

Central Desert Regional Council COVID-19 Management Plan Remote Community Services Sub Plan

Emergency contact details are at: www.centraldesert.nt.gov.au

In the event of a declared pandemic all remote Council Community Services will adopt and follow all procedures detailed in the CDRC COVID-19 Management Plan. In addition, the following procedures specific to each remote site will be implemented:

Follow procedures listed below where applicable.

Aged Care Services:

- Service to be immediately closed to clients.
- Local Aged Care staff to be stood down immediately and asked to return to their place of residence and go into lockdown.
- Sign to be put at entry door stating that the service is closed to clients and that meals will be delivered direct to client's homes.
- Aged Care Coordinators to immediately undertake a deep clean of the entire centre and allocated vehicles utilising PPE according to best practice standards.
- Coordinators to continue to operate limited service according to Aged Care Services COVID-19 Sub-Plan. The limited service is confined to the preparation and delivery of meals for existing clients. NOTE: This limited service may also not operate based on advice from the Health RRT (Refer NT Remote Community Outbreak Management Plan, Pages 13 and 15).
- Coordinators, with Support of the Aged Care Services Manager to be available to the Health Rapid Response Team (RRT) to provide up to date information on vulnerable clients.
- Coordinators to ensure their workplace is cleaned daily according to best practice COVID-19 cleaning standards.
- Continue to provide food service and daily centre/vehicle cleaning until advised otherwise by management.
- Waste to be placed in an appropriate place for collection and disposal by Works Crew.

Children's Services:

- Service to be immediately closed to clients
- Local Children's Services staff to be stood down immediately and asked to return to their place of residence and go into lockdown.
- Sign to be put at entry door stating that the service is closed indefinitely due to the pandemic.
- Children's Services Coordinators to immediately undertake a deep clean of the entire centre and allocated vehicles utilising PPE according to best practice standards.
- Children's Services Coordinators secure centre and return to their place of residence and go into lockdown
- Waste to be placed in an appropriate place for collection and disposal by Works Crew.

Youth Sport and Recreation (YS&R):

- Service to be immediately closed to clients
- Local YS&R staff to be stood down immediately and asked to return to their place of residence and go into lockdown.
- Sign to be put at entry door stating that the service is closed indefinitely due to the pandemic.
- YS&R Team Leaders to immediately undertake a deep clean of any YS&R facilities and equipment and allocated vehicles utilising PPE according to best practice standards.
- YS&R Team Leaders to secure facilities and return to their place of residence and go into lockdown
- Waste to be placed in an appropriate place for collection and disposal by Works Crew.

Community Safety Patrols (CSP):

- Service to be immediately cease operations
- Local CSP staff (Other than Team Leaders and Acting Team Leaders) to be stood down immediately and asked to return to their place of residence and go into lockdown.

- Sign to be put at entry door stating that the service is closed indefinitely due to the pandemic.
- CSP (Acting) Team Leaders to immediately undertake a deep clean of any CSP facilities and equipment and allocated vehicles utilising PPE according to best practice standards.
- CSP (Acting) Team Leaders to secure facilities and return to their place of residence and go into lockdown.
- Waste to be placed in an appropriate place for collection and disposal by Works Crew.

Community Development Program (CDP):

- Service to be immediately cease operations and closed to clients
- Local CDP staff to be stood down immediately and asked to return to their place of residence and go into lockdown.
- Sign to be put at entry door stating that the program is closed indefinitely due to the pandemic.
- CDP Activity Coordinators / Case Managers to immediately undertake a deep clean of any CDP facilities and equipment and allocated vehicles utilising PPE according to best practice standards.
- CDP Activity Coordinators / Case Managers to secure facilities and return to their place of residence and go into lockdown.
- Waste to be placed in an appropriate place for collection and disposal by Works Crew.

CDRC Staff Member Feeling Unwell

Any CDRC staff member feeling unwell must present to the local health clinic immediately for testing adhering to all social distancing standards. Where self-quarantining is recommended or ordered by health authorities the staff member must inform their supervisor or HR at the soonest possible time.

All staff should be familiar with the NT Remote Community Outbreak Management Plan and the CDRC COVID-19 Management Plan.