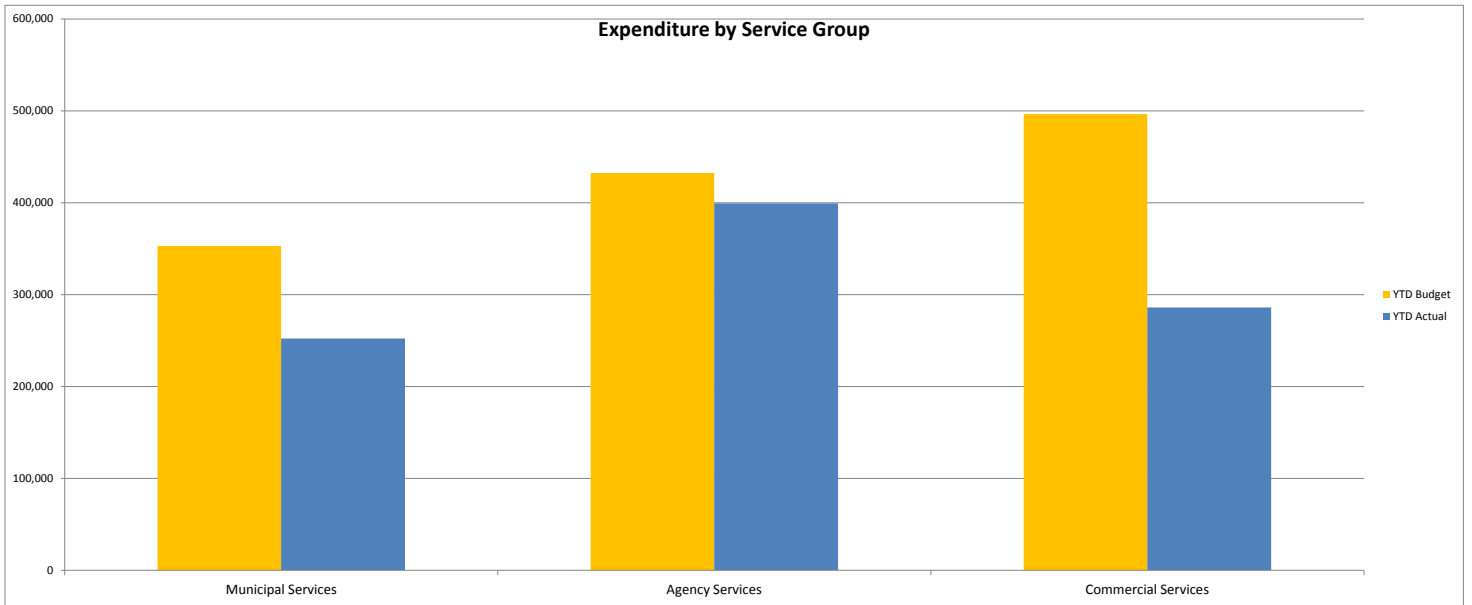
Council resolves to:

