AGENDA
ATITJERE LOCAL AUTHORITY
TUESDAY, 14 APRIL 2020

The Atitjere Local Authority Meeting of the Central Desert Regional Council will be held via teleconference on Tuesday, 14 April 2020 at 2:00pm.
ORDER OF BUSINESS

1. ADMINISTRATION

Local Authority Members

<table>
<thead>
<tr>
<th>Present</th>
<th>Apology</th>
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</thead>
<tbody>
<tr>
<td>Anthony Petrick (Chair)</td>
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<tr>
<td>Kylie Edwards (Deputy Chair)</td>
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<tr>
<td>Julius Bloomfield</td>
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<td>Cr William Liddle</td>
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<td>Barbara Petrick</td>
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<td>Bradley Bretherton</td>
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<td>Irene Reiff</td>
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<td>Robin Bloomfield</td>
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<tr>
<td>Staff and Guests</td>
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</tbody>
</table>

Quorum: YES / NO
Provisional Quorum: YES / NO

CONFLICT OF INTEREST AND CODE OF CONDUCT

The Local Authorities (LA) reviews the Code of Conduct and commits to following the Code.

ACCEPTANCE OF AGENDA

The Local Authority considers the agenda and make any necessary changes.
PREVIOUS MINUTES

RECOMMENDATION:
That the Local Authority confirm the minutes from the meeting held on 18 February 2020.

MINUTES
ATITJERE LOCAL AUTHORITY
TUESDAY, 18 FEBRUARY 2020

The Atitjere Local Authority Meeting of the Central Desert Regional Council was held in the Atitjere Council Office on Tuesday, 18 February 2020 at 2:00pm.
ORDER OF BUSINESS

Meeting opened: 11:00am

1 ADMINISTRATION

LOCAL AUTHORITY MEMBERS

<table>
<thead>
<tr>
<th>Name</th>
<th>PRESENT</th>
<th>APOLOGY</th>
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<tbody>
<tr>
<td>Anthony Petrick (Chair)</td>
<td>✓</td>
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<tr>
<td>Kylie Edwards (Deputy Chair)</td>
<td>✓</td>
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<tr>
<td>Cr William Liddle</td>
<td>✓</td>
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<tr>
<td>Barbara Petrick</td>
<td></td>
<td>Absent</td>
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<tr>
<td>Bradley Bretherton</td>
<td>✓</td>
<td></td>
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<tr>
<td>Irene Reiff</td>
<td>✓</td>
<td>Absent</td>
</tr>
<tr>
<td>Robin Bloomfield</td>
<td>✓</td>
<td></td>
</tr>
</tbody>
</table>

Staff and Guests

- Adrian Dixon (ex officio)
- Leslie Manda (DCORP)
- Warren Kenney (CSC)
- Scott Pinchbeck (CSP)
- Maria de Dios (Governance)
- Enock Menge (DLGHCD)
- Matt Adams-Richardson (Office of Warren Snowdon)
- Ann Ryan (Harts Range Clinic)

Meeting status: Quorum

CONFLICT OF INTEREST AND CODE OF CONDUCT

Local Authority (LA) reviewed the Code of Conduct.

ACCEPTANCE OF AGENDA

The agenda has been accepted.

PREVIOUS MINUTES

Atit001/2020 RESOLUTION (B Bretherton/Cr Liddle)
That the Local Authority confirm the minutes from the meeting held on 18 June 2019.
2. COMMUNITY BUSINESS

2.1 Community Plan

Local Authority nominated the following events to add to the 2020 Events Calendar:

- Christmas party at the end of the year, which is usually held on the first week of December. The date will be confirmed at a later stage.

Bradley Bretherton left the meeting, the time being 2:26pm.

2.2 Local Authority Projects

Attit002/2020 RESOLUTION (W Liddle/K Edwards)
The location of the two Community BBQs were identified:

1. behind the Rec Hall
2. Basketball court

A BBQ trailer with a lift up back was selected by the LA from quotes presented.

Bradley Bretherton returned to the meeting, the time being 2:28pm.

Attit003/2020 RESOLUTION (K Edwards/Cr W Liddle)
The following projects have been proposed and approved:

1. Motion activated Solar lights over the bbq. The budget is $15,000.
2. 2000 litre water tank. The budget is $14,000.
3. Shade area in the cemetery.
4. Rec Hall and playground fencing.
B Bretherton asked about a poly pipe with a tap for water to come from the community into the cemetery. However, Power & Water approval will need to obtained.

