



CENTRAL DESERT
REGIONAL COUNCIL
two ways :: one outcome

MINUTES
AUDIT AND RISK COMMITTEE
WEDNESDAY, 18TH AUGUST 2021

The Audit and Risk Committee Meeting of the Central Desert Regional Council was held in the Alice Springs Council Office on Wednesday, 18 August 2021 at 11:00AM.

Meeting was rescheduled from 18 August 2021 to 20 August 2021 due to a failed meeting on that date.

Meeting opened at 11:13am

PRESENT

Committee Members in person

Fran Kilgariff (Chair)

Committee Members via the phone

Cr Adrian Dixon

Cr Freddy Williams

Staff present

Diane Hood (CEO),

Nicole Neilson (Program Manager, Operations)

APOLOGIES

Nil

CONFLICT OF INTEREST

Nil

CONFIRMATION OF MINUTES

1 CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

SUMMARY: The Audit and Risk committee is asked to review the previous minutes to ensure they are a true and correct record of the meeting.

AR003/2021 RESOLVED (Cr Freddy Williams/Cr Adrian Dixon)
That the Audit and Risk Committee confirm the minutes of the meeting held on 20 April 2021.

2 ACTIONS FROM PREVIOUS MINUTES

Nil

3 AUDIT AND RISK COMMITTEE REPORTS

3.1 STRATEGIC RISKS

SUMMARY: Central Desert Regional Council has adopted its Strategic Risk Plan and endorsed the Audit and Risk Committee review of risks at each meeting.

AR004/2021 RESOLVED (Cr Adrian Dixon/Cr Freddy Williams)
That the Audit and Risk Committee notes the Strategic Risk plan for the report 20 August 2021.

Audit and Risk Committee members discussed the Strategic Risk Report and noted the following:

- Drilling of water had commenced at Yuendumu and water has been found holding sufficient quantities however the quality of the water is low. A treatment plant is being considered by other entities.

4 GENERAL BUSINESS

4.1 INTERNAL AUDIT

SUMMARY: At the previous meeting it was agreed the committee had a role to undertake internal audit of CDRC activities. The schedule was:

- August 2021 meeting – Human Resources (HR) data, Work Health Safety (WHS), Customer Service
- December 2021 meeting – Procurement, Finance, Records Management
- April 2022 meeting – Local Government Act Compliance, Asset Management

AR005/2021 **RESOLVED** (Cr Freddy Williams/Cr Adrian Dixon)

The Audit and Risk committee noted the attached Human Resources, Work Health and Safety and Customer service data as part of its internal audit role

The Committee discussed format and key items to be included ongoing. It was recommended (and agreed by CEO) that the Customer Service internal audit would include the previous customer satisfaction survey and the page detailing customer service requests and through put. The Human Resources / WHS statistics agreed for ongoing review were:

- Voluntary turnover
- WHS incidents
- Unauthorised absences
- Lost time injury frequency rate.

5. DECISION TO MOVE TO CLOSED SESSION

AR006/2021 **RESOLVED** (Cr Adrian Dixon/Cr William Liddle)

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 99(2) of the Local Government Act, 2019 as the items lists come within the following provisions:

Meeting moved to a closed session at 11:33am

6. CLOSED SESSION

No decisions have been moved from closed to open session.

7. MOVE TO OPEN SESSION

The meeting terminated at 11:50 am.

THIS PAGE AND THE PRECEEDING 4 PAGES ARE THE MINUTES
OF THE Audit and Risk Committee HELD ON Wednesday, 18 August
2021 AND CONFIRMED Tuesday, 20 April 2021.

Chairperson