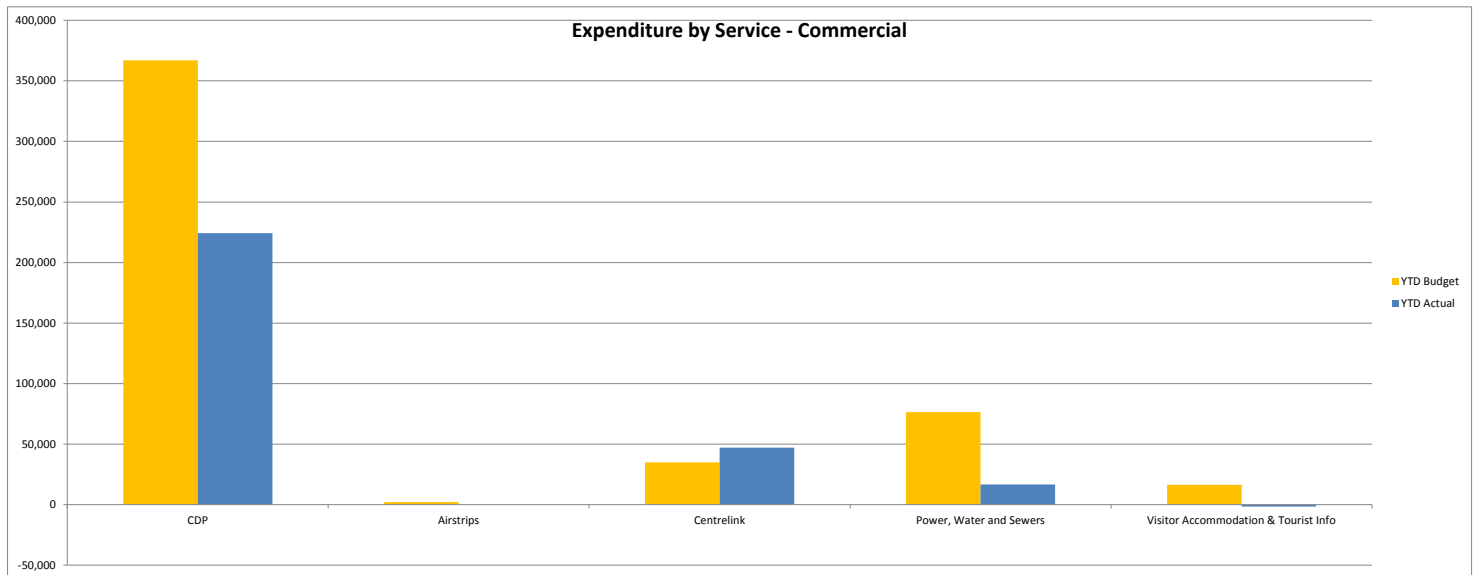
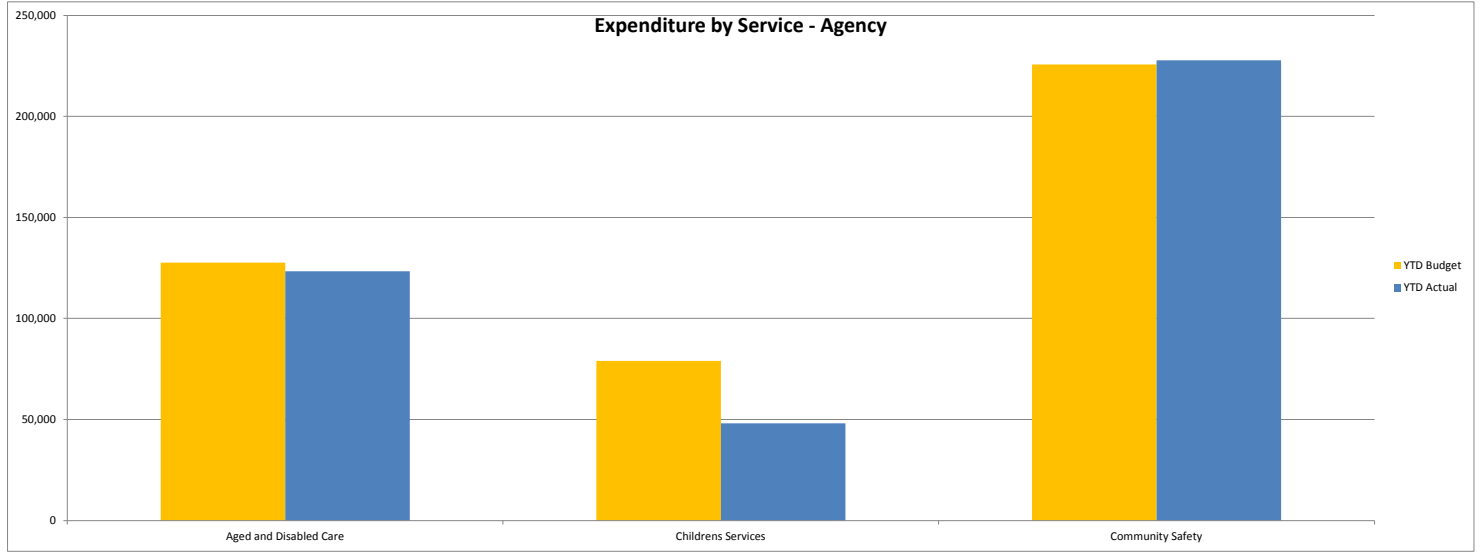
- 1. Become a member of the discretionary trust to be established by Jardine Lloyd Thompson for the purpose of providing insurance services to Trust members; and**
- 2. Contribute to the Discretionary Trust the sum of Central Desert's contribution as advised by JLT for use by the Trust during the 2018/19 and subsequent financial years.**

3.1.2 Finance Report

See Attachment on following page.