The other projects proposed and discussed:

1. Bmx track and skate park – DCORB advised the LA that there are operational risks, insurance risks, compliance, user safety and other liabilities to consider and it will need to be determined beforehand who will be responsible for the ongoing maintenance and repair of the infrastructure on the skate park.

2. Crossing area near the Rec Hall. DCORB advised that there is a new crossing near the shop which is part of the traffic management plan. Compliance to traffic rules will need to be assessed before this can be progressed.

2.3 Community Safety Patrol Reference Group

B Bretherton said that the community was not informed when the Council was hiring CSP positions. DCORB advised that Council undertook an extensive recruitment campaign which included advertising on community and encouraging local community residents to apply.

The Local Authority requested clarification of CSP activities and duties. DCORB advised that the CSP:

- Assist vulnerable people by transporting them to a safe place
- Refer vulnerable people to other services such as police, clinics, and safe houses
- Take children home or to a safe location with a parent or carer at night, and
- Divert intoxicated people away from conflict.

DCORB emphasised that CSP do not detain or arrest people and do not take the place of police. DCORB reiterated that CSP is not a taxi service.

2.4 LA Action Register

No open items.
3. COUNCIL BUSINESS

3.1 Attached Reports

Previous Council Decisions
The Local Authority noted resolutions from the previous Council meeting.

Kylie Edwards left the meeting, the time being 3:20pm.

Finance Report
The Local Authority noted the finance report.

Council Services Report
The Local Authority reviewed and noted the Council Services Report.

Kylie Edwards returned to the meeting, the time being 3:30pm.

3.2 General Business
Some of the questions raised were the following:

1. Can the community have some vocational training such as carpentry, plumbing, locksmith?
DCORP advised that CDP in Atitjere is provided by Rainbow Gateway. Community members can approach the CDP provider if they require training or discuss with the provider about the specific trainings they provide.
2. Why is the upgrade of Aged Care taking so long and why no designs have been seen by residents.
DCORP advised the tender was awarded to MPH in September and unforeseen issues with white ants in the wood supporting the shed were encountered resulting in a variation to the design and work required.

3. Recycling - can the locals use the leftover materials from fixing the aged care shed?
DCORP advised that there are risks when it comes to reuse of demolition materials in terms of quality, safe handling and who’s responsibility is it to identify which materials can be used. Contractors have to comply with legislative requirements when disposing of materials and keeping the environment clean.

4. Can the car bodies be crushed and recycle the steel?
DCORP advised that Council is working with Barkly and MacDonnell Councils on a scrap metal recycling project. Council currently does not have the resources and infrastructure to dispose of or recycle vehicles. There are legislative requirements that also need to be considered.

5. Why were there no renovations happening in homelands?
DCORP advised that outstations are funded as identified by the funding body. Council provides municipal & essential services including housing and maintenance services as on listed outstations. Council does not control which outstation receives the funding or improvements.
4. OTHER BUSINESS

4.1 Petitions and Deputations

There were no petitions and deputations.

4.2 Northern Territory Government Report

Enock Menge talked about the Local Government Act 2019 which will commence on 1 July 2020.

CLOSE OF MEETING

Meeting closed: 3:55pm

This page and the preceding 6 pages are the minutes of the Atitjere Local Authority meeting held on Tuesday, 18 February 2020 and unconfirmed.
2. COMMUNITY BUSINESS

2.1 Community Plan

*Review and monitor progress against the Community Plan.*

2.2 Local Authority (LA) Projects

*The Local Authority note the progress against the Local Authority Projects.*

The table attached provides an update with regard to LA projects. It is recommended that the LA decides what it would like to allocate its remaining funds to.
<table>
<thead>
<tr>
<th>#</th>
<th>Project Description</th>
<th>Budget</th>
<th>Status</th>
<th>Approved Projects</th>
<th>Remaining Funds</th>
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</thead>
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<tr>
<td>1</td>
<td>Community BBQ</td>
<td>$46,000</td>
<td>To GO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Motion activated solar lights over bbq</td>
<td>$14,400</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>2000 Ltr Water tank</td>
<td>$15,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Shade area in the Cemetery</td>
<td>$14,000</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>5</td>
<td>Rec Hall and playground fencing</td>
<td>$86,974</td>
<td></td>
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<tr>
<td></td>
<td>Waiting on quotes.</td>
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</tbody>
</table>

