

Position Description



| | |
|-----------------------------|---|
| POSITION TITLE | Regional Manager, Youth and Communities |
| POSITION NUMBER | 104300 |
| AWARD | Local Government Industry Award |
| CLASSIFICATION | Level 10 (+ Additional Provisions) |
| POSITION TYPE | Fixed Term Full Time (38 hours per week) |
| DIRECTORATE/PROGRAM | Community Services, Youth and Communities |
| LOCATION/S | Alice Springs |
| SUPERVISOR | Director, Community Services |
| POSITIONS SUPERVISED | This position has four direct reports |

PRIMARY OBJECTIVE

The Regional Manager, Youth and Communities is responsible for coordinating and supporting the sustainable delivery of accessible youth sport, recreation and community safety services in remote communities funded for patrols in the Central Desert Regional Council area in accordance with Council's strategic and regional plans, policies, procedures, relevant legislation and funding requirements.

KEY DUTIES AND RESPONSIBILITIES

1. Manage the Youth and Communities Program including financial, human resource, funding and contract management.
2. Oversee the development, maintenance and evaluation of a professional development strategy for a diverse range of Program team members. Coach and mentor the team to translate community development theory into practice.
3. Strategically manage the integration and continuous improvement of Youth and Communities Program services to foster safe and healthy community lifestyles, ensuring compliance with Work Health and Safety policies and procedures.
4. Promote improved physical and mental health and wellbeing through development of policies and practices that support the delivery of age appropriate sport and recreation activities for all people living in remote communities within the region.
5. In consultation with key stakeholders, develop youth strategies that promote school attendance and achievement and a smooth transition to post-secondary school employment, training or education.
6. Develop age appropriate activities that foster safe communities and positive lifestyle choices and assist with the healthy psychological and physical development of young people in communities.
7. Establish and maintain strong professional networks with key people and agencies, including the respective Local Authorities, in remote communities and work with the Local Authorities and other stakeholders to establish community safety priorities and actions.
8. Develop and support community safety services and initiatives, including Community Safety Patrols and mediation and justice services as prevention and early intervention mechanisms to promote community harmony.
9. Develop and implement a communication strategy with key people and families to identify inter or intra family issues that may impact on the stability of a community harmony and the operation of services.
10. Develop agreements with key stakeholders and other community based organisations around roles and responsibilities of community safety patrollers and agreed procedures and protocols in anticipated common situations.
11. Be engaged in an effective and proactive health, safety and wellbeing culture.
12. Any other reasonable duties delegated by the Supervisor which are within level.

SELECTION CRITERIA

Essential

1. Degree in related discipline e.g. Social Work, Psychology, Social Sciences.
2. Demonstrated experience in the delivery of Indigenous Youth, Sport and Recreation Programs or Indigenous Community Safety Programs or related field and high level understanding of and experience in community development services.
3. Experience in financial, human resource and contract management including the ability to prepare, monitor and manage a significant Program budget and produce complex reports.
4. Demonstrated understanding of development through the lifespan and how this informs service development and delivery.
5. High level analytical, interpersonal and written communication skills including the ability to effectively liaise, consult and negotiate with a diverse range of stakeholders and make sound decisions using an analytical approach to problem solving.
6. Demonstrated leadership qualities including an ability to manage, motivate and develop a team from diverse backgrounds.
7. Demonstrated understanding of developing and implementing communication strategies.
8. An awareness of the socio-economic factors affecting Aboriginal people in remote locations and ability to operate effectively in a cross-cultural environment.
9. Current Class C Manual licence and willingness to undertake 4WD training and travel to remote communities by road or air.
10. Acceptable Police Check and Ochre Card.

Desirable

1. Post Graduate/Other Qualifications in a field related to the position.