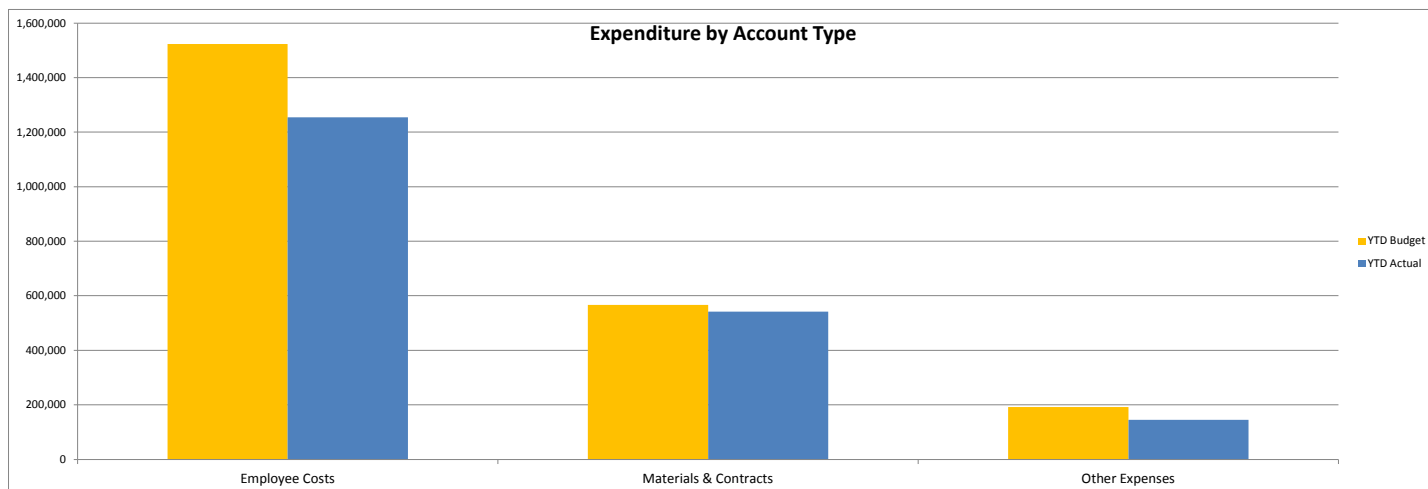
	Current Annual Budget	Current YTD Budget	Current YTD Actual	\$ Variance	Green (between 10% & -10%) Orange (less than -10%) Red (More than 10%)	Comments
REVENUE						
Untied Revenue	754,568	440,165	440,165	0		This is Willowra share of untied revenue
Municipal Services						
Construct and Upgrade Parks, Reserves and	42,427	24,749	1,500	-23,249		Monies not yet received
Cemetery Management	620	362	0	-362		
Municipal Services Management	8,000	4,667	1,347	-3,320		
Waste management (inc litter reduction)	2,000	1,167	84	-1,083		
Local Authorities Administration	44,069	25,707	83,892	58,185		Full amount received
Facilities Management	5,000	2,917	0	-2,917		
	102,116	59,568	86,823	27,255		
Agency Services						
Aged and Disabled Care	40,768	23,781	18,340	-5,441		
Childrens Services	55,000	32,083	25,951	-6,132		
Community Safety	331,450	193,346	211,043	17,698		*
	427,218	249,211	255,335	6,124		
Commercial Services						
Airstrips	13,829	8,067	7,412	-655		
Post Office	2,300	1,342	1,138	-204		
Power, Water and Sewers	157,627	91,949	81,631	-10,319		*
Visitor Accommodation & Tourist Info	20,000	11,667	3,510	-8,157		
	193,756	113,025	93,690	-19,335		
TOTAL INCOME	1,477,659	861,968	876,012	14,044	0%	
EXPENDITURE						
Municipal Services						
Construct and Upgrade Parks, Reserves and	42,427	24,749	0	24,749		*
Lighting for Public Safety, including	7,400	4,317	664	3,652		
Local Road Upgrade and Construction	0	0	5,950	-5,950		
Traffic Management of Local Roads	3,000	1,750	1,885	-135		
Municipal Services Management	298,573	174,807	139,190	35,617		*
Fleet and Plant Management (Community)	45,500	26,542	19,686	6,856		
Waste management (inc litter reduction)	93,912	54,969	43,032	11,937		*
Companion Animal Welfare and Control	3,000	1,750	0	1,750		
Governance	0	0	386	-386		
Local Authorities Administration	30,073	17,543	1,985	15,558		*
Facilities Management	79,589	46,427	39,490	6,937		
	603,474	352,854	252,268	100,585		
Agency Services						
Aged and Disabled Care	218,237	127,633	123,416	4,217		
Childrens Services	134,852	78,985	48,061	30,924		*
Community Safety	385,794	225,738	227,737	-2,000		
	738,883	432,355	399,214	33,142		
Commercial Services						
CDP	627,819	367,166	224,260	142,906		*
Airstrips	3,300	1,925	0	1,925		
Centrelink	59,585	34,758	46,887	-12,129		*
Power, Water and Sewers	130,654	76,363	16,618	59,745		*
Visitor Accommodation & Tourist Info	27,828	16,256	-1,788	18,045		*
	849,186	496,468	285,976	210,492		
TOTAL EXPENDITURE	2,191,543	1,281,677	937,458	344,219	30%	
Surplus/(Deficit) before Capital	-713,884	-419,709	-61,445	358,264		
CAPITAL						
WIP	174,246	101,643	93,057	8,586		
	174,246	101,643	93,057	8,586		
Surplus/(Deficit) after Capital	-888,130	-521,353	-154,503	366,850		