Projects to be determined: 

- $27,634
- $75,000
- $56,026
- $27,634

To be spent by Jun 30 2020:

- $5,760
- $4,940

- Community BBQ
- Motion activated solar lights over bbq
- 2000 Ltr Water tank
- Shade area in the Cemetery
- Rec Hall and playground fencing

Remaining Funds:

- $66,974
- $35,380
- $33,394

Unexpended Grant carried forward:

- $20,900

Attilje Local Authority Projects

- 2019/2020
2.3 Community Safety Patrol Reference Group

The Local Authority is the Reference Group for the Community Safety Patrol and provides feedback to the Regional Council. Any comments or issues raised will be minuted.

2.4 LA Action Register

The Local Authority notes the responses from Council / the CEO on recommendations made by the LA or questions raised in general business.

The LA may also have its own action items which are noted here.

No open items.
3. COUNCIL BUSINESS

3.1 Attached Reports
Previous Council Decisions
Finance Report
Council Services Report

DECISIONS FROM COUNCIL MEETING 27 MARCH 2020

9.2 CHANGES TO LOCAL AUTHORITIES

OC001/2020 RESOLVED (Cr F Williams/Cr J Marshall)
That Council:
1. Notes the removal of Janice McMillan from the Laramba Local Authority; and
2. Accepts the nomination of Julius Bloomfield as a Local Authority member in Atitjere.

11.2 COUNCIL SERVICES DIRECTORATE REPORT

OC002/2020 RESOLVED (Cr J Marshall/Cr A Dixon)
That Council:
1. Note the report from the Director Council Services.
2. Endorses the CDRC Asset Management Plan – Unsealed Roads.

12.1 SERVICE PLANS
Service plan documentation was reviewed, noting updates to performance indicators.

OC003/2020 RESOLVED (Cr J Glenn/Cr A Dixon)
That the Council endorse the proposed update to the CDRC Service Plans.
DECISIONS FROM COUNCIL MEETING 27 MARCH 2020

12.2 2020/21 FINAL DRAFT BUDGET

SUMMARY:
A draft 2020/21 Annual Budget has been prepared and reconciled with the bottom up input by Managers, Directors and the CEO.

**OC004/2020 RESOLVED (Cr J Glenn/Cr J Marshall)**
That Council approves the draft 2020/21 Annual Budget.

12.3 DRAFT 2018/19 - 2021/22 REGIONAL PLAN (YEAR THREE)

SUMMARY: Council developed and adopted its Regional Plan for the commencement of 2018-2019, the strategic plan holds for the four year term. This update provides the year three action plan, budget, organisation chart changes and other factors that may have changed.

**OC005/2020 RESOLVED (Cr R George/Cr D McCormack)**
That Council:

1. Adopt the draft 2018 to 2022 (Year Three) Regional Plan following the correction a casting error on page 31 of the Draft (Year 3) Regional Plan.

2. Adopt the 2020/21 Fees and Charges as proposed.

3. Adopt the maximum allowances for elected and appointed members as per the draft 2020/21 budget included in the Regional Plan.

4. Adopt the extra meeting allowance, payable as per P23 Elected and Appointed Members Facilities, Benefits and Allowances Policy, to $139 per approved meeting for the 2020/21 financial year.

5. Adopt the allowance for an Ordinary External Committee Member on a Council Committee to $139 per meeting for the 2020/21 financial year.

6. Adopt the allowance for an External Chair of a Council Committee to $176 per meeting for the 2020/21 financial year.

7. Put the draft 2018/19 to 2021/22 (Year Three) Regional Plan on public display for a period of not less than 21 days for comment, prior to the anticipated adoption of the plan.
DECISIONS FROM COUNCIL MEETING 27 MARCH 2020

12.4 SPONSORSHIP REQUEST - GOVIES’ MUSTER & HARTS RANGE

SUMMARY: Council has received a request to sponsor the Govies’ Muster. Muster is an annual fundraising event for Alice Springs School of the Air.

Council has not yet received a request to sponsor the Harts Range Bush Sports Weekend which is normally received in April. Council has in previous years sponsored the event.

OC006/2020 RESOLVED (Cr D McCormack/Cr F Williams)
That the Council offers sponsorship of;
1. $200 (silver) to the Govies’ Muster event and approve CEO to negotiate the sponsorship package Council will receive;
2. Authorise the CEO to make the payment to the School of the Air.
3. $800 to the Harts Range Bush Sports Weekend event; and authorise the CEO to make the payment to the organisers.

