

Position Description

POSITION TITLE	Cultural Mentor, Indigenous Strategies
POSITION NUMBER	101007
AWARD	Local Government Industry Award
CLASSIFICATION	Level 7 (+ Additional Provisions)
POSITION TYPE	Permanent Full Time (38 hours per week)
DIRECTORATE/PROGRAM	Office of the CEO
LOCATION/S	Ti Tree / Yuendumu
SUPERVISOR	Director, Indigenous Strategies
POSITIONS SUPERVISED	This position has no direct report

PRIMARY OBJECTIVE

Reporting to the Director, Indigenous Strategies, the Cultural Mentor is an identified position and is responsible for providing culturally appropriate advice, guidance and mentoring to Council's staff and relevant stakeholders, to ensure cultural safety within Central Desert Regional Council's (Council) service delivery.

The Cultural Mentor promotes and enhances Council's knowledge and awareness on areas of cultural importance and understanding, to overcome barriers and/or challenges. Ensuring First Nations people's culture is acknowledged and embedded in Council's every day practices, values and service delivery plans.

KEY DUTIES AND RESPONSIBILITIES

1. Supports the Director, Indigenous Strategies and Central Desert Regional Council to increase cultural competency across the Council.
2. Assist with the creation of a culturally appropriate, positive and supportive environment for the First Nations workforce across the Council.
3. Delivers positive engagement and to be a role model to the First Nations whom you work with.
4. Provides advice and support for the cultural education of all staff.
5. Provides cultural mentoring/training for staff on request.
6. Seek opportunities to increase staff and managements understanding of cultural best practices.
7. Develop and maintain effective relationships with key stakeholders to support, inform and create a cultural connectedness.
8. Assist with cultural events internally and externally within our communities as required.
9. Contribute to a proactive and positive team culture.
10. Meet administration and compliance responsibilities.
11. Any other reasonable duties delegated by the Director which are within level.

SELECTION CRITERIA

Essential

1. Previous experience working in a similar role or at least three years' experience in education or workforce development roles.
2. Demonstrated knowledge and experience in mentoring and coaching to deliver collaborative outcomes.
3. Demonstrated knowledge in cultural perspective to improve service delivery and an awareness of the cultural protocols.
4. Demonstrated understanding and appreciation of cultural issues and concerns in Central Australia.
5. Demonstrated experience in culturally sensitive situations (including the ability to resolve conflict and solve complex problems) with a range of people.
6. Ability to engage and communicate across all levels of an organisation.
7. Self-motivated, with the ability to take initiative and work independently as well as part of a multi-disciplinary cross cultural team.
8. Experience and ability to communicate effectively in both Aboriginal language and English, written and oral.
9. Experience working within Central Australian Remote Community Settings, in which Council delivers services too.
10. Current Class C drivers licence.

Desirable

1. A university degree or equivalent tertiary qualification is desirable.