Expenditure by Account Category

	Current Annual Budget	Current YTD Budget	Current YTD Actual	\$ Variance	Green (between 10% & -10%) Orange (less than -10%) Red (More than 10%)	Comments
EXPENDITURE						
Employee Costs	2,610,698	1,522,907	1,254,426	-268,481	● -20%	*
Materials & Contracts	967,877	566,262	541,784	-24,478	● 0%	*
Other Expenses	318,189	191,572	145,198	-46,374	● -20%	*
	3,896,764	2,280,742	1,941,409	-339,333		
OTHER ITEMS						
Unexpended Grants Brought Forward	-286,922	-286,922	-286,922	0		
Capital works and asset purchases	195,013	113,758	83,320	-30,438	● -30%	*
Total Program Requirement	3,804,855	2,107,578	1,737,806	-369,771		



3.1.3 Council Services Report

The Local Authority reviews the reports, discusses impacts to the community and makes any recommendations it wishes to the Council (strategy, policy) or to the CEO (operational).

	Anmatjere	Atijere	Engawala	Lajamannu	Laramba	Nyirripi	Willowra	Yuelamu	Yuendumu	Utopia
Municipal Services	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Airstrip Maintenance	Y	Y	Y			Y	Y	Y	Y	
Animal control	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Libraries	Y			Y						
Family Mediation							Y		Y	
Outstations	Y	Y	Y	Y				Y		
Community Safety	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Aged and Disability	Y	Y	Y	Y	Y	Y	Y	Y		
Children's Services	Y		Y		Y				Y	
School Nutrition	Y		Y		Y	Y	Y	Y		
Youths, Sport & Recreation	Y	Y	Y		Y			Y		
Essential Services		Y	Y			Y	Y	Y	Y	
Centrelink	Y	Y	Y	Y	Y	Y	Y	Y		
CDP	Y				Y		Y	Y	Y	
Post Office Agencies	Y	Y	Y	Y	Y	Y	Y	Y		

Achievements

- Planning for community consultation and processes for arriving at Council's new strategic plan and Regional Plan completed.
- Reporting Forms on Mobile Devices - Telstra in collaboration with Thirty4 an App. developing company is working on creating digitised mobile device based reporting forms and timesheets for CDRC. Our aim is to use mobile devices – tablet, iPads and smart phones for submitting reports instead of using paper forms. Test phase of backend reporting is in progress. Council's policies and procedures will also be available within the app.
- Between 13 November 2017 and 12 January 2018 there were no new workers compensation claims and four open claims from the last reporting period.
- 90 / 100 rating for school nutritional value.
- Successfully implemented Christmas service provision across Community Service's service delivery and ensured vulnerable clients catered for.

Emerging Risks

- Continued focus on reducing accidents and incidents - between 13 November 2017 and 12 January 2018 there were 12 incidents, with some increase in criminal and related activity on communities including houses broken into, misuse of fire hoses and vandalising of our accommodation rooms.
- CDRC will not automatically get gap funding for CDP while the Commonwealth Government re-designs the program. We will need to tender for the next twelve months (see report in closed section).

3.2 QUESTIONS WITH NOTICE

Any questions asked by Local Authority members are noted here, responses will be included at next meeting.

This section does not include service requests, members and the community are encouraged to log service requests with the local office.

4. OTHER BUSINESS

4.1 PETITIONS AND DEPUTATIONS

The agencies presenting to the Local Authority today are:

Amity Community Services

The Local Authority reviews the presentation, discusses impacts to the community and discusses with the presenter.

If the presenter is asking the Local Authority for approval – they should provide a written recommendation and the LA resolution will be minuted.

A recommendation for an action may also be made to the NT Government to be included in 4.2 Northern Territory Government Report.

4.2 NORTHERN TERRITORY GOVERNMENT REPORT

A NTG representative from the Department of Housing and Community Development attends each Local Authority meeting to provide information and take questions on NTG services including, health, education, police, housing, etc.

The Local Authority can make resolutions (motions) to request actions from the NT Government.

Date Raised	Issue	NTG Status