16.1 TENDER APPROVAL FOR YUENDUMU COMMUNITY INTERNAL RESEAL (T19/20 R2R001)

OC007/2020 RESOLVED (Cr A Dixon/Cr F Williams)
1. That Council approve the entry into contract with Boral Asphalt NT for the contract sum of $570,495.87 (GST Incl) to reseal the Yuendumu community internal roads (T19/20-R2R001 Tender).
2. Move this decision into open.
### Central Desert Regional Council
### Local Authority Report - Atitjere
### 2019/20 March YTD

**Variance>$10,000**

<table>
<thead>
<tr>
<th>Category</th>
<th>YTD Net Actual</th>
<th>YTD Net Budget</th>
<th>YTD Variance</th>
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<tr>
<td><strong>Green (0% to +10%)</strong></td>
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<tr>
<td>Core Services</td>
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<tr>
<td>CEO &amp; Corporate Services</td>
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<td>Municipal Works</td>
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<td>Waste Management</td>
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<td><strong>Orange (over +10%)</strong></td>
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<td><strong>Red (less than 0%)</strong></td>
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<td><strong>Agency Services</strong></td>
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<td>Homelands Services</td>
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<td>Aged Care &amp; Disability</td>
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<td>Community Safety</td>
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<td>Youth, Sport and Recreation</td>
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<td>($46,407)</td>
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<td><strong>Surplus / (Deficit)</strong></td>
<td>($43,616)</td>
<td>($746,794)</td>
<td>$703,179</td>
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**Surplus / (Deficit)**: $114,456 / ($1,021,529) / $907,073
Expenditure by Account Type

Net Income/Expenditure by Service Group
Core Services

Agency Services
Council Services Report

The Local Authority reviews the reports, discusses impacts to the community and makes any recommendations it wishes to the Council (strategy, policy) or to the CEO (operational).

<table>
<thead>
<tr>
<th>Services</th>
<th>Anmatjere</th>
<th>Atijere</th>
<th>Engawala</th>
<th>Lajamanu</th>
<th>Laramba</th>
<th>Nyirripi</th>
<th>Willowra</th>
<th>Yuelamu</th>
<th>Yuendumu</th>
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</tbody>
</table>
• Website menu structure and pages overhaul.
• 12 good news stories on website and/or Facebook, just under the previous reporting period.
• 2 media releases sent out.
• Call out for volunteers for the Customer Satisfaction Survey in May 2020. Guide for surveyors and a poster for the communities developed.
• New Values in Action Poster distributed to Service Delivery Centres and put up in Head Office and Depot.
• 2019/20 road grading program is continuing.
• Road reinstatement works against the NDRRA funds continuing.
• Traffic management upgrade: New traffic management furniture installation is underway in various communities using in-house staff and contractors and is nearing completion.
• Council staff have commenced writing Asset Management Plans for CDRC’s major assets. The Unsealed Road network Asset Management Plan has been completed and has been endorsed by Council.
• Atitjere new aged care building work started 20th January 2019 and is still in progress.
• Community Safety Patrols are currently operating in Lajamanu, Ti Tree, 6 Mile, Nturiya, Wilora, Yuelemu, Laramba, Atitjere and Engawala. These services are operating at between 50% and 100% staff capacity meaning that there is generally excellent patrol visibility in these communities.
• Youth Sport and Recreation programs have been operating in seven of the eight communities the Council is funded to operate programs.
3.2 General Business

Any questions asked by Local Authority members are noted here. Responses will be included at next meeting.

This section does not include service requests. Members and the community are encouraged to log service requests with the local office.
4. OTHER BUSINESS

4.1 Petitions and Deputations

The agencies presenting to the Local Authority today are:

The Local Authority reviews the presentation, discusses impacts to community and discusses with the presenter

If the presenter is asking the Local Authority for approval – they should provide a written recommendation and the LA resolution will be minuted.

A recommendation for an action may also be made to the NT Government to be included in 4.2 Northern Territory Government Report.

4.2 Northern Territory Government Report

A NTG representative from the Department of Housing and Community Development attends each Local Authority meeting to provide information and take questions on NTG services including, health, education, police, housing, etc.

The Local Authority can make resolutions (motions) to request actions from the NT Government.